

**COMMISSIONERS' MEETING
MINUTES**

05/18/16

The May 18, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Deputy Controller Deb Myers present.

A. Opening Ceremony

Commissioner Doug Hoke led the Pledge of Allegiance.

Reverend Roberta Johnson, Memorial Hospital Chaplain, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 11, 2016 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Mr. Lee Hoffheins, Glen Rock Borough Tax Collector, requested that the Board consider increasing the Tax Collectors' compensation rates for 2018 to accommodate for rising inflation costs. Mr. Hoffheins provided the Board an overview of the history of changes previously made to the Tax Collectors' compensation rates. Commissioner Byrnes requested that Mr. Hoffheins provide written information regarding his request in order to assist the Board in taking his request under consideration.

4. RECESS

Commissioner Byrnes recessed the meeting at 10:12 a.m. for the purpose of holding a public hearing to receive comments on the adoption of proposed Resolution 2016-19.

5. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:14 a.m.

6. RESOLUTIONS

A. Resolution 2016-19

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-19 approving the County of York LERTA program application for property located at 2159 S. Queen Street, York Township, submitted and owned by Central PA Equities 17, LLC.

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Community Development division of the York County Planning Commission, authorizing the following amendments to the 2008, 2013, 2014 and 2015 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Community Progress Council	\$ 2,239.93	45782004 (decrease)	45290015 (UP)
Peach Bottom Township	\$ 1,743.83	45220008 (UP)	new
Peach Bottom Township	\$ 8,000.00	45270013 (UP)	new
Peach Bottom Township	\$ 16,000.00	45270014 (UP)	new
Peach Bottom Township	\$104,256.17	45290015 (UP)	new

7. AGREEMENTS

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement Amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, extending the term of the original agreement for Final Design Phase Services (Part II) related to the replacement of Bridge No. 221 (over the Bermudian Creek in Washington Township) from June 25, 2016 to April 25, 2017.

B. Glidden Training & Consulting, LLC, South Wellfleet, MA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Professional Services Agreement between the County of York, on behalf of the York County Prison, and Glidden Training & Consulting, LLC, South Wellfleet, MA, to conduct two 3-hour “Bulletproof Leadership” presentations for Prison staff on September 28, 2016, for a total cost of \$2,750.00.

C. Courthouse Technologies, Ltd., Vancouver, Canada

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subscription and Service Agreement between the County of York, on behalf of the York County Court Administration department, and Courthouse Technologies, Ltd., Vancouver, Canada, for Jury Management software licensing and support, and printing and mailing of juror summons, at an estimated cost of \$30,000.00 per year, for an estimated total cost of \$150,000.00, for the period of August 1, 2016 through July 31, 2021.

D. Pennsylvania State Police, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an Intergovernmental Agreement between the County of York, on behalf of the York County District Attorney's Office, and the Pennsylvania State Police, Harrisburg, PA, to provide funding for the salary and miscellaneous expenses of a County detective assigned to the Pennsylvania State Police Municipal Automobile Theft/Motor Vehicle Insurance Fraud Task Force in the amount of \$119,520.00, funded through the Automobile Theft Prevention Trust Fund grant, at no cost to the County, for the period of July 1, 2016 through June 30, 2017.

8. MEMORANDUM OF UNDERSTANDING

A. Administrative Office of Pennsylvania Courts (AOPC), Office of Children and Families in the Courts, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Court Administration department, and the Administrative Office of Pennsylvania Courts (AOPC), Office of Children and Families in the Courts, Harrisburg, PA, to provide grant funding for a Permanency Practice Initiative educational workshop in an amount not to exceed \$3,000.00.

9. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MB and MB, York, PA, for adoption assistance at a rate of \$31.00 per day for the adoption of KDB fka KES, a minor child, until the child reaches the age of 18 years, and a one-time payment of \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

B. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MA and SA, York, PA, to reflect a name change for SMA fka SMF, the adopted minor child, to SEA, with no other changes being made to the original agreement.

10. TAX REFUND REGISTER

A. Tax Refund Register 2016-14

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-14 authorizing payment of York County real estate tax refunds totaling \$84,313.31.

11. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 18, 2016 totaling \$30,409,383.74.

Weekly Disbursement Totals for May 18, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	27,984,526.88
01	Payroll	743.70
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	117,449.33
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	
06	Human Services	
07	Children & Youth	631,363.34
08	911	7,307.63
08	911 Act 12	
10	Liquid Fuels	128.42
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	4,760.00

25	Aging	50,755.29
28	MH-IDD	1,374,068.29
30/31	York/Adams HealthChoices	13,354.13
30	York Reinvestment	17,393.23
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	11,050.40
45	Block Grant	5,138.76
46	Affordable Housing	158.50
47	Revolving Fund	18.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	308.12
51	Weatherization Doe	89.40
72	Tax Claim	
75	Retirement	52,614.13
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	27,572.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	110,584.19
	Total	<u><u>30,409,383.74</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

05/16 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Deb Myers; Glenn Smith; Kristy Bixler; and Tiffany Trout – General Personnel; Paul Crouse – Divorce Masters/Court Administration Personnel; and April Billet-Barclay – Probation Services Personnel.

13. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review. He also announced that an advertisement for proposed Ordinance 2016-02 will be effective this week, and a motion for the adoption of this Ordinance will be placed on the June 15, 2016 Board of Commissioners agenda.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that Rotary International President K.R. Ravindran will be a guest speaker for the Rotary Club of York's weekly meeting being held at the Yorktowne Hotel today at noon. Commissioner Byrnes also extended congratulations to the Rotary Club of York in recognition of their 100th anniversary.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager