

**COMMISSIONERS' MEETING
MINUTES**

12/09/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Deputy Controller Deb Myers led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in remembrance of York native, Harry "Hal" Bowman, a fallen victim of the terroristic mass shooting in San Bernardino, California on December 2, 2015.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the December 2, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTIONS

A. Resolution 2015-29

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-29 authorizing any and all actions to be taken to issue the 2015A TRAN as unfunded debt and refund such unfunded debt with a new general obligation note, including petitioning the York County Court of Common Pleas to approve such unfunded debt; and to seek a loan proposal for a new general obligation note to retire the 2015A TRAN until the Commonwealth of Pennsylvania funds are received.

B. Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Programs Management and Compliance Division of the York County Planning Commission, authorizing the acceptance of the release of funding from the Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA, in the amount of \$999,016.00 for the LIHEAP Crisis and Weatherization Program for Program Year 2015-2016, and authorize the President Commissioner to execute any and all documents related to the program.

5. PURCHASE

A. CDW Government, Chicago, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and CDW Government, Chicago, IL, for nine hundred fifty (950) Symantec End Point Protection software licenses, for a total cost of \$14,962.50.

6. PRIVATE PAY RATE

A. York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an increase in the private pay rate for room and board at the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC) to an all-inclusive room and board rate, exclusive of third-party reimbursed pharmaceutical and ancillary services, from \$260.00 per day to \$275.00 per day, effective February 1, 2016.

7. SALE AND TEMPORARY EASEMENT AGREEMENTS

A. William D. Geyer; Gordon D. Melhorn; John H. and Lori A. Eckenrode; and Tammy M. and Ronald E. McClintock & Cameo M. Smith

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve agreement of sale and temporary construction easement agreements between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the following property owners, at the costs indicated, to provide right-of-way access for the Bridge No. 187 Replacement project (Mill Creek Road in Conewago and Manchester Townships), with 100% of the related costs reimbursable by PennDOT:

<u>Property Owner</u>	<u>Parcel Number</u>	<u>Amount</u>
1) William D. Geyer	23000LH0150000000	\$ 604.50
2) Gordon D. Melhorn	36000LH0152000000	\$1,721.00
3) John H. and Lori A. Eckenrode	23000LG0002000000	\$2,328.50
4) Tammy M. and Ronald E. McClintock & Cameo M. Smith	36000LG0002B000000	\$3,513.50

8. LETTER OF ENGAGEMENT

A. Hay Group, Inc., Philadelphia, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a letter of engagement between the County of York, on behalf of the York County Controller's Office, and Hay Group, Inc., Philadelphia, PA, amending the original agreement dated January 23, 2008 for the preparation and submission of an updated York County Retirement Plan Document to the Internal Revenue Service (IRS) to obtain an updated Determination Letter, at a cost of \$3,500.00, with no other changes to all other terms and conditions of the original agreement, including automatic annual renewal of the agreement with the maximum annual compensation not to exceed a 10% increase for each year thereafter.

9. HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Corrections Development, Inc., Bensalem, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Information Services department, and Corrections Development, Inc., Bensalem, PA, for District Attorney case management software and support services.

10. HUMAN SERVICES

A. Contract Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department, and CONTACT Helpline, Harrisburg, PA, to provide Information and Referral services in the amount of \$34,820.00 funded through the Human Service Development Fund, for the period of July 1, 2015 through June 30, 2016.

B. Contract Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department, and Bell Socialization Services, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2015 through June 30, 2016:

Homeless Assistance Program-Transitional Housing	\$138,194.00
Homeless Assistance Program-Emergency Shelter	\$ 60,000.00
Human Service Development Fund-Mass Shelter	\$ 30,000.00

C. Contract Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department, and Community Progress Council, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2015 through June 30, 2016:

Homeless Assistance Program-Rental Assistance	\$294,831.00
Homeless Assistance Program-Case Management	\$143,449.00
Homeless Assistance Program-Individual Shelter Nights	\$ 10,000.00
Human Service Development Fund-Case Management	\$112,864.00

D. Subsidized Adoption Assistance Agreement First Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and MD and AD, Hanover, PA, to reflect the eligibility of Medical Assistance coverage for the following adopted minor children:

MRD fka MRD
BED fka BED
MRD fka MRD

E. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Devereux Foundation	PO Box 59 Glenmore, PA 19343	Children's Behavioral Health {MA Approved} Community Treatment Facility	\$0.00	60
Devereux Foundation	390 East Boot Road West Chester, PA 19380	DBD Program for Children & Adolescents with Behavioral Disorders (MA Approved) Community Treatment Facility	\$186.29/diem	62
Devereux Foundation	655 Sugartown Road Malvern, PA 19355	Mapleton Residential Services	\$0.00/diem	63
River Rock Day Treatment, Inc.	149 East College Avenue Spring Grove, PA 17362	River Rock Day Treatment Day Treatment	\$96.65/diem	01
Cornell Abraxas Group, Inc.	Forest Road Marienville, PA 16239	Abraxas I Intensive/Drug Sellers (D&A) Alternative Treatment	\$171.36/diem	01
Cornell Abraxas Group, Inc.	429 West 6th Street Erie, PA 16507	Abraxas II (D&A) Community Residential Services	\$147.75/diem	02
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Leadership Development Prgm	\$160.45/diem	06

Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Abraxas Youth Center Shelter Care	\$284.17/diem	08
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Abraxas Youth Center Secure Detention/Juvenile Detention	\$284.17/diem	09
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Fire Setter/Sex Offenders Treatment/Secure Residential Care	\$307.73/diem	10
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Open Residential Fire Setters/ Sex Offender Program Community Residential Services	\$293.55/diem	11
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Abraxas 1 Intensive (Mohican Dorm) Residential Services	\$208.24/diem	15
Cornell Abraxas Group, Inc.	10058 South Mountain Road South Mountain, PA 17261	Abraxas 1 IORP/ Simmelkjaer Dorm/Community Residential Services	\$289.32/diem	16
Cornell Abraxas Group, Inc.	100 Academy Drive Morgantown, PA 19543	Abraxas Academy Offenders Habitual Program Secure Care	\$312.50/diem	19

11. TAX REFUND REGISTER

A. Tax Refund Register 2015-42

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-42 authorizing payment of York County real estate tax refunds totaling \$2,416.91.

12. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 9, 2015 totaling \$4,053,856.93.

Weekly Disbursement Totals for December 9, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,631,734.19
01	Payroll	11,044.35
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	19,006.46
03	Unclaimed Money	
04	Donations	263.66
05	Controlled Substance	22,205.75
06	Human Services	210.28
07	Children & Youth	885,227.48
08	911	11,979.83

08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	197,188.65
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	114,726.76
28	MH-IDD	725,046.63
30/31	York/Adams HealthChoices	8,515.05
30	York Reinvestment	34,834.19
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	54.99
40	Weatherization Liheap	
45	Block Grant	36,599.10
46	Affordable Housing	283.50
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	7,178.56
51	Weatherization Doe	
72	Tax Claim	157,556.39
75	Retirement	38,398.63
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	151,644.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	33.48
	Total	<u><u>4,053,856.93</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Treasurer Barbara Bair announced that 2016 dog licenses are now available in the Treasurer's office and must be obtained by January 1st to avoid applicable fines. She stated that notices have been sent out through emails and USPS mailings to remind registered dog owners of the required renewal of licensing.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager