

**COMMISSIONERS' MEETING
MINUTES**

10/01/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Doug Hoke led the Pledge of Allegiance.

Reverend Roberta Johnson, Memorial Hospital Chaplain, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 24, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTION

A. Kurt A. Blake, Esquire, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a professional services contract agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and Kurt A. Blake, Esquire, York, PA, to provide professional legal services on an as-needed basis for the County's Housing programs at a rate of \$195.00 per hour, not to exceed a total of \$12,000.00, for the period of October 1, 2014 through September 30, 2015, with an optional 2nd and 3rd year renewal at the same rate.

5. PURCHASE

A. SHI, Somerset, NJ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and SHI, Somerset, NJ, for fourteen (14) tablets and accessories for the Department of Probation Services at a cost of \$1,345.02 per tablet, for a total cost of \$18,830.28 under a PA COSTARS contract.

6. STATEMENT OF INTEREST FOR PROFESSIONAL SERVICES

A. KCI, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to accept a statement of interest for professional services, on behalf of C.S. Davidson, Inc., County Engineer, from KCI, Harrisburg, PA, for construction phase inspection services for the Bridge No. 77 Rehabilitation project (Philadelphia Street over the Codorus Creek in the City of York), subject to negotiation of fee and PennDOT approval, with 95% reimbursable from PennDOT.

7. PROPOSAL FOR PROFESSIONAL SERVICES

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a proposal for professional services from C.S. Davidson, Inc., York, PA, County Engineer, for construction phase engineering services for the Bridge No. 77 Rehabilitation project (Philadelphia Street over the Codorus Creek in the City of York) in the amount of \$54,817.02, funded through the Transportation Improvement Plan (TIP) with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.

8. CONTRACT AGREEMENTS

A. Harrisburg Area Community College (HACC), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Harrisburg Area Community College (HACC), Harrisburg, PA, to provide a "Warehouse Movement Equipment Training" course to a maximum of fifteen (15) York County Prison inmates, for a total cost of \$26,378.00 to be funded through the Inmate Welfare Fund account.

B. York Pennsylvania Hospital Company, LLC dba Memorial Hospital, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Quick Response Team (YCQRT), and York Pennsylvania Hospital Company, LLC dba Memorial Hospital, York, PA, to provide paramedic staffing services to the YCQRT at a rate of \$33.00 per hour, for the period of January 1, 2014 through December 31, 2014, with automatic renewal for successive one-year terms thereafter, unless otherwise terminated.

C. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, extending the preliminary design phase for the Bridge No. 187 Replacement project (Mill Creek Road in Manchester and Conewago Townships) to April 30, 2015 and the final design phase to April 30, 2016.

D. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, extending the preliminary design phase for the Bridge No. 114 Replacement project (over the South Branch of the Codorus Creek in Glen Rock Borough) to March 14, 2015.

9. INTERMUNICIPAL AGREEMENT

A. City of York, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an intermunicipal agreement between the County of York and the City of York, York, PA, authorizing the City of York to receive the full portion of the 2014 Byrne Justice Assistance Grant (JAG) in the amount of \$69,042.00 for improvements to building security, body and in-car cameras, accreditation and training software, youth outreach, and /or criminal justice initiatives that impact the County of York such as Community Policing Activities and Gang Prevention Initiative, as recommended by the York County Criminal Justice Advisory Board.

10. GRANT APPLICATION

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Office of Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$11,124.00, with a County match of \$2,781.00, for a total grant amount of \$13,905.00 to provide training for the Local Emergency Planning Committee and Hazardous Material Team, and to perform a Commodity Flow Study through the 2014-2015 Hazardous Materials Emergency Preparedness (HMEP) grant.

11. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SD and MD, Red Lion, PA, for the adoption of TDD aka TDM, a minor child, authorizing adoption assistant in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment of \$780.00 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

B. Purchase of Service Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Vigilnet America, LLC, York, PA, to provide the following court-ordered electronic monitoring services for juvenile offenders through the York County Juvenile Probation department at the costs indicated:

GPS Tracking (Multiple Carriers)

Active	\$7.95/1-20 units	\$7.65/20-50 units
Passive	\$7.65/1-20 units	\$7.35/20-50 units

SCRAM Continuous Alcohol Monitoring

(with or without RF)	\$9.00/1-20 units	\$9.00/20-50 units
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C. Purchase of Service Contract Agreement Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve purchase of service contract agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers extending the terms of the original agreements from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreements:

Devereux Foundation, King of Prussia, PA
NHS Pennsylvania, Inc., Harrisburg, PA
NHS Youth Services, Inc., Harrisburg, PA
PCBH, York, PA

12. TAX REFUND REGISTER

A. Tax Refund Register 2014-34

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-34 authorizing payment of York County real estate tax refunds totaling \$1,892.03.

13. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 1, 2014 totaling \$5,083,023.86.

Weekly Disbursement Totals for October 1, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,749,745.30
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	103,173.33
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	22,721.46
06	Human Services	16,344.95
07	Children & Youth	452,965.65
08	911	13,838.40
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	16,878.81
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	133,663.32
25	Aging	93,315.16
28	MH-IDD	118,155.06
30/31	York/Adams HealthChoices	4,982.87
30	York Reinvestment	3,434.56
31	Adams Reinvestment	
35	Domestic Relations	5,875.66
36	Earn-It	79.37
40	Weatherization Liheap	
45	Block Grant	86,782.37
46	Affordable Housing	20,944.40
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	27,499.22
75	Retirement	87,209.97
82	2013 PLGIT GOB Fund	456,845.25
84	911 Capital Projects Fund	664,219.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	4,349.75
	Total	<u><u>5,083,023.86</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

09/29 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Billa Jamison – Court Administration Personnel; Julio Mendez – Emergency Services Personnel; Michelle Hovis – Human Services & HealthChoices Personnel; and Michelle Hovis and Dianna Benaknin – Area Agency on Aging Personnel.

15. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

16. OPEN POSITIONS REPORT

Stephanie Diehl, York County Human Resources Department, gave a report of open positions within the County of York as of October 1, 2014.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager