

**COMMISSIONERS' MEETING  
MINUTES**

**11/19/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Doug Hoke led the Pledge of Allegiance.

Reverend Roger Mentzer of Bethlehem United Methodist Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 12, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENTS**

**A. Springettsbury Township**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Michelle Ross, Spring Garden Township, as Deputy Tax Collector to fulfill the duties of the Springettsbury Township Tax Collector as may be necessary, effective November 19, 2014 through December 31, 2017.

**B. York County Rail Trail Authority**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Ann Yost, Hopewell Township, to the York County Rail Trail Authority for a five-year term, effective November 1, 2014 through October 31, 2019.

## **C. County Industrial Development Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Industrial Development Authority for the terms and effective dates as indicated:

### Appointment

Tari Mitchell, Newberry Township  
3-year-term  
January 1, 2015 through December 31, 2017

### Reappointments

John Krout, Springettsbury Township  
1-year term  
January 1, 2015 through December 31, 2015

Eugene Draganosky, York Township  
3-year term  
January 1, 2015 through December 31, 2017

Andrew Richardson, York City  
2-year term  
January 1, 2015 through December 31, 2016

## **5. PROPOSAL**

### **A. J.G. Contracting, Carnegie, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a proposal from J.G. Contracting, Carnegie, PA, the lowest responsible bidder, for the site development work of fourteen (14) transmission sites associated with the Radio and Microwave Systems Upgrade project, for a total contract amount of \$1,059,770.00, subject to the execution of a cost sharing agreement between the County of York and the Commonwealth of Pennsylvania for the development of a new state-owned site, York 53, as listed in the proposal.

## **6. CONTRACT AGREEMENTS**

### **A. Highmark Blue Shield, Camp Hill, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources department, and Highmark Blue Shield, Camp Hill, PA, for administrative fees applicable to the County's health plan coverage, for the period of January 1, 2015 through December 31, 2018.

### **B. Highmark, Inc., Camp Hill, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Resources department, and Highmark, Inc., Camp Hill, PA, extending the agreement for administrative fees applicable to the County's Health Reimbursement and Health Savings Accounts to cover the period of January 1, 2015 through December 31, 2018 at the rates indicated in the amended agreement.

### **C. Lobar, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar, Inc., York, PA, for the addition of bulk heads to accommodate lighting in private bathrooms in the amount of \$243.80, installation of bullet resistant material to the front of the courtroom benches in the amount of \$1,645.65, the removal of two projector screens from the multi-purpose rooms in the amount of a -\$4,100.00 credit, and the addition of delayed egress to four doors leading from the multi-purpose rooms to the secure corridor for the Judicial Center 5<sup>th</sup> Floor Build-Out project in the amount of \$8,923.08, increasing the total contract amount by \$6,712.53 to \$2,843,212.53.

## **7. LETTER OF AGREEMENT**

### **A. York County Planning Commission and York Building Products Co., Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, the York County Planning Commission and York Building Products Co., Inc., York, PA, authorizing the York County Planning Commission to implement a program of administration and management of the Pennsylvania Department of Transportation (PennDOT) Aviation Grant in the amount of \$450,000.00 for the design and rehabilitation of the York Airport runway.

## **8. LICENSE AGREEMENTS**

### **A. American Towers, LLC, a Delaware Limited Liability Company**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve license agreement first amendments between the County of York, on behalf of the York County Department of Emergency Services, and American Towers, LLC, a Delaware Limited Liability Company, to reflect equipment changes and modifications to the following tower sites; and to provide a temporary installation period allowing both new and legacy equipment to remain on the tower structures at no additional cost for the period of six months, followed by a reoccurring fee of an additional \$1,000.00 per month after the six-month grace period expires until such time all legacy equipment is removed from the sites, with no change to the monthly lease amount under the original agreements:

#### Tower Sites

Delta, PA, Lower Chanceford

Felton, PA, Crossroads

Nashville, PA, Spring Grove

## 9. HUMAN SERVICES

### A. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JG, York, PA, as custodian of SL, a minor child, authorizing custodianship subsidy payments in the amount of \$29.65 per day until the child reaches the age of 18 years.

### B. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CC, York, PA	DSC aka DSN	\$26.50
RS and CS, Dover, PA	BJS aka BJS	\$26.50

### C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DB and KB, Stewartstown, PA, for the adoption of ABB aka BIM, a minor child, to reflect an increase in the Difficulty of Case Assessment at a new rate of \$30.50 per day, with no other changes being made to the original agreement.

### D. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014:

KF, Red Lion, PA  
KF and DF, Red Lion, PA  
LW-G and RG, York, PA

**E. 2015 Per Diem Rates of Reimbursement – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2015 per diem rates of reimbursement to the York County Office of Children, Youth & Families Resource Family Homes at the rates indicated:

Standard level of Care (0-12)	\$27.00/ day
Unlicensed Resource Care	\$10.60/diem
Moderate Difficulty of Care (0-12)	\$31.00/day
Standard level of Care (12+)	\$31.00/day
Severe Difficulty of Care (Level 1)	\$37.00/day
Severe Difficulty of Care (Level 2)	\$47.00/day
Emergency Placements - one-time payment	\$35.00
Mileage reimbursement	Current IRS rate, as recognized by the County
Clothing for initial placements - one-time payment	\$300.00
Subsequent clothing purchases	Not to exceed \$150.00/quarter

**F. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rate indicated, for the period of July 1, 2013 through June 30, 2014:

Provider	Location	Program Name	Cost	Opt
Pediatric Specialty Care, LP	120 Rider Avenue Lancaster, PA 17603	Pediatric Specialty Care	\$140.80/diem	01

**G. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

Provider	Location	Program Name	Cost	Opt
Cornell Abraxas Group, Inc.	P.O. Box 59 Forest Road Marienville, PA 16239	Abraxas I (D&A) Intensive/Drug Sellers Alternative Treatment	\$171.36/diem	01
Cornell Abraxas Group, Inc.	429 West 6 <sup>th</sup> Street Erie, PA 16507	Abraxas II (D&A) Community Residential Services	\$147.75/diem	02
Cornell Abraxas Group, Inc.	10058 South Mountain Bldg. 6 South Mountain, PA 17261	Leadership Development Program Residential Services	\$160.45/diem	06
Cornell Abraxas Group, Inc.	10058 South Mountain Bldg. 3 South Mountain, PA 17261	Abraxas Youth Center Shelter Shelter Care	\$284.17/diem	08

Cornell Abraxas Group, Inc.	10058 South Mountain Bldg. 3 South Mountain, PA 17261	Abraxas Youth Center Secure Detention Juvenile Detention	\$284.17/diem	09
Cornell Abraxas Group, Inc.	10058 South Mountain South Mountain, PA 17261	Fire Setter/Sex Offenders Treatment Secure Residential Secure Care	\$307.73/diem	10
Cornell Abraxas Group, Inc.	10058 South Mountain Bldg. 6 South Mountain, PA 17261	Open Residential Fire Setters/Sex Offender Program Community Residential Services	\$293.55/diem	11
Cornell Abraxas Group, Inc.	10058 South Mountain Bldg. 6 South Mountain, PA 17261	Abraxas I Intensive Residential (Mohican Dorm) Residential Services	\$208.24/diem	15
Cornell Abraxas Group, Inc.	Simmelkjar Dorm Marienville, PA 16239	Abraxas 1 IORP/Simmelkjaer Dorm Community Residential Services	\$289.32/diem	16
The Children's Guild	6802 McClean Boulevard Baltimore, MD 21234	Guild Academy Community Residential Services	\$271.56/diem	01
Pediatric Specialty Care, LP	120 Rider Avenue Lancaster, PA 17603	Pediatric Specialty Care	\$140.80/diem	01
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Specialized Foster Care Foster Care	\$53.29/diem	01
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	General Foster Care Foster Care	\$40.70/diem	02
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level II Foster Care	\$103.46/diem	03
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level I Foster Care	\$78.72/diem	04
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Host Home Foster Care (CRRS) (MA Approved)	\$26.99/diem	60
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Treatment Foster Care Level III Foster Care	\$92.72/diem	01
Diakon Child, Family & Community Ministries	571 Mountain Road P.O. Box 10 Boiling Springs, PA 17007	Therapeutic Wilderness Course (30 day) Alternative Treatment	\$144.82/diem	02
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Traditional Foster Care Level I Foster Care	\$56.12/diem	08
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Specialized Foster Care Level II Foster Care	\$74.41/diem	09
Diakon Child, Family & Community Ministries	571 Mountain Road P.O. Box 10 Boiling Springs, PA 17007	Weekend Alternative Program (48 hours) Counseling	\$168.38/diem	11
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Traditional Kinship Care Kinship Care (Traditional)	\$56.12/diem	14
Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment w/ Abel Counseling	\$675.00/each	16
Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment Counseling	\$500.00/each	17
Diakon Child, Family & Community Ministries	571 Mountain Road Diakon Boiling Springs, PA 17007	Southeast Bridge Program Counseling	\$47.07/diem	22

Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Group Counseling	\$16.32/hour	23
Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Individual Counseling	\$88.60/hour	25
Diakon Child, Family & Community Ministries	571 Mountain Road Boiling Springs, PA 17007	Center Point Day Program Counseling	\$164.22/diem	26
Diakon Child, Family & Community Ministries	548 Ann Street Lancaster, PA	Turning Point Day Program Counseling	\$179.25/diem	27
Diakon Child, Family & Community Ministries	548 Ann Street Lancaster, PA	Turning Point Evening Program Counseling	\$122.00/diem	28
Family-Child Resources, Inc.	3995 East Market Street York, PA 17402	Anger Management Counseling Groups (SAARG)	\$31.56/hour	03
Family-Child Resources, Inc.	3995 East Market Street York, PA 17402	Child Support/ Therapy/Group Life Skills Counseling	\$31.56/hour	15
Family-Child Resources, Inc.	3995 East Market Street York, PA 17402	Parent Education Groups Life Skills Counseling	\$31.56/hour	21
Family-Child Resources, Inc.	3995 East Market Street York, PA 17402	In-Home Parenting of Infants Life Skills Counseling	\$36.24/hour	28
Children's Aid Society, Inc., Southern PA	400 West Market Street York, PA 17401	Crisis Nursery Counseling	\$15.50/hour	02
Children's Aid Society, Inc., Southern PA	400 West Market Street York, PA 17401	Family Advocacy Counseling	\$32.00/hour	03
Children's Aid Society, Inc., Southern PA	400/402 West Market Street York, PA 17401	Parent Support Group Counseling	\$25.00/hour	10
Children's Aid Society, Inc., Southern PA	402 West Market Street York, PA 17401	Art Therapy Counseling	\$39.00/hour	20

## 10. TAX REFUND REGISTER

### A. Tax Refund Register 2014-41

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-41 authorizing payment of York County real estate tax refunds totaling \$2,250.83.

## 11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 19, 2014 totaling \$6,007,782.32.

<u>Weekly Disbursement Totals for November 19, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,979,225.39
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	7,803.50
03	Unclaimed Money	
04	Donations	1,360.00
05	Controlled Substance	20,165.08
06	Human Services	19,517.72
07	Children & Youth	480,721.56
08	911	11,295.56
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	191,347.20
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	584,590.41
25	Aging	87,733.26
28	MH-IDD	647,666.90
30/31	York/Adams HealthChoices	4,896.76
30	York Reinvestment	3,897.48
31	Adams Reinvestment	255.88
35	Domestic Relations	20,274.82
36	Earn-It	
40	Weatherization Liheap	105.97
45	Block Grant	231.12
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	206.00
51	Weatherization Doe	12,104.38
72	Tax Claim	917,128.82
75	Retirement	78,354.63
82	2013 PLGIT GOB Fund	232,673.88
84	911 Capital Projects Fund	691,403.23
85	P/A Capital Projects Fund	
90	Drug & Alcohol	14,822.77
	Total	<u>6,007,782.32</u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

11/17 – Three Commissioners, Robb Green and Tiffany Trout – General Personnel and Facilities Personnel.

## **13. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:22 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager