

**COMMISSIONERS' MEETING
MINUTES**

09/23/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Doug Hoke led the Pledge of Allegiance.

Sharon Gardner of York Baha'i Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 16, 2015 Commissioners' Meeting as submitted.

3. PROCLAMATIONS

A. Heritage Rail Trail – 2015 Pennsylvania Trail of the Year Award

The Board of Commissioners presented a proclamation to the Rail Trail Authority and the York County Parks department for York County's Heritage Rail Trail being designated as Pennsylvania's 2015 Trail of the Year by the Pennsylvania Department of Conservation and Natural Resources.

B. York County Fair 250th Anniversary

The Board of Commissioners presented a proclamation to members of the York County Fair offering congratulations on the 250th Anniversary Celebration of "America's First Fair" in York County.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. RECESS

Commissioner Chronister recessed the meeting at 10:12 for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-24.

6. RECONVENE

Commissioner Chronister reconvened the meeting at 10:19.

7. RESOLUTIONS

A. Resolution 2015-24

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-24 approving a County of York LERTA program application for property located at 1445 Eden Road, Springettsbury Township, submitted and owned by the York County Industrial Development Authority (YCIDA) and NorthPoint Development, contingent upon the enactment of the Ordinance on September 24, 2015 by the Springettsbury Township Board of Supervisors approved during a public meeting on September 10, 2015.

B. City of York, York, PA, and Community Progress Council, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the execution of a contract agreement between the County of York, the City of York, York, PA, and Community Progress Council, Inc., York, PA, for the administration of the York Homebuyer Assistance Program, for the period of July 1, 2015 through June 30, 2016.

8. YORK COUNTY REAL ESTATE TAX EXONERATION

A. 255 W. King Street, York City

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2014 & 2015 York County real estate taxes for property located at 255 W. King Street, York City (parcel number 09-190-04-0040-00-00000), in the face amount of \$1,134.04 per year, for a total face amount of \$2,268.08, as the property is being utilized as a 501(c)(3) charitable organization for educational purposes under Logos Academy.

9. YORK COUNTY CONSERVATION EASEMENT FUNDS

A. Farm & Natural Lands Trust of York County

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the release of York County Conservation Easement funds in the amount of \$14,000.00 to the Farm & Natural Lands Trust of York County for an agricultural conservation easement acquisition of 31+/- acres located in Chanceford Township, owned by Dale S. Greenwood.

10. RIGHT-OF-WAY ACQUISITION PLANS

A. Bridge No. 233; Bridge No. 114; and Bridge No. 187

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve and execute right-of-way acquisition plans, on behalf of C.S. Davidson, Inc., County Engineer, related to the following York County bridge replacement projects:

Bridge No. 233 – Bentz Mill Road over the North Branch of Bermudian Creek in Washington Township
Bridge No. 114 – Valley Street over the South Branch Codorus Creek in Glen Rock Borough
Bridge No. 187 – Mill Creek Road over the Little Conewago Creek in Conewago and Manchester Townships

11. PURCHASE

A. York Materials Group, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and York Materials Group, York, PA, for 210 tons of asphalt to be delivered to the William H. Kain County Park for the paving of the York Road parking lot, for a total cost of \$10,986.50 under a PA COSTARS contract.

12. CONTRACT AGREEMENTS

A. American Micro, Kansas City, MO

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York County Archives department, and American Micro, Kansas City, MO, for the conversion of permanent digital criminal court records to a microfilm backup at a rate of \$.022 cents per image, for a total cost of \$4,607.00, to be funded by Records Improvement funds.

B. WellSpan Health, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and WellSpan Health, York, PA, to reflect a new rate of 75% of the published charges as of the date of service for laboratory services provided to Medicare Part A residents at PAN&RC, effective November 1, 2015, with no other changes to the original agreement.

C. Global Tel*Link (GTL), Corp., Reston, VA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement fifth amendment between the County of York, on behalf of the York County Prison, and Global Tel*Link (GTL), Corp., Reston, VA, to reflect a revision of “At Home Cost” language for video visitation service charges to users, with no other changes being made to the amended agreement.

13. LEASE AGREEMENTS

A. Block Business Systems, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve lease agreements between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for five (5) copiers, including maintenance and supplies, except paper, for the following York County departments at the rates indicated, for the period of September 21, 2015 through December 31, 2018:

Juvenile Probation

(1) Lanier (MP301SPF) copier
12 quarters at \$145.00 per quarter/\$1,740.00 total cost

Prison

(1) Lanier (MP6002) copier (offset usage/no charge)
(1) Lanier (MP5054SP) copier
12 quarters at \$1,121.89 per quarter/\$13,462.68 total cost

PAN&RC

(1) Lanier (MPC3003) copier
12 quarters at \$615.46 per quarter/\$7,385.52 total cost

Children, Youth & Families

(1) Lanier (MP3054SP) copier
12 quarters at \$397.38 per quarter/\$4,768.56 total cost

B. Pinnacle Towers, LLC, a Delaware Limited Liability Company

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and Pinnacle Towers, LLC, a Delaware Limited Liability Company, to reflect equipment changes and modifications to the Ramsay Hill tower transmission site located in Lewisberry, PA, as part of the Radio and Microwave Systems Upgrade project, with no other changes being made to the original agreement.

14. GRANT PROJECT MODIFICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant project modification request, on behalf of the York County District Attorney, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County Victim/Witness Unit in the amount of \$68,731.00, increasing the total grant amount to \$502,047.00, for the period of January 1, 2015 through December 31, 2016:

<u>Budget Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$405,555.00	\$464,898.00
Travel (including training)	\$ 6,037.00	\$ 11,951.00
Supplies & Operating Expenses	\$ 21,724.00	\$ 25,198.00
Total	\$433,316.00	\$502,047.00

15. HUMAN SERVICES

A. 2014-2015 Income and Expenditure Report – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2014-2015 Income and Expenditure Report, on behalf of the York County Human Services department, to the Pennsylvania Department of Human Services, Harrisburg, PA, in the amount of \$893,858.00 for the Homeless Assistance Program and \$282,981.00 for the Human Services Development Fund, for a total of \$1,176,839.00.

B. 2014-2015 Expense and Data Report – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2014-2015 Expense and Data Report, on behalf of the York County Human Services department, to the Pennsylvania Department of Agriculture, Harrisburg, PA, in the amount of \$490,275.95 for the purchase of 1,585,189 pounds of food providing meals for 14,502 families throughout York County through the State Food Purchase Program.

C. Contract Agreement Renewal – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Area Agency on Aging, and Nutrition, Inc., York, PA, to provide agency-funded Nutrition services in the amount of \$1,570,879.00, for the period of July 1, 2015 through June 30, 2016.

D. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015:

Lisa and Angel Irizarry, York, PA
Lori and John Wolfe, York, PA

E. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Provider	Location	Program Name	Cost	Opt
Bethany Christian Services of Central PA	1689 Crown Avenue Lancaster, PA 17602	Foster Care Level I (age 0-2) Foster Care	\$29.32/diem	01
Bethany Christian Services of Central PA	1689 Crown Avenue Lancaster, PA 17602	Foster Care Level II (ages 0-18 moderate) Foster Care	\$38.75/diem	02
Bethany Christian Services of Central PA	1689 Crown Avenue Lancaster, PA 17602	Foster Care Level III (ages 0-18, moderate) Foster Care	\$65.22/diem	03
Bethany Christian Services of Central PA	1689 Crown Avenue Lancaster, PA 17602	Foster Care Level IV (ages 0-18 moderate to severe) Foster Care	\$77.27/diem	04
Bethany Christian Services of Central PA	1689 Crown Avenue Lancaster, PA 17602	Foster Care Level V Foster Care	\$123.00/diem	05
Bethany Christian Services of Central PA	2101 N. Front Street Harrisburg, PA 17110	Safe Families Life Skills Counseling	\$13,500/month	06
Pennsylvania Comprehensive Behavioral Health Services	1651 Mt. Zion Road York, PA 17402	Advocacy Program 0-7.5 hrs/week Counseling	\$21.12/hour	01
Pennsylvania Comprehensive Behavioral Health Services	1651 Mt. Zion Road York, PA 17402	Advocacy Program 7.75-15 hrs/week Counseling	\$21.12/hour	02
Manito, Inc.	1681 Kenneth Road York, PA 17408	JUMP Individual Counseling	\$66.00/hour	06
Manito, Inc.	1681 Kenneth Road York, PA 17408	JUMP Group Counseling	\$16.50/hour	07
Manito, Inc.	1681 Kenneth Road York, PA 17408	Rise Program Individual Counseling	\$66.00/hour	09
Manito, Inc.	1681 Kenneth Road York, PA 17408	Rise Group Counseling	\$16.15/hour	10

16. TAX REFUND REGISTER

A. Tax Refund Register 2015-32

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-32 authorizing payment of York County real estate tax refunds totaling \$9,400.28.

17. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 23, 2015 totaling \$5,601,500.40.

Weekly Disbursement Totals for September 23, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,170,117.39
01	Payroll	20.58
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	9,500.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	182,763.02
03	Unclaimed Money	578.19
04	Donations	
05	Controlled Substance	19,555.79
06	Human Services	198,442.55
07	Children & Youth	13,358.98
08	911	2,790.50
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	506.00
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	102,632.81
28	MH-IDD	893,536.97
30/31	York/Adams HealthChoices	4,191.35
30	York Reinvestment	2,046.56
31	Adams Reinvestment	276.40
35	Domestic Relations	19,781.45
36	Earn-It	
40	Weatherization Liheap	11,300.27
45	Block Grant	21,524.48

46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,304.00
51	Weatherization Doe	1,161.00
72	Tax Claim	2,550,195.49
75	Retirement	49,605.01
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	277,539.24
85	P/A Capital Projects Fund	
90	Drug & Alcohol	68,772.37
	Total	<u><u>5,601,500.40</u></u>

18. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting

19. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

20. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

21. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager