

**COMMISSIONERS' MEETING  
MINUTES**

**12/04/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Sherry Baer led the Pledge of Allegiance.

Reverend Keith Fair, Associate Pastor of St. Matthew's Lutheran Church, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 27, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

- A.** Ms. Tara Wilson appeared before the board, on behalf of 9-1-1 operators employed at the York County Control 9-1-1 Center and members of the American Federation of State, County and Municipal Employees (AFSCME), to express her dissatisfaction of the working conditions at the Center, referencing long hours and long work weeks. She requested that the board increase the number of 9-1-1 operator positions and implement a schedule that would allow the employees enough time to rejuvenate before returning back to work.
- B.** Ms. Dianne Price, Manager of Red Lion Borough, and Ms. Debra Hatley of York Township appeared before the board to request the reinstatement of \$40,000.00 Marcellus Shale funds to the MA & PA Community Greenway, originally approved on January 30, 2013 for a 3.3 mile Rail Trail project feasibility study.
- C.** Thomas Smith of the York County Penn State Cooperative Extension thanked the board for their letter of support in the creation of "Keep York Beautiful", an affiliate of "Keep America Beautiful", in an effort to making York County a cleaner and healthier community.

#### **4. REAPPOINTMENTS**

##### **A. General Authority of Southcentral Pennsylvania**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Oliver Hoar, Union Township, Adams County, to the General Authority of Southcentral Pennsylvania for a five-year term, effective January 1, 2014 through December 31, 2018.

##### **B. York County Hospital Authority**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint Oliver Hoar, Union Township, Adams County, to the York County Hospital Authority for a five-year term, effective January 1, 2014 through December 31, 2018.

#### **5. RESOLUTION**

##### **A. Shrewsbury Courtyards Associates Limited Partnership**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Division of the York County Planning Commission, extending the mortgage between the County of York and Shrewsbury Courtyards Associates Limited Partnership to June 30, 2014, to allow for a physical needs assessment of the Shrewsbury Courtyards I Apartments, with no other changes being made to all other terms and conditions.

#### **6. LEASE AGREEMENT**

##### **A. Word Processing Services, Inc., Hagerstown, MD**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Word Processing Services, Inc., Hagerstown, MD, for one (1) new Savin (MP-5002SP) copier, including maintenance and supplies, except paper, for the York County Sheriff's Office, at a rate of \$589.66 per quarter, for a total cost of \$7,075.92, for the period of August 13, 2013 through November 13, 2016.

## 7. GRANT APPLICATION

### A. Pennsylvania Department of Environmental Protection, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Penn State Cooperative Extension, to the Pennsylvania Department of Environmental Protection, Harrisburg, PA, in the amount of \$111,000.00 with an in-kind match of \$5,400.00, for a total grant amount of \$116,400.00, for the monitoring, surveillance and control of mosquito populations under the 2014 York County West Nile Virus Program, for the period of January 1, 2014 through December 31, 2014.

## 8. HUMAN SERVICES

### A. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Regena E. Killian	York, PA
Beth Ann Allison	New Freedom, PA

### B. Subsidized Adoption Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Per Diem Rate</u>
MC and BC, Ortanna, PA	ADC	\$23.00 per day
MC and BC, Ortanna, PA	MJC Jr.	\$23.00 per day
MC and BC, Ortanna, PA	MWC	\$23.00 per day
KYA and JLS, York, PA	VIS aka VIC	\$26.50 per day

**C. Subsidized Adoption Assistance Agreement First Amendments - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents to reflect determined eligibility of Federal Financial Participation of Medical Care for each child originally determined ineligible, with no other changes being made to the original agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>
VAB and TBB, Columbia, MD	SRB aka DRA
VAB and TBB, Columbia, MD	ECB aka DLA
DMK and CEK, Lancaster, PA	ARTK aka ART

**D. Service Provider Contract Agreement Renewal - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Kinship Care	\$46.01/diem	02
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care	\$71.82/diem	04
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care Mother and Infant Foster Care	\$106.78/diem	09
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Residential Treatment Facility (MA Approved) Residential Services	\$0.00/diem	60
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Carole and Ray Neag Center/SRTF- Sex Offenders Program (MA Approved)	\$0.00/diem	61

**E. Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider to reflect the addition of the following services at the rates indicated, for the period of July 1, 2013 through June 30, 2014, with no other changes being made to the original agreement:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
NHS Pennsylvania	4391 Sturbridge Drive Harrisburg, PA 17110	Therapeutic Family Care (NON MA Approved)	\$152.47/diem	32
NHS Pennsylvania	4391 Sturbridge Drive Harrisburg, PA 17110	TFC/Infant Combo	\$68.72/diem	11

## 9. TAX REFUND REGISTER

### A. Tax Refund Register 2013-46

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-46 authorizing payment of York County real estate tax refunds totaling \$3,941.75.

## 10. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 4, 2013 totaling \$2,675,773.82.

### Weekly Disbursement Totals for December 4, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,297,100.87
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	2,941.02
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	8,400.00
06	Human Services	2,596.00
07	Children & Youth	616,193.99
08	911	5,211.57
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,532.92
11	Prison Telephone	2,425.11
25	Aging	128,819.43
28	MH-IDD	117,597.36
30/31	York/Adams HealthChoices	5,113.55
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	913.81
36	Earn-It	
40	Weatherization Liheap	33,974.13
45	Block Grant	201,036.67
46	Affordable Housing	21,152.40
47	Revolving Fund	359.96
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	
82	2013 PLGIT GOB Fund	99,520.85
85	P/A Capital Projects Fund	74,171.86
90	Drug & Alcohol	56,712.32
	Total	<u><u>2,675,773.82</u></u>

## **11. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

12/03 – Three Commissioners, Chuck Noll, Deb Myers, Kristy Bixler and Tiffany Trout – General Personnel.

## **12. SOLICITOR'S REPORT**

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

## **13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Commissioner Reilly extended his congratulations to Mr. David McIntosh on his recent retirement as a board member of the Susquehanna Area Regional Airport Authority (SARAA), and thanked him for his thirty-plus years of service on the board.

## **14. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:24 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk