

**COMMISSIONERS' MEETING
MINUTES**

06/01/16

The June 1, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

Commissioner Doug Hoke called the meeting to order at 10:00 a.m., with Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Marc Benton, retired Presbyterian Pastor, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the minutes from the May 25, 2016 Commissioners' Meeting as submitted.

3. PRESENTATION

A. York County Public Defender's Office

First Assistant Public Defender Caty Houtman and Senior Assistant Public Defender Ronald Jackson provided an overview of the functions of the York County Public Defender's Office and the services they provide the public who cannot afford an attorney to represent them on charges that could result in punishment by incarceration. This is in accordance with the Right to Counsel under the Sixth Amendment to the United States Constitution whereas the government must provide a qualified attorney for representation at the public's expense for those who cannot afford one.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. CERTIFICATIONS OF COMPLIANCE

A. U. S. Department of Agriculture, York County Farm Service Agency, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Certifications of Compliance between the County of York, on behalf of the York County Parks department, and the U. S. Department of Agriculture, York County Farm Service Agency, York, PA, for three (3) parcels of property totaling 32.1 acres under the Conservation Reserve Program (CRP), located within the York County Spring Valley Park, for calendar year 2016.

6. ARBITRATION AWARD

A. Pennsylvania Social Services Union (PSSU), Service Employees International Union (SEIU), Local 668, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to acknowledge an Arbitration Award between the County of York, on behalf of the York County Human Resources department, and the Pennsylvania Social Services Union (PSSU), Service Employees International Union (SEIU), Local 668, Harrisburg, PA, for the York County Probation and Domestic Relations Professional employees, retroactive from January 1, 2015 through December 31, 2019.

7. PROPOSALS

A. McClure Company, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a Proposal between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, for the installation of a temporary chiller in the 1992 edition of the Prison for a period of one (1) month, for a total cost of \$16,337.00 to be funded with Inmate Telephone Revenue funds.

B. County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to accept a Proposal between the County of York, on behalf of the York County Department of Probation Services, and the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA, for the addition of a Risk Management software module to the current Microsoft UCM application for Risk Assessment tracking utilized by Berks, Cumberland, Dauphin and York Counties, with a shared cost of \$10,700.00 per county of the total cost of \$42,800.00.

8. LETTER OF AGREEMENT

A. Murphy & Dittenhafer, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement between the County of York and Murphy & Dittenhafer, Inc., York, PA, to perform a Physical Condition Assessment of the Strickler House, County-owned property, to evaluate the feasibility of retention and adaptive re-use of the structure at a cost not to exceed \$2,500.00, with completion of the assessment within thirty (30) days of the receipt of a fully executed agreement.

9. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the following minor children until each child reaches the age of 18 years, and a one-time payment of \$800.50 for costs incidental to the adoption of each child, according to the schedule attached to the agreement:

<u>Adoptive Parent</u>	<u>Minor Child</u>	<u>Rate per day</u>
SP and WP, Thomasville, PA	MRP fka MRB	\$24.00
TN, Harrisburg, PA	BTN fka BTL	\$26.50
TN, Harrisburg, PA	JIN fka JAMB	\$26.50

B. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and IG, York, PA, to reflect the eligibility of Federal Financial Participation for YGV fka YM, the adopted minor child, with no other changes being made to the original agreement.

C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DS and BS, York, PA, to reflect the increase of subsidy payments from \$25.00 per day to \$35.00 per day for JMS fka MM, the adopted minor child, based on the special needs of the child, with no other changes being made to the original agreement.

D. Purchase of Service Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Catholic Charities Diocese of HBG, York, PA, to reflect the addition of Specialized Foster Care services at a rate of \$73.74 per diem, for the period of July 1, 2015 through June 30, 2016, with no other changes being made to the original agreement.

10. TAX REFUND REGISTER

A. Tax Refund Register 2016-16

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-16 authorizing payment of York County real estate tax refunds totaling \$2,065.86.

11. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 1, 2016 totaling \$13,209,217.49.

Weekly Disbursement Totals for June 1, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	6,762,523.14
01	Payroll	18,366.71
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	199,576.90
03	Unclaimed Money	
04	Donations	874.00
05	Controlled Substance	3,630.20
06	Human Services	154,207.12
07	Children & Youth	400,382.10
08	911	156,177.18
08	911 Act 12	
10	Liquid Fuels	226.55
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	

25	Aging	498,358.15
28	MH-IDD	457,018.23
30/31	York/Adams HealthChoices	11,256.96
30	York Reinvestment	5,189.27
31	Adams Reinvestment	
35	Domestic Relations	181,335.67
36	Earn-It	36.17
40	Weatherization Liheap	
45	Block Grant	6,150.43
46	Affordable Housing	20,944.40
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	6,695.50
72	Tax Claim	2,958,283.04
75	Retirement	20,132.79
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	1,308,653.08
85	P/A Capital Projects Fund	
90	Drug & Alcohol	39,199.90
	Total	<u>13,209,217.49</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Hoke reported the following Executive Session was held since the last Commissioners' Meeting:

05/25 – Commissioners Byrnes, Hoke and Reilly; Deb Myers; and Kristy Bixler – Coroner's Office Personnel and Youth Development Center Personnel.

13. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Downtown Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an Allocation of \$55,000.00 of 2016 Marcellus Shale Legacy Funds to Downtown Inc., York, PA, to assist with the costs associated with the York Rail Trail Redevelopment project.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adjourn the meeting at 10:34 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager