

**COMMISSIONERS' MEETING
MINUTES**

12/17/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Reverend Marc Benton gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the December 10, 2014 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. York Suburban Boys' Cross Country Team PIAA AA Championship

Commissioners Chronister, Hoke and Reilly presented a proclamation to the York Suburban Boys' Cross Country Team recognizing them for finishing the season undefeated and winning their second PIAA Class AA State Championship.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. RECESS

Commissioner Chronister recessed the meeting at 10:13 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2014-09.

6. RECONVENE

Commissioner Chronister reconvened the meeting at 10:16 a.m.

7. ORDINANCE

A. Ordinance 2014-09

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2014-09 authorizing an amendment to a 2006 Qualified Interest Rate Management Agreement to be related to other outstanding general obligation bonds and notes of this County; ratifying the original Interest Rate Management Plan; and authorizing related actions and documents.

8. RESOLUTION

A. Resolution 2014-23

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-23 authorizing the issuance of \$19,940,000.00 of Tax Revenue Anticipation Notes (TRAN), Series 2015, with a maturity date of April 30, 2015, to provide gap financing for 2015 general fund operating expenses.

9. APPOINTMENTS

A. Deputy Tax Collectors

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals as Deputy Tax Collector to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective December 17, 2014 through December 31, 2017:

Deputy Tax Collector

Amy Reichard, Lower Chanceford Twp
Kathy Emswiler, East Manchester Twp
Janet Tyson, Chanceford Twp
Kristine Keener, Dover Twp
Linda Shaub, Dallastown Borough
Kay Crumling, York Township
Elizabeth Adcock, Hellam Twp
Sandra Behrens, Windsor Borough
Michael Zelger, Red Lion Borough
Linda Shaub, Dallastown Borough

Municipality

Chanceford Township
Conewago Township
Lower Chanceford Township
Manchester Township
York Township
Dallastown Borough
Hallam Borough
Red Lion Borough
Windsor Borough
Yoe Borough

B. Barbara L. Bair, York City

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Barbara L. Bair, York City, as Deputy Tax Collector to fulfill the duties of the Codorus Township Tax Collector as may be necessary, effective December 17, 2014 through December 31, 2014.

10. PURCHASE

A. Link Computer Corp., Bellwood, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Link Computer Corp., Bellwood, PA, for wireless networking equipment for a total cost of \$27,266.95 under a PA COSTARS agreement.

11. CONTRACT AGREEMENTS

A. The Wood Company, a subsidiary of Sodexo Operations, LLC, Gaithersburg, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and The Wood Company, a subsidiary of Sodexo Operations, LLC, Gaithersburg, MD, to provide on-site dining, housekeeping and laundry management services at the rates indicated, for a total cost of \$2,105.86 per week, for the period of January 1, 2015 through December 31, 2019:

<u>Management Services</u>	<u>Weekly Rate</u>
Dining	\$1,123.15
Housekeeping	\$ 593.56
Laundry	<u>\$ 389.15</u>
	\$2,105.86

B. Link Computer Corp., Bellwood, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and Link Computer Corp., Bellwood, PA, for the implementation of wireless network services for a total cost not to exceed \$12,850.00.

C. CTI, Hunt Valley, MD

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and CTI, Hunt Valley, MD, to provide eleven (11) full working days of on-site technical labor services at a cost of \$9,900.00, for the period of January 1, 2015 through December 31, 2015.

D. Global Tel*Link (GTL) Corp., Reston, VA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement fourth amendment between the County of York, on behalf of the York County Prison, and Global Tel*Link (GTL) Corp., Reston, VA, to provide inmate calling services; implementation of video visitation services, of which GTL will provide the equipment at no cost to the County; continued maintenance; and extending the term of the agreement an additional two (2) years effective November 17, 2015 through November 16, 2017.

12. INTEROPERABILITY AND SITE SHARING AGREEMENT

A. Commonwealth of Pennsylvania, Pennsylvania State Police, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an interoperability and site sharing agreement between the County of York, on behalf of the York County Department of Emergency Services, and the Commonwealth of Pennsylvania, Pennsylvania State Police, Harrisburg, PA, for the combined development and long term, no-cost lease use, of tower site York 53 located in Lower Chanceford Township as part of the Radio and Microwave Systems Upgrade project, for the period of twenty (20) years effective upon full execution of the agreement, with automatic renewal for an additional twenty (20) year term under the same terms and conditions of the original agreement; and \$396,645.00 to be reimbursed to the County by the Commonwealth upon completion of the project site.

13. GRANT AGREEMENT

A. Pennsylvania Department of Environmental Protection (DEP), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Penn State Cooperative Extension, and the Pennsylvania Department of Environmental Protection (DEP), Harrisburg, PA, in the amount of \$113,160.00 with a County match of \$2,000.00, for a total grant amount of \$115,160.00, for the monitoring, surveillance and control of mosquito populations under the 2015 York County West Nile Virus program, for the period of January 1, 2015 through December 31, 2015.

14. HUMAN SERVICES

A. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Dorothy Livaditis, Esquire, York, PA, to serve as solicitor at a rate of \$100.00 per hour for legal services and reimbursement for costs advanced to include personal service charges and overnight postage charges, \$80.00 per hour for independent contractors, and \$50.00 per hour for paralegals, for the period of January 1, 2015 through December 31, 2015.

B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

Catherine and Paul McMaster IV, York, PA
Kimberly and Kevin Kane, York, PA

C. Subsidized Adoption Assistance Agreement First Amendments – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents to reflect Difficulty of Case Assessment increases, with no other changes being made to the original agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
BW and BW, East Berlin, PA	SRW aka SMB	\$30.50
JS and TS, York, PA	TJS aka TJF	\$33.00
KS and RS, Chambersburg, PA	DSS aka DP	\$36.50

D. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Mark A. Chapman, MA, Mechanicsburg, PA, for Comprehensive Evaluation services at a rate of \$420.00 per diem, for the period of July 1, 2014 through June 30, 2015.

15. TAX REFUND REGISTER

A. Tax Refund Register 2014-45

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-45 authorizing payment of York County real estate tax refunds totaling \$1.83.

16. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 17, 2014 totaling \$12,436,491.86.

Weekly Disbursement Totals for December 17, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	9,507,130.83
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	20,005.70
03	Unclaimed Money	
04	Donations	576.98
05	Controlled Substance	24,100.20
06	Human Services	984.20
07	Children & Youth	537,988.09
08	911	23,541.39
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	509.12
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	12,058.61
25	Aging	89,122.43
28	MH-IDD	626,936.17
30/31	York/Adams HealthChoices	388.02
30	York Reinvestment	3,260.64
31	Adams Reinvestment	
35	Domestic Relations	18,744.12
36	Earn-It	
40	Weatherization Liheap	11,737.96
45	Block Grant	72,149.27
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	427.00
51	Weatherization Doe	2,920.13
72	Tax Claim	2,222.50
75	Retirement	1,316,894.24
82	2013 PLGIT GOB Fund	144,162.32
84	911 Capital Projects Fund	19,234.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,397.94
	Total	<u>12,436,491.86</u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

12/15 – Commissioners Hoke and Reilly, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Steve Warren – MH/IDD Personnel.

18. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

20. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:29 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager