

**COMMISSIONERS' MEETING
MINUTES**

11/18/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Administrator Mark Derr led the Pledge of Allegiance.

Reverend Roger Mentzer of Bethlehem United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 4, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Tom Smith gave an update on the York County Penn State Extension "Keep York Beautiful" program to include disposal of collected trash and additional upcoming projects.

4. APPOINTMENTS/REAPPOINTMENTS

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sharon Bixler, Dover Township, to serve as Vice-Chair of the York County Area Agency on Aging Advisory Council, to fulfill a vacancy left by Beverly Grove, for the period of November 18, 2015 through December 31, 2016.

B. York County Area Agency on Aging Advisory Council

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Area Agency on Aging Advisory Council for three-year terms, effective as indicated:

Debra Daniels, Springettsbury Township
September 1, 2015 through August 31, 2018

Richard Bear, Dover Township
December 1, 2015 through November 30, 2018

JoAnn Teyral, York Township
August 1, 2015 through July 31, 2018

5. CONTRACT AGREEMENTS

A. SunGard Public Sector, Inc., Lake Mary, FL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and SunGard Public Sector, Inc., Lake Mary, FL, to provide hosting services and an upgrade to the current Pentamation Enterprise Resource Planning, Financials, Human Resources, Payroll and Budgeting software programs, for a total cost of \$513,000.00, with \$16,650.00 to be funded with Records Improvement funds, for the period of February 1, 2016 through January 31, 2021.

B. SmartBill Ltd., Hebron, OH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a service contract agreement renewal between the County of York, on behalf of the York County Information Services department, and SmartBill Ltd., Hebron, OH, to provide annual dog license mailing services for the York County Treasurer's office at a cost not to exceed \$14,985.75, for the period of one (1) year, effective upon full execution of all parties.

6. INTERGOVERNMENTAL AGREEMENT

A. Pennsylvania State Police (PSP), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an intergovernmental agreement between the County of York, on behalf of the York County Department of Emergency Services, and the Pennsylvania State Police (PSP), Harrisburg, PA, for the monitoring, sharing and/or usage of designated talkgroups between the County's public safety digital trunked radio system and the PSP's digital two-way radio system in order to provide situational awareness of incidents between both law enforcement entities, effective upon full execution of all parties, for the period of twenty (20) years.

7. GRANT APPLICATION

A. Pennsylvania Department of Environmental Protection (PDEP), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Penn State Extension, to the Pennsylvania Department of Environmental Protection (PDEP), Harrisburg, PA, in the amount of \$117,646.90 with a County match of \$2,000.00, for a total grant amount of \$119,646.90, to provide County-wide monitoring, surveillance and control of mosquito populations under the 2016 York County West Nile Virus Program grant, for the period of January 1, 2016 through December 31, 2016.

8. HUMAN SERVICES

A. HIPAA Business Associate Agreement – York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging, and Blair Senior Services, Inc., Blair, PA, for the purpose of producing reports utilizing Medical Assistance assessment data collected.

B. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JB, Seven Valleys, PA	NEB fka NEB	\$27.00
JB, Seven Valleys, PA	CSB fka CSB	\$27.00
JB, Seven Valleys, PA	XGB fka XGB	\$27.00
TH and SH, York, PA	HMH fka HMOFH	\$19.00

C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CH, Manchester, PA, to reflect the eligibility for Medical Assistance for JM, Jr., a minor child, with no other changes being made to the original agreement.

D. Subsidized Adoption Assistance Agreement Second Amendments – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement second amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and DMM and JMM, York, PA, to reflect an increase in the amount of subsidy payments for KJM fka KJB and KIM fka KLB, minor children, from \$20.25 per day to \$25.66 per day, for each child, due to payments in each child’s Social Security benefits.

E. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following services providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Provider	Location	Program Name	Cost	Opt
Adelphoi Village, Inc.	809 North Warren Ave Apollo, PA 15613	ACE –Leonard C. Miller Home/Short Term Residential	\$206.77/diem	01
Adelphoi Village, Inc.	3 sites in PA	Intensive Supervision–Females Community Residential Services	\$225.03/diem	02
Adelphoi Village, Inc.	3sites in PA	Intensive Supervision–Males Community Residential Services	\$129.00/diem	03
Adelphoi Village, Inc.	1108 Village Way Latrobe, PA 15650	Substance Abuse/ Monastery Run {D&A}/Community Residential Services	\$225.39/diem	04
Adelphoi Village, Inc.	4 sites in PA	Sexual Offender TX Program- Males/Community Residential Services	\$215.37/diem	05
Adelphoi Village, Inc.	3 sites in PA	Supervised Independent Living Community Residential Services	\$197.16/diem	06
Adelphoi Village, Inc.	1114 Village Way Latrobe, PA 15650	Middle Creek–Secure Secure Care–Sexual Offenders	\$353.91/diem	07
Adelphoi Village, Inc.	1120 Village Way Latrobe, PA 15650	Middle Creek–Secure Secure Care	\$306.04/diem	08
Adelphoi Village, Inc.	651 St. Michael’s Road Cogan Station, PA 17728	La Sa Quik/ Sexual Offender TX Males/ Community Residential Services.1	\$272.51/diem	09
Adelphoi Village, Inc.	1127 Village Way Latrobe, PA 15650	Vincent Home/Sexual Offenses w/Mental Health Focus-Community Residential	\$266.76/diem	10
Adelphoi Village, Inc.	2682 Ligonier Street Latrobe, PA 15650	Susan’s Place/Intensive Supervision w/Mental Health Focus Community Residential	\$266.76/diem	11
Adelphoi Village, Inc.	2030 Thistle Hill Drive Suite 205 Spring Grove, PA 17362	Multi-Systemic Therapy Counseling	\$67.63/diem	34
Adelphoi Village, Inc.	310 Ligonier Street Latrobe, PA 15650	Adelphoi Diagnostic Evaluation/Diagnostic	\$2,500.00 /each	35
Adelphoi Village, Inc.	1119 Village Way Latrobe, PA 15650	Psychiatric Services Counseling	\$200.00/hour	36
Adelphoi Village, Inc.	1119 Village Way Latrobe, PA 15650	Psychological Services Counseling	\$140.00/hour	37
Adelphoi Village, Inc.	310 Ligonier Street Latrobe, PA 15650	ABEL Assessments Counseling	\$400.00/each	38
Adelphoi Village, Inc.	2030 Thistle Hill Drive Suite 205 Spring Grove, PA 17362	Multi-Systemic Therapy (MA Funded) Counseling	\$0.00/diem	69

Alternative Living Solutions	919-917 Georges Station Greensburg, PA 15601	Alternative Living Solutions Community Residential	\$197.95/diem	01
Alternative Living Solutions	2108 Tartan Court Latrobe, PA 15650	Alternative Living Solutions Foster Care	\$197.95/diem	02
Alternative Living Solutions	1339 Broad Street Greensburg, PA 15601	Alternative Living Solutions Community Residential	\$197.95/diem	03
Hoffman Homes, Inc.	815 Orphanage Road Littlestown, PA 17340	Community Residential Treatment (MA Approved) Residential Services	\$0.00/diem	60
JusticeWorks Youthcare, Inc.	267-269 East Market Street York, PA 17403	Intensive In-Home Family Services Counseling	\$64.24/hour	03
JusticeWorks Youthcare, Inc.	267-269 East Market Street York, PA 17403	GEM Counseling Counseling	\$64.25/hour	04
JusticeWorks Youthcare, Inc.	267-269 East Market Street York, PA 17403	GEM Group Therapy Counseling	\$20.00/hour	05
National Mentor Healthcare, LLC dba Pennsylvania Mentor	2090 Linglestown Road Suite 203 Harrisburg, PA 17110	Transitional/Step Down Foster Care	\$105.00/diem	03
National Mentor Healthcare,	2090 Linglestown Road Suite 203 Harrisburg, PA 17110	Foster Family Care Foster Care	\$78.54/diem	04
National Mentor Healthcare,	2090 Linglestown Road Suite 203 Harrisburg, PA 17110	Respite Care Services (Routine) Foster Care	\$80.00/diem	05
National Mentor Healthcare,	2090 Linglestown Road Suite 203 Harrisburg, PA 17110	Emergency Respite Services Foster Care	\$99.00/diem	06
National Mentor Healthcare,	2090 Linglestown Road Suite 203 Harrisburg, PA 17110	Pre-Placement Respite Care Services/Foster Care	\$85.00/diem	07
National Mentor Healthcare,	716 Rohrerstown Road Lancaster, PA 17603	Treatment for Foster Home for Developmentally Disabled and Seriously Emotional Disturbed Children (MA Approved)-Host Home (MA Approved)	\$14.69/diem	60
Pediatric Specialty Care	120 Rider Avenue Lancaster, PA 17603 CRS	Pediatric Specialty Care	\$140.80/diem	01
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services Counseling	\$61.36/hour	01
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services -Visitation/Counseling	\$62.84/hour	05
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services -Visitation/Counseling	\$64.88/hour	08
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services -Transportation/Counseling	\$33.64/hour	13
Pressley Ridge	141 East Market Street York, PA 17401	CRR Host Home (MA Approved) Foster Care	\$25.00/diem	61

9. TAX REFUND REGISTERS

A. Tax Refund Register 2015-38

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-38 authorizing payment of York County real estate tax refunds totaling \$414.52.

B. Tax Refund Register 2015-39

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-39 authorizing payment of York County real estate tax refunds totaling \$6,177.49.

10. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of November 11, 2015 totaling \$2,350,697.00.

<u>Weekly Disbursement Totals for November 11, 2015</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,327,681.81
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	123,401.57
03	Unclaimed Money	
04	Donations	1,200.00
05	Controlled Substance	15,125.86
06	Human Services	110,955.11
07	Children & Youth	17,071.24
08	911	38,906.91
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	331,025.17
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	22,890.40
25	Aging	166,170.19
28	MH-IDD	5,270.79
30/31	York/Adams HealthChoices	77.97
30	York Reinvestment	61,036.51
31	Adams Reinvestment	
35	Domestic Relations	25,629.87

36	Earn-It	
40	Weatherization Liheap	5,217.97
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	18,946.56
72	Tax Claim	49,673.54
75	Retirement	12,628.77
82	2013 PLGIT GOB Fund	7,390.87
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	10,395.89
	Total	<u><u>2,350,697.00</u></u>

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 18, 2015 totaling \$3,168,128.47.

Weekly Disbursement Totals for November 18, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	720,062.94
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	359.66
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	9,575.30
06	Human Services	29,299.25
07	Children & Youth	484,746.00
08	911	70,534.13
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	87,711.56
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	51,968.27
28	MH-IDD	290,486.37
30/31	York/Adams HealthChoices	9,031.89
30	York Reinvestment	17,226.81
31	Adams Reinvestment	

35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	5,739.97
46	Affordable Housing	
47	Revolving Fund	3,039.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	364.00
51	Weatherization Doe	119.35
72	Tax Claim	1,102,837.44
75	Retirement	17,243.56
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	255,302.41
85	P/A Capital Projects Fund	
90	Drug & Alcohol	12,480.06
	Total	<u><u>3,168,128.47</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

11/16 – Commissioners Chronister, Hoke and Reilly; Mark Derr; Deb Myers; Kristy Bixler and Tiffany Trout – General and Assessment Personnel; and Melony Grove – 911 County Control Personnel.

12. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written reports for the Board's review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager