

**COMMISSIONERS' MEETING
MINUTES**

11/25/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Patrick Walker of Church World Service gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 18, 2015 Commissioners' Meeting as submitted.

3. PRESENTATION

A. Preliminary 2016 York County Budget – Mark Derr, Administrator

Administrator Mark Derr presented the preliminary 2016 York County Budget representing 5.07 mills of real estate tax, including .10 mills of dedicated library tax, which reflects a .55 millage tax increase.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENTS & REAPPOINTMENTS

A. General Authority of Southcentral Pennsylvania (GASP)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the General Authority of Southcentral Pennsylvania (GASP) for the terms and effective dates as indicated:

Appointment

Travis Gentzler, West Manchester Township
Remainder of 5-year term vacancy
November 25, 2015 through December 31, 2017

Reappointment

James Hogg, York Township
5-year term
January 1, 2016 through December 31, 2020

B. York County Hospital Authority (YCHA)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Hospital Authority (YCHA) for the terms and effective dates as indicated:

Appointment

Travis Gentzler, West Manchester Township
Remainder of 5-year term vacancy
November 25, 2015 through December 31, 2017

Reappointment

James Hogg, York Township
5-year term
January 1, 2016 through December 31, 2020

C. York County Industrial Development Authority (YCIDA)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Industrial Development Authority (YCIDA) for the terms and effective dates as indicated:

David Brinton, Fairview Township
2-year term
January 1, 2016 through December 31, 2017

Al Hayes, Warrington Township
3-year term
January 1, 2016 through December 31, 2018

Oliver Hoar, Union Township, Adams County
2-year term
January 1, 2016 through December 31, 2017

John Krout, Springettsbury Township
1-year term
January 1, 2016 through December 31, 2016

Jack Kay, York City
3-year term
January 1, 2016 through December 31, 2018

D. York County Conservation District Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Conservation District Board for four-year terms, effective January 1, 2016 through December 31, 2019:

Harry Bickel, Lower Chanceford Township
Farmer Director

Jeffrey L. Gossert, Springettsbury Township
Public Director

6. RECESS

Commissioner Chronister recessed the meeting at 10:22 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-28.

7. RECONVENE

Commissioner Chronister reconvened the meeting at 10:22 a.m., as there was no appearance made from any representation for the proposed Resolution.

8. RECESS

Commissioner Chronister recessed the meeting again at 10:30 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-28, as an appearance was made by a representative of the proposed Resolution.

9. RECONVENE

Commissioner Chronister reconvened the meeting at 10:32 a.m.

10. RESOLUTION

A. Resolution 2015-28

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2015-28 approving an application for the County of York LERTA program for property located in the City of York (parcel no. 03-042-01-0004, submitted and owned by 32 W. North, LLC.

This motion was originally tabled by unanimous vote, as representation for the proposed Resolution was not available at the time the motion was first presented at the start of the meeting. However, upon appearance by representation for the proposed Resolution prior to the adjournment of the meeting, votes were cast and the motion was approved.

11. CONTRACT AGREEMENTS

A. PREA Auditors of America, LLC, Cypress, TX

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and PREA Auditors of America, LLC, Cypress, TX, to provide auditing services of the Prison to secure certification as part of the Prison Rape Elimination Act (PREA) requirements, at a cost not to exceed \$5,500.00.

B. GDF Suez Energy Resources NA, Inc., a Delaware corporation

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify a contract agreement between the County of York, on behalf of the York County Facilities Management department, and GDF Suez Energy Resources NA, Inc., a Delaware corporation, for the purchase of electricity for all County facilities during calendar years 2018 and 2019 at a rate of \$0.06136 per kilowatt hour.

C. Winter Engine and Generator Service, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management department, and Winter Engine and Generator Service, York, PA, to provide preventative maintenance of the emergency generators and transfer switches located at the following County facilities, at the costs indicated, for the period of January 1, 2016 through December 31, 2016:

Judicial Center	\$2,935.00
Admin Center	\$ 690.00
Annex	\$ 712.00
Substance Abuse Center	\$ 473.00
Youth Development Center	\$ 479.00
Human Services Center (Gov Ctr)	\$ 553.00

D. Berkshire Systems Group, Inc., Reading, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management department, and Berkshire Systems Group, Inc., Reading, PA, to provide preventative maintenance and inspection services of fire alarm, security, closed-circuit TV and card access systems for the following York County facilities, at the costs indicated, for the period of January 1, 2016 through December 31, 2016:

Judicial Center	\$50,460.00
Admin Center	\$18,532.00
Substance Abuse Center	\$ 6,876.00
Methadone Treatment Center	\$ 7,452.00
Youth Development Center	\$ 4,332.00
Human Services Center (Gov Ctr)	\$10,068.00
Emergency Services Center	\$10,476.00

E. Ben Druck Door Company, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management department, and Ben Druck Door Company, York, PA, to provide maintenance and inspection services of the overhead motorized doors and fire shutters located at the Judicial Center, and the overhead motorized doors located at the Emergency Services Center, at the costs indicated, for the period of January 1, 2016 through December 31, 2016:

Judicial Center	\$3,174.00
Emergency Services Center	\$ 863.00

F. Modern Group Power Systems, Bristol, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Facilities Management department, and Modern Group Power Systems, Bristol, PA, to provide preventative maintenance of three (3) emergency generators and transfer switches located at the York County Emergency Services Center, at a cost not to exceed \$4,635.00, for the period of January 1, 2016 through December 31, 2016.

G. WebpageFX, Inc., Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Communications department, and WebpageFX, Inc., Harrisburg, PA, to provide an upgrade to the York County website at a cost not to exceed \$19,350.00, to be funded through the Records Improvement Fund.

12. HUMAN SERVICES

A. Contract Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department, and the York County Food Bank, York, PA, for the disbursement of federal commodities at a rate of \$0.12 cents per pound, for the period of October 1, 2015 through September 30, 2016.

B. Contract Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department, and the York Adams Transportation Authority (YATA) dba Rabbitransit, York, PA, to provide Medical Assistance Transportation Program (MATP) services for York and Adams Counties in the amount of \$1,247,877.00, for the period of July 1, 2015 through June 30, 2016.

C. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
MB and MB, York, PA	CMB fka CFC	\$31.00
MA, York, PA	JDA fka JDM	\$27.00

D. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Provider	Location	Program Name	Cost	Opt
COBYS Family Services	1417 Oregon Road Leola, PA 17540	Level I Foster Care Foster Care	\$39.53/diem	01
COBYS Family Services	1417 Oregon Road Leola, PA 17540	Level II Foster Care Foster Care	\$58.14/diem	02
COBYS Family Services	1417 Oregon Road Leola, PA 17540	Level III Foster Care Foster Care	\$70.38/diem	03
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Regular Residential Community Residential Services	\$156.05/diem	01
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Community Based Group Home-Community Residential Services	\$136.65/diem	02
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Special Needs Services Community Residential Services	\$240.87/diem	04
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Intensive Supervision Unit Community Residential Services	\$292.90/diem	05
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	In-Patient Non-Hospital (D&A)-Community Residential Services	\$159.67/diem	06
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Drug and Alcohol – MA Approved-Community Residential Services	\$70.87/diem	07
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Crisis Intervention Unit North Residential Services	\$186.64/diem	19
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Crisis Intervention Unit South Residential Services	\$186.64/diem	20
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	George Junior Republic Shelter Care	\$153.00/diem	21
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	General Residential – MA Approved-Community Treatment Facility	\$67.80/diem	60
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Special Needs Services – MA Approved-Community Treatment Services	\$109.95/diem	62
Pinkney’s Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Mother Community Residential Services	\$144.70/diem	01
Pinkney’s Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Baby Only-Community Residential Services	\$40.00/diem	11
Pinkney’s Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Mother/ Baby-Rate-(one child)	\$184.70/diem	21
Pinkney’s Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	Mother/Multiple Child Group Home-Community Residential Services	\$224.70/diem	22
Drug & Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA 17512	Residential Drug & Alcohol (D&A)-RSR.1	\$95.00/diem	01
Drug & Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA 17512	Supervised Independent Living (D&A)-CRS.1	\$121.00/diem	02
York County Children’s Advocacy Center	28 South Queen Street York, PA 17403	Children’s Advocacy Center Counseling	\$177.00/hour	01

13. BUDGET LINE ITEM ADJUSTMENTS

A. 2015 Budget Line Item Adjustments

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2015 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of November 25, 2015.

Department Name	Department Number	2015 Account Description	Account Number	Amount Change
Public Defender	011257	Mileage	5200221	2,000
Public Defender	011257	Professional Services	5200240	(2,000)
Public Defender	011257	Transcripts	5200332	2,000
Public Defender	011257	Professional Services	5200240	(2,000)
Judicial Center Maintenance	010104	Maintenance Supplies	5600552	1,000
Judicial Center Maintenance	010104	Fuel	5200205	(1,000)
Admin Center Maintenance	010128	Professional Services	5200240	82
Admin Center Maintenance	010128	Fuel	5200205	(82)
Archives Maintenance	010131	Electricity	5200206	5,000
Annex Maintenance	010103	Fuel	5200205	(5,000)
Admin Center Maintenance	010128	Maintenance & Repairs	5200241	5,000
Admin Center Maintenance	010128	Fuel	5200205	(5,000)
SAC Maintenance	010130	Sewer	5200208	200
SAC Maintenance	010130	Fuel	5200205	(200)
SAC Maintenance	010130	Maintenance & Repairs	5200241	1,000
HSC Maintenance	010106	Fuel	5200205	(1,000)
MDJ Maintenance	011262	Contract Service Agreements	5200236	10,000
MDJ Maintenance	011262	Fuel	5200205	(10,000)
Clerk of Courts	011254	Office Supplies	5600550	1,250
Clerk of Courts	011254	Printing	5200215	(1,250)
Clerk of Courts	011254	Office Supplies	5600550	1,250
Clerk of Courts	011254	Contract Service Agreements	5200236	(1,250)
CRU	011259	Training	5200211	1,000
CRU	011259	Contract Service Agreements	5200236	(1,000)

Sheriff	011251	Printing	5200215	1,000
Sheriff	011251	Uniforms	5200218	(1,000)
Sheriff	011251	Office Supplies	5600550	4,000
Sheriff	011251	Gas & Oil	5200232	(4,000)
Sheriff	011251	Vehicle Maintenance	5200233	8,000
Sheriff	011251	Uniforms	5200218	(2,000)
Sheriff	011251	Gas & Oil	5200232	(4,000)
Sheriff	011251	Contract Service Agreements	5200236	(2,000)
Misc	01	Transfer from Other Funds	4800999	4,376,949
Misc	01	Debt Service Refunding	4800863	(4,376,949)
Treasurer	010109	Printing	5200215	4,500
Tax Collector	010110	Printing	5200215	(4,500)
Ag Land	014624	Printing	5200215	196
Ag Land	014624	Professional Services	5200240	(196)
Clerk of Courts	011254	Advertising	5200201	1,437
Contingency	016924	Miscellaneous	5200420	(1,437)
Prison	012309	Travel	5200231	2,000
Prison	012309	Gas & Oil	5200232	(2,000)
Prison	012309	Uniforms	5200218	6,000
Prison	012309	Gas & Oil	5200232	(6,000)
General Miscellaneous	010121	Office Supplies	5600550	200
Contingency	016924	Miscellaneous	5200420	(200)
Court Admin	011260	Prof Svc/Public Defender	5210244	1,000
Court Admin	011260	Special Council	5200210	(1,000)
SAC Maintenance	010130	Maintenance & Repairs	5200241	1,500
SAC Maintenance	010130	Fuel	5200205	(1,500)
Probation	012302	Travel	5200231	3,000
Probation	012302	Training	5200211	(3,000)
Probation	012302	Vehicle Maintenance	5200233	500
Probation	012302	Gas & Oil	5200232	(500)
Probation	012302	Association Dues	5200214	10
Probation	012302	Training	5200211	(10)

Traffic Safety	010127	Office Supplies	5600550	1,000
Traffic Safety	010127	DRE Officers	5600606	(1,000)
911	080601	Professional Services	5200240	529
911	080601	Training	5200211	(529)
911	080602	Training	5200211	117
911	080602	MDC Training	5210474	(117)

14. TAX REFUND REGISTER

A. Tax Refund Register 2015-40

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-40 authorizing payment of York County real estate tax refunds totaling \$2,121.03.

15. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 25, 2015 totaling \$8,251,318.63.

Weekly Disbursement Totals for November 25, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	4,525,395.48
01	Payroll	5,948.96
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	166,719.49
03	Unclaimed Money	
04	Donations	142.00
05	Controlled Substance	60,284.36
06	Human Services	
07	Children & Youth	836,763.30
08	911	185,534.88
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	13,838.60
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	4,855.47
25	Aging	253,425.40
28	MH-IDD	383,334.33

30/31	York/Adams HealthChoices	14,860.32
30	York Reinvestment	8,861.13
31	Adams Reinvestment	5,059.69
35	Domestic Relations	32,581.39
36	Earn-It	
40	Weatherization Liheap	3,297.45
45	Block Grant	38,615.02
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	19,025.60
51	Weatherization Doe	4,980.92
72	Tax Claim	46,310.30
75	Retirement	1,383,169.44
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	197,164.07
85	P/A Capital Projects Fund	
90	Drug & Alcohol	61,151.03
	Total	<u>8,251,318.63</u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. SOLICITOR'S REPORT

In lieu of Solicitor Michael Flannelly's absence, Assistant Solicitor Donald Reihart submitted his written report for the Board's review.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:33 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager