

**COMMISSIONERS' MEETING
MINUTES**

11/20/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in remembrance of those affected by the recent natural disasters that caused devastation in the Philippines and the Midwest.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 13, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Mr. Michael Jacoby gave the board an update on the status of his efforts on the issue regarding the safety issue with the accuracy of information in the EPA database of names, addresses and locations of the general population and businesses in York County for purposes of enabling first responders to retrieve the correct information for locating those requesting assistance.

4. REAPPOINTMENT

A. Susquehanna Area Regional Airport Authority (SARAA)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Timothy R. Tate, Spring Garden Township, to the Susquehanna Area Regional Airport Authority (SARAA) for a five-year term, effective January 5, 2014 through January 4, 2019.

5. PURCHASE

A. Schaedler Yesco Distribution, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management Department, and Schaedler Yesco Distribution, Harrisburg, PA, for the purchase of 59 LED light fixtures for the lower level parking garage at the Judicial Center at a cost of \$361.53 per fixture, for a total cost of \$21,330.27 under a PA COSTARS contract.

6. CONTRACT AGREEMENT

A. City of York

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify a contract agreement between the County of York and the City of York for the funding of four (4) civil enforcement nuisance abatement officers in an amount not to exceed \$100,000.00, for the period of January 1, 2013 through December 31, 2013.

7. GRANT PROJECT MODIFICATION REQUEST

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant project modification request, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the continued implementation of the Day Reporting Center in the amount of \$13,259.00, increasing the total grant amount to \$144,396.00, with no additional County match, for the period of July 1, 2013 through June 30, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$ 19,671.00	\$ 19,671.00
Supplies & Operating Expenses	\$ 4,368.00	\$ 4,368.00
Consultants	<u>\$107,098.00</u>	<u>\$120,357.00</u>
	\$131,137.00	\$144,396.00

8. HUMAN SERVICES

A. Letter of Agreement - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department, and Rhoads & Sinon, LLP, Harrisburg, PA, to provide staff training on confidentiality, HIPAA, and other related topics for the Human Services Department, in an amount not to exceed \$4,500.00, at no cost to the County.

B. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

Provider	Location	Program Name	Cost	Option
Valley Youth House	829 Linden Street Allentown, PA 18101	Independent Living REAL {Low Supervision}	\$139.74/diem	01
Valley Youth House	829 Linden Street Allentown, PA 18101	Independent Living REAL Community Residential Services	\$184.74/diem	08
Bradley Center, Inc.	5180 Campbells Run Road Pittsburgh, PA 15205	Intensive Residential Robinson (Non MA Approved) Residential Service	\$316.73/diem	33
Bradley Center, Inc.	5180 Campbells Run Road Pittsburgh, PA 15205	Intensive Residential Robinson (MA Approved) Residential Services	\$0.00/diem	63
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Tradition Step Down Foster Care/Foster Care	\$93.84/diem	03
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Foster Family Care Foster Care	\$78.54/diem	04
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Respite Care Services (Routine) Foster Care	\$80.00/diem	05
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Emergency Respite Services Foster Care	\$99.00/diem	06
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Pre-placement Respite Care Services Foster Care	\$85.00/diem	07
National Mentor Healthcare	450 Parkway Drive Suite 204 Broomal, PA 19008	Treatment Foster Home for Developmentally Disabled and Seriously Emotionally Disturbed Children (MA Approved-Host Home (MA-Approved)	\$14.69/diem	60
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Specialized Foster Care Foster Care	\$51.24/diem	01
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	General Foster Care Foster Care	\$39.13/diem	02
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level II Foster Care	\$99.48/diem	03
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level I Foster Care	\$75.69/diem	04
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Host Home Foster Care (CRRS) (MA Approved Foster Care	\$25.95/diem	60

C. Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Haven Home for Girls, Windsor, PA, to reflect the addition of Maternity Group Home/Mother & 2 Children services (option 4) at a rate of \$257.26 per diem, for the period of September 16, 2013 through June 30, 2014.

D. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Sherry Hotz, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

E. Subsidized Adoption Assistance Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MJ and JJ, Dover, PA, for the adoption of DWJ aka DAG, a minor child, authorizing adoption assistance in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

F. Terminate Subsidized Adoption Assistance Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to terminate a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MLD and DBM, Dover, PA, the adoptive custodians of JAM, a minor child, ceasing adoption assistance in the amount of \$40.00 per day effective May 30, 2013, acknowledging receipt of full subsidy payments for the months of June and July 2013, and agree to reimburse YCOCYF the July subsidy in the amount of \$1,240.00, as the child is in legal and physical custody of YCOCYF and no longer provided support by the adoptive custodians, as reunification with the adoptive custodians will not occur.

9. TAX REFUND REGISTER

A. Tax Refund Register 2013-44

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-44 authorizing payment of York County real estate tax refunds totaling \$3,512.22.

10. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 20, 2013 totaling \$7,000,277.03.

Weekly Disbursement Totals for November 20, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,393,152.81
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	668,885.21
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	33,236.61
06	Human Services	96,778.40
07	Children & Youth	714,228.62
08	911	54,848.92
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	136,264.88
11	Prison Telephone	4,458.41
25	Aging	176,778.19
28	MH-IDD	1,082,334.27
30/31	York/Adams HealthChoices	10,870.82
30	York Reinvestment	3,978.12
31	Adams Reinvestment	414.16
35	Domestic Relations	123,538.62
36	Earn-It	
40	Weatherization Liheap	3,367.29
45	Block Grant	12,454.29
46	Affordable Housing	425.00
47	Revolving Fund	9,676.96
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	1,135,241.03
75	Retirement	10,347.00
82	2013 PLGIT GOB Fund	167,266.60
85	P/A Capital Projects Fund	
90	Drug & Alcohol	161,730.82
	Total	<u><u>7,000,277.03</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

11/18 – Commissioners Chronister and Hoke, Chuck Noll, Robb Green and Tiffany Trout – General Personnel; and Philip Palandro – Veterans' Affairs Personnel.

12. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk