

**COMMISSIONERS' MEETING  
MINUTES**

**06/08/16**

The June 8, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

**A. Opening Ceremony**

Deputy Sheriff Sergeant Bret Newcomer led the Pledge of Allegiance.

Reverend Patrick Rooney gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 1, 2016 Commissioners' Meeting as submitted.

**3. CERTIFICATES OF COMMENDATION**

**A. 2016 Pennsylvania Envirothon State Competition – YHSA Homeschoolers Team**

The Board of Commissioners presented certificates of commendation to Jonathan Rothermel, Jonathan McGee, Emma Cramer, Jonathan Schmidt, Sarah Smith and Daniel Rothermel, members of the "YHSA Homeschoolers" Envirothon team, recognizing them for achieving 5<sup>th</sup> place overall out of 65 teams across the state in the 33<sup>rd</sup> Pennsylvania Envirothon state competition.

**4. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**5. REQUEST FOR PROPOSAL**

**A. Comprehensive Inmate Healthcare Services**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Prison to advertise a Request for Proposals (RFP) from organizations desiring to supply Comprehensive Inmate Healthcare Services at the Prison.

## **6. RESOLUTION**

### **A. Resolution 2016-21**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-21, on behalf of the York County Industrial Development Authority (YCIDA), authorizing the issuance of up to \$16,000,000.00 of tax-exempt financing to York College of Pennsylvania for the purpose of (a) advancing the refunding of the General Authority of Southcentral Pennsylvania Revenue Bonds (Association of Independent Colleges and Universities of Pennsylvania Financing Program – York College of Pennsylvania Project), Series 2007 GG2, (b) the financing of certain miscellaneous capital expenditures; and (c) providing payment for the costs of issuance of the Bonds.

## **7. PURCHASES**

### **A. New Holland Ford, New Holland, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and New Holland Ford, New Holland, PA, for two (2) Ford Utility Police Interceptor (Sport Utility, AWD) vehicles for the York County Sheriff's department, at a cost of \$29,131.00 per vehicle, for a total cost of \$58,262.00, under a PA COSTARS contract.

### **B. AT&T Mobility, Carol Stream, IL**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and AT&T Mobility, Carol Stream, IL, for twenty-eight (28) (Sierra GX450) wireless in-car modems at a cost of \$474.60 per modem, twenty-eight (28) 2-year warranty upgrades at a cost of \$70.00 per warranty, and fourteen (14) antennas at a cost of \$97.30 per antenna, for a total cost of \$16,611.00, to be utilized and reimbursed by the York City Police Department as part of the local law enforcement mobile data communications system.

## **8. CONTRACT AGREEMENTS**

### **A. SotirIS Information Strategies, Mechanicsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Information Services department, and SotirIS Information Strategies, Mechanicsburg, PA, to provide hardware maintenance on network servers at a cost of \$9,000.00, for the period of June 1, 2016 through May 31, 2017.

## **B. IBM Corp., Atlanta, GA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Master Services Contract Agreement Amendment between the County of York, on behalf of the York County Information Services department, and IBM Corp., Atlanta, GA, to reflect the addition of (ServiceElite AIX 5.3 Service Extension Support) extended software maintenance on the servers located at the Human Services Center, at a cost of \$696.00, for the period of May 1, 2016 through April 30, 2017.

## **C. JG Contracting Company, Carnegie, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Third Amendment between the County of York, on behalf of the York County Department of Emergency Services, and JG Contracting Company, Carnegie, PA, to reflect the addition of the purchase and installation of fiber cable and associated equipment, as part of the Radio and Microwave Systems Upgrade project, at a cost of \$9,420.00; and a credit of -\$5,377.00 for contracted services not performed, increasing the total amount from \$1,528,267.00 to \$1,532,310.00.

## **9. LETTERS OF AGREEMENT**

### **A. York County DUI**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Letters of Agreement between the County of York, on behalf of the York County Adult Probation department, and the following service providers to provide services for York County DUI offenders, for the period of July 1, 2016 through June 30, 2017:

WellSpan Behavioral Health Services at Edgar Square, York, PA  
New Insights II, York & Lemoyne, PA  
Cornerstone Counseling, Hanover, PA  
True North, York, Hanover & Shrewsbury, PA  
Gaudenzia West, Mechanicsburg, PA  
Colonial House, York, PA  
PA Counseling, York & Gettysburg, PA  
Pyramid Health, York, PA  
TW Ponessa & Associates, York, PA  
Rehab After Work, York, PA

## 10. GRANT APPLICATION

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the re-submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, to reflect the following modifications to the original grant application, decreasing the total grant amount from \$700,000.00 to \$624,938.00, with no County match, to provide partial salaries for four (4) probation officers and full salaries and benefits for three (3) drug and alcohol case managers, and intensive and random drug testing through the Intermediate Punishment Program and Day Reporting Center, for the period of July 1, 2016 through June 30, 2018:

<u>Budget Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Probation Officer Salaries	\$173,488.00	\$148,426.00
Consultants	\$476,512.00	\$476,512.00
Match	<u>\$ 50,000.00</u>	<u>\$ 0.00</u>
Total	\$700,000.00	\$624,938.00

## 11. HUMAN SERVICES

### A. Program Management Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Program Management Agreement between the County of York, on behalf of the York County Human Services department, and the Pennsylvania Department of Agriculture, Harrisburg, PA, for participation in The Emergency Food Assistance Program (TEFAP), for the period of October 1, 2016 through September 30, 2021.

### B. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and DJ, Bala Cynwyd, PA, for adoption assistance at a rate of \$35.00 per day for the adoption of KMRJ fka KMR, a minor child, until the child reaches the age of 18 years, and a one-time payment not to exceed \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

### C. Purchase of Service Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase of Service Agreement Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Cornell Abraxas Group, Inc., Pittsburgh, PA, to reflect the addition of Abraxas Academy Shelter services at a rate of \$281.00 per diem, with no other changes being made to the original agreement.

## 12. TAX REFUND REGISTER

### A. Tax Refund Register 2016-17

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-17 authorizing payment of York County real estate tax refunds totaling \$336.10.

## 13. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 8, 2016 totaling \$12,690,803.06.

#### Weekly Disbursement Totals for June 8, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	11,352,275.93
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	54,617.35
03	Unclaimed Money	587.65
04	Donations	
05	Controlled Substance	20,669.62
06	Human Services	
07	Children & Youth	646,255.76
08	911	51,682.81
08	911 Act 12	
10	Liquid Fuels	2,147.42
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	88,669.49
25	Aging	99,092.76
28	MH-IDD	58,931.18
30/31	York/Adams HealthChoices	765.77
30	York Reinvestment	77,933.05

31	Adams Reinvestment	
35	Domestic Relations	7,947.46
36	Earn-It	9.96
40	Weatherization Liheap	
45	Block Grant	4,503.00
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	465.00
75	Retirement	160,829.64
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	63,326.75
85	P/A Capital Projects Fund	
90	Drug & Alcohol	92.46
	Total	<u><u>12,690,803.06</u></u>

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

06/06 – Commissioners Byrnes (via conference call), Hoke and Reilly; Robb Green; Glenn Smith; Kristy Bixler and Tiffany Trout – General Personnel; Pam Gay – Coroner's Office Personnel; Joe Sassano – Information Services Personnel; Richard Keuerleber – Sheriff's Office Personnel; and Tom Kearney and Kyle King – District Attorney's Office Personnel.

#### **15. SOLICITOR'S REPORT**

Solicitor Glenn Smith submitted his written report for the Board's review. Solicitor Smith reported that right-to-know requests are often received inquiring about excess funds left over from Sheriff sales.

#### **16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

##### **A. Hanover Boro Tax Collector**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Holly Liska, Hanover Boro, to fulfill the duties of Hanover Boro Tax Collector, for the period of June 8, 2016 through December 31, 2017, as former Tax Collector Leroy Wentz has resigned from the position.

**B. McClure Company, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, for the replacement of the Power Module in the air conditioning chiller located in the 1992 edition of the Prison, at a cost of \$45,100.00, to be funded by Inmate Telephone Revenue funds.

**17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:29 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager