

**COMMISSIONERS' MEETING
MINUTES**

09/24/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Sue Oelrich, Pleasant Acres Nursing Home Chaplain, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 17, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Felicia Dell, Director of the York County Planning Commission, announced that there are upcoming public hearings scheduled for the month of October to give citizens of York County an opportunity to attend to review and provide comment on the Draft 2015-2019 Consolidated Plan that identifies housing and community development needs, and is the planning and application process for the U.S. Dept. of Housing & Urban Development for the CDBG, HOME and ESG Programs.

4. RECESS

Commissioner Chronister recessed the meeting at 10:02 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2014-06.

5. RECONVENE

Commissioner Chronister reconvened the meeting at 10:07 a.m.

6. ORDINANCE

A. Ordinance 2014-06

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2014-06 for the purpose of authorizing an intergovernmental cooperation agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan.

7. RESOLUTIONS

A. Resolution 2014-16

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-16 authorizing the issuance by the Penn Industrial Development Authority of up to \$4,250,000 of tax-exempt financing to (1) complete the expansion of the facility known as the Jewish Community Center of York located at 2000 Hollywood Drive, York, PA, (2) for infrastructure and upgrades to the existing facility; and (3) provide funding for a portion of the costs related to the project.

B. Absolute Real Estate Appraisers, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a professional services contract agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and Absolute Real Estate Appraisers, York, PA, to provide real estate appraisal services on an as-needed basis for the County's Housing programs at a rate of \$275.00 per appraisal, plus \$0.50 cents per mile for each visit, not to exceed a total of \$12,000.00, for the period of October 1, 2014 through September 30, 2015, with an optional 2nd and 3rd year renewal at a rate of \$290.00 and \$300.00 respectively per appraisal, plus mileage reimbursement remaining at a rate of \$0.50 cents per mile.

C. Abstracting Company of York County, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a professional services contract agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and Abstracting Company of York County, York, PA, to provide title certification services on an as-needed basis for the County's Housing programs at a rate of \$125.00 per title search, not to exceed a total of \$12,000.00, for the period of October 1, 2014 through September 30, 2015, with an optional 2nd and 3rd year renewal at the same rate.

8. PURCHASE

A. AT&T Mobility, Carol Stream, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and AT&T Mobility, Carol Stream, IL, for one-hundred four (104) (GX 440) modems at a cost of \$560.00 per modem and seventy-eight (78) antenna kits at a cost of \$101.50 per antenna, for a total cost of \$66,157.00, for the law enforcement in-vehicle mobile data computer system upgrade project.

B. Communications Marketing Associates, Baltimore, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Communications Marketing Associates, Baltimore, MD, for logging recorder equipment as part of the County-wide radio and microwave systems upgrade, for a total cost of \$277,722.10, with \$147,943.15 to be funded through the Emergency Management/9-1-1 Communication Systems Upgrade project bond, and \$129,778.95 to be funded through eligible wireless funds.

9. CONTRACT AGREEMENTS

A. IIS Group, Fort Washington, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services department, and IIS Group, Fort Washington, PA, for preventative maintenance on the Uninterruptable Power Supplies (UPS) for the Administrative and Human Services Centers for a total cost of \$12,363.28, for the period of October 16, 2014 through October 15, 2015.

B. Wacor Electronic Systems, Inc., East Petersburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, Inc., East Petersburg, PA, for maintenance on video equipment at a cost of \$680.00 per month, for a total cost of \$8,160.00, for the period of January 1, 2015 through December 31, 2015.

C. McClure Company, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, for preventative maintenance on boilers and water heaters at a cost of \$13,600.00, for the period of September 1, 2014 through August 31, 2015.

10. LEASE AGREEMENTS

A. Pitney Bowes Global Financial Services, Stamford, CT

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Prison, and Pitney Bowes Global Financial Services, Stamford, CT, for an electronic mail machine, including maintenance, at a rate of \$662.16 per quarter, for a total cost of \$13,243.20, to be funded through the Inmate Welfare fund, for the period of September 24, 2014 through August 31, 2019.

B. Wrightsville Borough Municipal Water Authority, Wrightsville, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and the Wrightsville Borough Municipal Water Authority, Wrightsville, PA, to reflect modifications to the water tank radio and microwave transmission site located in Lower Windsor Township as part of the Radio and Microwave Systems Upgrade project, with no other changes being made to the original agreement.

11. MEMBER AGREEMENT

A. Multi-State Information Sharing and Analysis Center (MS-ISAC) of the United States, Center for Information Security, East Greenbush, NY

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a member agreement between the County of York, on behalf of the York County Information Services department, and the Multi-State Information Sharing and Analysis Center (MS-ISAC) of the United States, Center for Information Security, East Greenbush, NY, for Information Technology security services funded through the U.S. Department of Homeland Security, at no cost to the County.

12. GRANT

A. Bureau of Revenue, Capital and Debt, Office of the Budget, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant extension request, on behalf of the Fire Chiefs and Firefighters Association of York County, to the Bureau of Revenue, Capital and Debt, Office of the Budget, Harrisburg, PA, to extend the York County Fire School Capital Improvement Project Redevelopment Assistance Capital Program (RACP) Grant to allow additional time to complete the project, for the period of December 1, 2014 through November 30, 2019.

13. HUMAN SERVICES

A. Contract Agreement Renewals – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide the following services in the amounts indicated, for a total amount of \$1,614,585.00, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Service</u>	<u>Amount</u>
Rabbittransit, York, PA	Transportation	\$ 90,409.00
The Nutrition Group, York, PA	Nutrition Services	\$1,524,176.00

B. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
SD and MD, Elizabethtown, PA	DASGD aka DASG	\$29.00
SD and MD, Elizabethtown, PA	PMCGD aka PCG	\$24.00
CB, York, PA	JZB aka JZB	\$26.50

C. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and Katherine Mangum, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

D. Subsidized Permanent Legal Custodianship Agreement Termination – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to terminate a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and RLA and SHA, Hanover, PA, the permanent legal custodians of RLA III, a minor child, as they are no longer providing any form of financial support for the child, effective August 1, 2014.

E. Purchase of Service Contract Agreement Amendments – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve purchase of service contract agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers extending the terms of the original agreements from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreements:

Community Specialist Corporation dba The Academy, Pittsburg, PA
NHS of Montgomery County of York, Lafayette Hill, PA
Summit Academy, Herman, PA

14. BUDGET LINE ITEM ADJUSTMENTS

A. 2014 Budget Line Item Adjustments

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2014 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of September 24, 2014.

Budget Adjustments

2014

Department Name	Department Number	Account Description	Account Number	Amount Change
Sheriff	011251	Training	5200211	42
Sheriff	011251	Gas & Oil	5200232	(42)
Sheriff	011251	Radio Equipment	5200329	766
Sheriff	011251	Gas & Oil	5200232	(766)
911	080602	Contract Service Agreements	5200236	3,840
911	080602	MDC Network	5210473	(3,840)
YDC Maintenance	012304	Maintenance & Repairs	5200241	10,000
Annex Maintenance	010103	Maintenance & Repairs	5200241	(10,000)
911	080601	Contract Service Agreements	5200236	1,200
911	080601	Major Equipment	5900702	(1,200)
911	080601	Contract Service Agreements	5200236	7,913
911	08	Wireless E911 Plan	4800320	(7,913)
911	080602	Office Equipment	5600500	873
911	080602	MDC Network	5210473	(873)
Veterans Affairs	010603	Office Equipment	5600500	1,300
Veterans Affairs	010603	Burial Expense	5200288	(1,300)
911	080602	Maintenance - Vehicle	5200233	2,900
911	080602	MDC Network	5210473	(2,900)
Commissioners	010101	Office Supplies	5600550	500
Contingency	016924	Miscellaneous	5200420	(500)

15. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 24, 2014 totaling \$4,693,868.31.

<u>Weekly Disbursement Totals for September 24, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,727,125.15
01	Payroll	15,445.91
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	10,479.07
03	Unclaimed Money	158.65
04	Donations	
05	Controlled Substance	5,305.50
06	Human Services	202,389.45
07	Children & Youth	600,694.26
08	911	73,722.51
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	2,172.66
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	2,468.19
25	Aging	252,758.28
28	MH-IDD	197,103.52
30/31	York/Adams HealthChoices	13,664.45
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	134,703.07
36	Earn-It	
40	Weatherization Liheap	6,519.65
45	Block Grant	3,649.65
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,250.00
51	Weatherization Doe	91.95
72	Tax Claim	29,537.32
75	Retirement	1,296,743.47
82	2013 PLGIT GOB Fund	10,680.84
84	911 Capital Projects Fund	30,906.46
85	P/A Capital Projects Fund	
90	Drug & Alcohol	75,298.30
	Total	<u>4,693,868.31</u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:23 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager