

**COMMISSIONERS' MEETING
MINUTES**

10/22/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Treasurer Barbara Bair led the Pledge of Allegiance.

Pastor Patrick Rooney gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 15, 2014 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. York Suburban School District – "5th Best High School in Pennsylvania"

The Board of Commissioners presented a proclamation to Michele A. Merkle, Ed. D., Superintendent of York Suburban School District, recognizing the outstanding achievement of York Suburban High School placing as the 5th highest ranked high school in Pennsylvania.

4. PERIOD OF PUBLIC COMMENT

Mr. Paul Gunning, Springettsbury Township resident, expressed his concern regarding the availability of beds for York County residents seeking detoxification services at the White Deer Run substance abuse treatment facility. He stated that York County residents do not take priority over out-of-county residents when applying for these services limiting immediate care opportunities. Mr. Gunning requested that the Board review the current contract agreement with White Deer Run and establish a prioritization for York County residents.

5. RESOLUTION

A. Resolution 2014-19

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-19 approving execution of Note Modification Agreements between the County of York, the York County Solid Waste and Refuse Authority (YCSWRA), and the York County Agricultural Society (YCAS) adjusting the interest rate payable on the General Obligation Note, Series A of 2009, to equal the Wall Street Prime Rate, effective November 1, 2014 through October 30, 2019, on the aggregate principal amount of \$11,700,000; and to reflect revised payments due as described in Modification Agreements dated November 1, 2014.

6. REAPPOINTMENTS

A. General Authority of Southcentral Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the General Authority of Southcentral Pennsylvania (GASP) for five year terms, effective January 1, 2015 through December 31, 2019:

Kathy Miller, Manchester Township
James Phipps, York Township

B. York County Hospital Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Hospital Authority (YCHA) for five year terms, effective January 1, 2015 through December 31, 2019:

Kathy Miller, Manchester Township
James Phipps, York Township

7. CONTRACT AGREEMENTS

A. Lobar, Inc., Dillsburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement first amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar, Inc., Dillsburg, PA, for a credit in the amount of -\$33,000.00, for the removal of folding partition walls for the Judicial Center 5th Floor Build-Out project, decreasing the total contract amount to \$2,836,500.00.

B. Frey Lutz Corp., Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Facilities Management department, and Frey Lutz Corp., Lancaster, PA, in the amount of \$6,410.35, for the removal and changes related to flush and mixing valves in the amount of -\$1,972.65, and additional line items related to sanitary connections, a hot water return line and shut off valves in the amount of \$8,383.00, for the Judicial Center 5th Floor Build-Out project, increasing the total contract amount to \$313,426.35.

8. SUBLEASE AGREEMENT

A. New Cingular Wireless PCS, LLC, a Delaware limited liability company (AT&T)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a sublease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and New Cingular Wireless PCS, LLC, a Delaware limited liability company (AT&T), to reflect equipment changes and modifications to the Yocumtown Tower Transmission site located in Fairview Township as part of the Radio and Microwave Systems Upgrade project, and an increase of \$1,000.00 per month, for a total cost of \$3,277.58 per month, with an annual increase of 4%.

9. GRANT-IN-AID APPLICATION

A. Pennsylvania Juvenile Court Judges Commission (JCJC), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant-In-Aid application, on behalf of the York County Department of Probation Services, to the Pennsylvania Juvenile Court Judges Commission (JCJC), Harrisburg, PA, in the amount of \$491,407.00 for funding to offset juvenile probation officer salaries, and \$41,243.00 for costs related to the implementation of the Juvenile Justice System Enhancement Strategy (JJSES) program, for a total grant amount of \$532,650.00, with no County match, for the period of July 1, 2014 through June 30, 2015.

10. HUMAN SERVICES

A. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Main Associates, York, PA, to provide agency-funded Program Management Consulting services associated with the Community-based Care Transitions program in the amount of \$25,000.00, for the period of October 22, 2014 through April 30, 2015.

B. Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student caseworker Shabrie Henderson in the Child Welfare Education for Leadership (CWEL) program through the School of Social Work, Pittsburgh, PA, to provide child welfare professional graduate education, beginning August 25, 2014 and ending upon graduation.

C. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and AM, York, PA, for the adoption of MRM aka FMA, a minor child, authorizing adoption assistance in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment of \$780.00 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

D. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SM, Dover, PA, as custodian of DC, a minor child, authorizing custodianship subsidy payments in the amount of \$26.00 per day until the child reaches the age of 18 years.

E. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Christine Dill, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

F. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and White Rose Cleaning Services, Inc., East Berlin, PA, to provide cleaning services at Lafayette House at a rate of \$50.00 per day.

G. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Jondu, Inc.	520 S. Shippen St Lancaster, PA 17602	Prescott House	\$146.89/diem	01
Clear Vision Residential Treatment Services, Inc.	456 Saeger Station Road Montgomery, PA 17752	Group Home	\$186.09/diem	01
Clear Vision Residential Treatment Services, Inc.	456 Saeger Station Road Montgomery, PA 17752	Residential Services	\$185.31/diem	02

H. Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Avanco International, Inc., Fairfax, VA, for the development and implementation of the CWIS 2014-2015 Phase 1 Upgrades to the Child Accounting and Profile System (CAPS) in the amount of \$82,622.22, for the period of July 1, 2014 through June 30, 2015.

11. TAX REFUND REGISTER

A. Tax Refund Register 2014-37

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-37 authorizing payment of York County real estate tax refunds totaling \$6,743.57.

12. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 22, 2014 totaling \$10,467,571.27.

<u>Weekly Disbursement Totals for October 22, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,278,110.08
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	135,722.31
03	Unclaimed Money	6,110.94
04	Donations	
05	Controlled Substance	58,119.21
06	Human Services	137,193.02
07	Children & Youth	168,512.65
08	911	5,112.22
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	37,072.49
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	42,683.48
25	Aging	217,250.09
28	MH-IDD	421,325.35
30/31	York/Adams HealthChoices	1,618.09
30	York Reinvestment	117,998.88
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	735.92
45	Block Grant	23,232.60
46	Affordable Housing	
47	Revolving Fund	75.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	

51	Weatherization Doe	4,086.79
72	Tax Claim	5,025,207.84
75	Retirement	32,569.98
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	716,225.83
85	P/A Capital Projects Fund	
90	Drug & Alcohol	38,608.00
	Total	<u>10,467,571.27</u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

10/20 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Pam Gay – Coroner Personnel; April Billet-Barclay – Adult and Juvenile Probation Personnel; Diana Benaknin – Area Agency on Aging Personnel; and Eric Bistline – E-911 Personnel.

14. SOLICITOR'S REPORT

In lieu of Solicitor Michael Flannelly's absence, he submitted his written report for the Board's review prior to the Board of Commissioners' Meeting.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Borough of Delta, Delta, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a calendar year 2015 Marcellus Shale Legacy Fund allocation to the Borough of Delta, Delta, PA, in the amount of \$25,000.00 to conduct a "Recreation Needs Assessment Study" to assess the recreational program needs and feasible possibilities for citizens within Delta Borough.

B. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an intergovernmental agreement between the County of York, on behalf of the York County Planning Commission, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to provide electronic access to the dotGrants system for the purpose of entering information and exchanging data related to the Aviation Grant program for the design and rehabilitation of the York Airport runway.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:25 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager