

**COMMISSIONERS' MEETING  
MINUTES**

**10/08/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

Pastor Lisa Hair, Protestant Chaplain of York College, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 1, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENT**

**A. York County Agricultural Land Preservation Board**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Alan Taylor, Lower Chanceford Township, to the York County Agricultural Land Preservation Board as "Representing Elected Official – Local Governing Body" for a three-year term, effective September 1, 2014 through August 31, 2017.

**5. REAPPOINTMENTS**

**A. South Central Workforce Investment Board (SCWIB)**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint Ellie Lamison, Dover Township, to the South Central Workforce Investment Board (SCWIB) for a three-year term, effective October 1, 2014 through September 30, 2017.

**B. York County Rail Trail Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Mack Johnson, York City, to the York County Rail Trail Authority for a five-year term, effective October 1, 2014 through September 30, 2019.

**6. RESOLUTION**

**A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2012, 2013 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Newberry Township	\$ 30.90	45561871 (close)	45260012
Peach Bottom Township	\$55,000.00	45260012	45561985 (increase)
Red Lion Brough	\$25,000.00	45260012	45561872 (increase)
York Co. Human Services	\$ 7,850.00	45171937 (decrease)	45270013
HOME Housing Coordination	\$50,000.00	HIP (decrease)	new
HOME YHAP Coordination	\$50,000.00	HIP (decrease)	new

**7. PURCHASES**

**A. Dominion Voting Systems, Denver, CO**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections & Voter Registration department, and Dominion Voting Systems, Denver, CO, to provide on-site professional and consulting services for the November 4, 2014 General Election at a cost not to exceed \$9,000.00.

**B. Source International, Corp., Shrewsbury, MA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and Source International, Corp., Shrewsbury, MA, for atrium beam seating for the Judicial Center 5<sup>th</sup> Floor Build-Out project in the amount of \$5,873.76 through Phillips Office Solutions, under a PA COSTARS contract.

**C. Arnold Reception Desks, Irvington, NJ**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and Arnold Reception Desks, Irvington, NJ, for courtroom counsel tables for the Judicial Center 5<sup>th</sup> Floor Build-Out project in the amount of \$41,665.64 through Phillips Office Solutions, under a PA contract.

**D. OFS Brands, Huntingburg, IN**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and OFS Brands, Huntingburg, IN, for Chambers furniture, Judicial Assistants furniture and specific seating for the Judicial Center 5<sup>th</sup> Floor Build-Out project in the amount of \$40,672.60 through Phillips Office Solutions, under a PA contract.

**E. The HON Company, Muscatine, IA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and The HON Company, Muscatine, IA, for seating and conference room furniture for the Judicial Center 5<sup>th</sup> Floor Build-Out project in the amount of \$53,575.82 through Phillips Office Solutions, under a PA contract.

**8. LEASE AGREEMENT**

**A. Jose Colon, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement third amendment between the County of York, on behalf of the York County Facilities Management department, and Jose Colon, York, PA, extending the terms of the existing lease for property located at 11 West Market Street, York, PA, for the period of October 1, 2014 through September 30, 2015, with no increase to the base rent in the amount of \$412.00 per month.

**9. HUMAN SERVICES**

**A. HIPAA Business Associate Agreement – York County Human Services**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Human Services department, and WellSpan Health, York, PA, for the Bridges to Health Program.

**B. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and NS and DS, York Haven, PA, for the adoption of MLS aka MLH, a minor child, authorizing adoption assistance in the amount of \$31.00 per day until the child reaches the age of 18 years, and a one-time payment of \$780.00 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

**C. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and BL and PL, Manchester, PA, as custodians of DM, a minor child, authorizing custodianship subsidy payments in the amount of \$26.65 per day until the child reaches the age of 18 years.

**D. Purchase of Service Agreement Amendment – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bethany Home, Inc., Womelsdorf, PA, extending the term of the original agreement from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreement.

**10. TAX REFUND REGISTER**

**A. Tax Refund Register 2014-35**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-35 authorizing payment of York County real estate tax refunds totaling \$55.78.

## 11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 8, 2014 totaling \$3,002,953.30.

<u>Weekly Disbursement Totals for October 8, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,818,035.41
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	48,577.36
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	8,991.25
06	Human Services	
07	Children & Youth	306,919.33
08	911	13,373.77
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	2,995.95
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	1,434.73
25	Aging	145,067.08
28	MH-IDD	495,557.14
30/31	York/Adams HealthChoices	7,939.22
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	37.26
36	Earn-It	
40	Weatherization Liheap	14,866.83
45	Block Grant	10,855.06
46	Affordable Housing	340.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	221.00
51	Weatherization Doe	
72	Tax Claim	35,451.91
75	Retirement	52,444.86
82	2013 PLGIT GOB Fund	11,292.30
84	911 Capital Projects Fund	2,250.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	26,302.84
	Total	<u><u>3,002,953.30</u></u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Sessions were held since the last Commissioners' Meeting:

10/02 – Three Commissioners, Robb Green, Kristy Bixler, Tiffany Trout and Mary Sabol – Prison Personnel.

10/06 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; April Billet-Barclay – Adult Probation Personnel; and Michelle Hovis – Area Agency on Aging Personnel.

## **13. SOLICITOR'S REPORT**

In lieu of Solicitor Michael Flannelly's absence, he submitted his written report for the Board's Review prior to the Board of Commissioners' Meeting

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. Apple, Inc.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a license agreement between the County of York, on behalf of the York County Information Services department, and Apple, Inc., to participate as a registered Apple Developer with Apple Consumer Electronics Company, Cupertino, CA, at a cost of \$300.00, for the period of October 8, 2014 through October 7, 2015.

### **B. Columbus Day Holiday**

Commissioner Chronister announced that the County will be closed for business on Monday, October 13<sup>th</sup>, in observance of the Columbus Day holiday.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager