

**COMMISSIONERS' MEETING
MINUTES**

10/14/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Pastor Ron Oelrich of Faith United Church of Christ gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 7, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. APPOINTMENTS

A. General Authority of Southcentral Pennsylvania

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Douglas Becker, Hanover Borough, to the General Authority of Southcentral Pennsylvania for a five-year term, effective January 1, 2016 through December 31, 2020.

B. York County Hospital Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Douglas Becker, Hanover Borough, to the York County Hospital Authority for a five-year term, effective January 1, 2016 through December 31, 2020.

5. RESOLUTIONS

A. York Housing Advisory Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the York County Planning Commission, authorizing the appointment and reappointment of the following individuals to the York Housing Advisory Commission for the terms indicated, effective November 1, 2015:

Appointment

Shanna Terroso, Executive Officer, Realtors Assoc. of York and Adams Counties
Designated Professional Agency Member
Effective November 1, 2015 (no end term)

Reappointment

Steve Snell, Former Executive Officer, Realtors Assoc. of York and Adams Counties
At-Large Member
Effective November 1, 2015 through October 31, 2018

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2012, 2014 and 2015 Action Plans funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., under the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Peach Bottom Township	\$771.59	Unprogrammed Funds	45561985 (increase)
Shrewsbury Township	\$514.32	Unprogrammed Funds	45582010 (increase)
Dover Borough	\$516.87	Unprogrammed Funds	45582006 (increase)
Windsor Township	\$111.90	Unprogrammed Funds	45582012 (increase)
Glen Rock Borough	\$ 12.65	Unprogrammed Funds	45592091 (increase)
Loganville Borough	\$395.48	Unprogrammed Funds	45592094 (increase)
York Haven Borough	\$152.55	Unprogrammed Funds	45592095 (increase)
West York Borough	\$111.90	Unprogrammed Funds	45592101 (increase)

6. SOLICIT BIDS

A. York County Coroner

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Coroner to solicit bids for the provision of round-trip transportation of decedents from the York Hospital to Lehigh Valley Hospital for forensic autopsy performance on an as-needed basis for the year 2016.

7. TAX FORGIVENESS AMENDMENT

A. William and Marjorie Dietz, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a tax forgiveness second amendment of York County Clean and Green roll-back taxes to reflect a correction in the amount to be forgiven from \$1,169.70 to \$189.69, County taxes only, excluding applicable interest charges in the amount of \$79.31 not eligible for forgiveness under the law, for property (parcel no. 53-000-JK-0031-B0-00000) owned by William and Marjorie Dietz, York, PA, and conveyed to Windsor Township for the purpose of constructing a pumping station to increase sewer capacity for the Township.

8. PURCHASES

A. Dominion Voting Systems, Denver, CO

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections & Voter Registration department, and Dominion Voting Systems, Denver, CO, to provide on-site professional and consulting services for the November 3, 2015 Municipal Election, at a cost not to exceed \$9,000.00.

B. Phillips Office Solutions, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County District Attorney's office, and Phillips Office Solutions, York, PA, for five (5) office work stations, for a total cost of \$18,737.11, to be paid from the proceeds of the Judicial Center 5th Floor Build-Out Project Bond.

C. Essectec, Rochelle Park, NJ

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Essectec, Rochelle Park, NJ, for software maintenance of the Human Services Center servers, for a total cost of \$18,146.00, for the period of October 15, 2015 through September 30, 2018.

9. CONTRACT AND INDEMNIFICATION AGREEMENTS

A. York County Industrial Development Authority, York, PA, and P.H. Glatfelter Company, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and execute a cooperation agreement between the County of York and the York County Industrial Development Authority, York, PA, in conjunction with an indemnification agreement between the County of York and P.H. Glatfelter Company, York, PA, for the submission of a grant application to the Pennsylvania Office of the Budget, Harrisburg, PA, in the amount of \$1,000,000.00 for the Glatfelter Industrial Park project under the Redevelopment Assistance Capital Program (RACP).

B. York County Industrial Development Authority, York, PA, and P.H. Glatfelter Company, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve and execute a cooperation agreement between the County of York and the York County Industrial Development Authority, York, PA, in conjunction with an indemnification agreement between the County of York and P.H. Glatfelter Company, York, PA, for the submission of a grant application to the Pennsylvania Office of the Budget, Harrisburg, PA, in the amount of \$5,000,000.00 for the Glatfelter Natural Gas Conversion project under the Redevelopment Assistance Capital Program (RACP).

10. HUMAN SERVICES

A. Contract Agreement Amendment – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and Community Care Behavioral Health Organization, Pittsburgh, PA, to reflect the incorporation of provisions for eligibility, rate setting and reporting related to the expansion of the Medical Assistance Program due to the Affordable Care Act, in addition to a revision of the Program Standards and Regulations of the Behavioral Health HealthChoices Program, effective January 1, 2015.

B. Subsidized Permanent Legal Custodianship Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized permanent legal custodianship agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodial parents as custodians of the following minor children authorizing custodianship subsidy payments in the amounts indicated until each child reaches the age of 18 years:

<u>Custodians</u>	<u>Minor Child</u>	<u>Rate per Day</u>
MH, Lancaster, PA	EJM	\$29.00
JG, York, PA	SB	\$29.65

C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and SL, Muir, PA, to reflect the inclusion of JL, Muir, PA, in the agreement for adoption assistance at a rate of \$30.00 per day for the adoption of VEL, a minor child, until the child reaches the age of 18 years, and a one-time payment for costs incidental for the adoption of the child not to exceed \$800.50, according to the schedule attached to the agreement, with no other changes being made to the original agreement.

D. Purchase of Service Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Avanco International, Inc., Fairfax, VA, for Version 11 upgrades to the Child Accounting and Profile System (CAPS), for a total cost of \$6,800.00.

E. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Community Specialist Corp., dba The Academy, Pittsburgh, PA, for the following services at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Community Specialist Corp. d/b/a The Academy	900 Agnew Road Pittsburgh, PA 15227	New Outlook Academy Residential Services	\$210.00/diem	01
Community Specialist Corp. d/b/a The Academy	2200 Sleepy Hollow Road Library, PA 15129	Diagnostic Unit Residential Services	\$159.98/diem	02
Community Specialist Corp. d/b/a The Academy	900 Agnew Road Pittsburgh, PA 15227	New Outlook Academy D&A Residential Services	\$265.00/diem	03

11. TAX REFUND REGISTER

A. Tax Refund Register 2015-35

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-35 authorizing payment of York County real estate tax refunds totaling \$4,029.58.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 14, 2015 totaling \$2,038,339.91:

Weekly Disbursement Totals for October 14, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,524,706.75
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	88,822.95
03	Unclaimed Money	
04	Donations	120.00
05	Controlled Substance	18,734.90
06	Human Services	97,581.65
07	Children & Youth	29,713.52
08	911	30,233.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	17,351.74
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	
28	MH-IDD	
30/31	York/Adams HealthChoices	25,947.98
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	6,131.71
36	Earn-It	
40	Weatherization Liheap	22,361.83
45	Block Grant	103,344.95

46	Affordable Housing	347.50
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	7,324.00
51	Weatherization Doe	9,500.03
72	Tax Claim	400.00
75	Retirement	54,646.56
82	2013 PLGIT GOB Fund	379.50
84	911 Capital Projects Fund	264.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	427.17
	Total	<u><u>2,038,339.91</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

15. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources department, gave a report of open positions within the County of York as of October 14, 2015.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager