

**COMMISSIONERS' MEETING  
MINUTES**

**09/17/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 10, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

Patty McCandless, Executive Director of Agricultural Land Preservation, announced that the York County Agricultural Land Preservation Board will be celebrating 500,000 acres of preserved farmland placing York County 3<sup>rd</sup> in the state of Pennsylvania for land preservation. She stated that the celebration will be taking place at the Flinchbaugh's Orchard & Farm Market on October 16<sup>th</sup> beginning at 11:30 a.m.

**4. RESOLUTIONS**

**A. Resolution 2014-14**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-14 to support increasing state investments to be made by the General Assembly and the Governor with dedicated, sustainable and long-term funding sources to prioritize clean water infrastructure for stormwater management.

**B. Resolution 2014-15**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-15 authorizing Sherry L. Baer to attest to the execution of the Federal-Aid Bridge Project Agreement between the County of York and the Pennsylvania Department of Transportation for the Bridge No. 77 Replacement project (W. Philadelphia Street over Codorus Creek in the City of York), and is further authorized to attest to all future Federal-Aid Bridge Project Reimbursement Agreements through the Commonwealth of Pennsylvania's Department of Transportation.

## **5. AGRICULTURAL CONSERVATION EASEMENT PURCHASE**

### **A. Troyer Farms, LLC**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an agricultural conservation easement purchase of 124.88 acres of the Troyer Farms, LLC crop farm located in Shrewsbury Township, York County, PA, in the amount of \$353,472.84 with 2012, 2013 and 2014 York County Agricultural Conservation Easement funds.

## **6. PURCHASES**

### **A. Essex Technology Group, Inc., Rochelle Park, NJ**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Essex Technology Group, Inc., Rochelle Park, NJ, for two (2) IBM (LT06) tape libraries and a 3-year warranty for a total cost of \$26,832.00 under a PA COSTARS contract.

### **B. SötirIS, Mechanicsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and SötirIS, Mechanicsburg, PA, for twenty (20) mobile device management software licenses for secure delivery of electronic mail at a cost of \$3,530.00, and installation and support services at a cost not to exceed \$4,000.00, for a total cost of \$7,530.00.

## **7. PROPOSAL OF PROFESSIONAL SERVICES AMENDMENT**

### **A. C.S. Davidson, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a proposal of professional services amendment from C.S. Davidson, Inc., York, PA, County Bridge Engineer, to reflect an increase in the cost for construction phase engineering services related to the replacement of York County Bridge No. 345 (Gettysburg Pike over the Yellow Breeches Creek in Carroll Township), as directed by PennDOT, in the amount of \$238.58, increasing the total amount to \$45,162.11, to be funded through the Transportation Improvement Plan (TIP) with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.

## 8. HUMAN SERVICES

### A. 2013-2014 Expense and Data Report for the State Food Purchase Program – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2013-2014 Expense and Data Report for the State Food Purchase Program, on behalf of the York County Human Services department, to the Pennsylvania Department of Agriculture, Harrisburg, PA, in the amount of \$497,915.64 for the purchase of 1,671,183 pounds of food providing meals for 14,382 families throughout York County.

### B. Contract Agreement Amendment – York County Human Services department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Services department serving as contract administrator, and Community Progress Council, Inc., York, PA, reducing the total contract amount by \$41,301.71, for a new total contract amount of \$549,842.49, for the following services in the amounts indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Service</u>	<u>Original</u>	<u>Amended</u>
HAP Rental Assistance Program	\$324,831.00	\$296,266.73
HAP Case Management	\$143,449.00	\$124,789.42
HAP Individual Shelter Nights	\$ 10,000.00	\$ 16,067.50
HSDF Case Management	<u>\$112,864.00</u>	<u>\$112,718.64</u>
	\$591,144.00	\$549,842.29

### C. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JW, York, PA	JCW-S aka JCW-S\$26.50	
JW, York, PA	JMW aka JMW	\$26.50
JW, York, PA	ZOW aka ZOW	\$26.50
DL and CL, Dover, PA	ARL aka ALK	\$36.50
DL and CL, Dover, PA	DOL aka DDK	\$40.00

**D. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014:

Joann Goodman, Hanover, PA  
Michelle and Brian Williams, Hanover, PA  
Robert and Karissa Costello, York, PA  
Maralie Gonzalez, York, PA  
Gregg and Susan Saxton, York, PA

**E. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JM and CC, York, PA, as custodians of CW, a minor child, authorizing custodianship subsidy payments in the amount of \$26.50 per day until the child reaches the age of 18 years.

**F. Purchase of Service Contract Agreement Amendment – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service contract agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Lancaster County Youth Intervention Center, Lancaster, PA, extending the term of the original agreement from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreement.

**9. TAX REFUND REGISTER**

**A. Tax Refund Register 2014-33**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-33 authorizing payment of York County real estate tax refunds totaling \$20,617.77.

**10. APPROVAL OF CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 17, 2014 totaling \$7,010,142.52.

<u>Weekly Disbursement Totals for September 17, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,924,575.84
01	Payroll	340.00
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	13,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	337,613.65
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	21,431.74
06	Human Services	4,374.45
07	Children & Youth	541,509.76
08	911	5,924.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	77,397.49
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	3,378.38
25	Aging	33,703.07
28	MH-IDD	1,050,178.54
30/31	York/Adams HealthChoices	284.40
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	18,759.13
36	Earn-It	
40	Weatherization Liheap	58,181.97
45	Block Grant	31,439.13
46	Affordable Housing	125.23
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,468.00
51	Weatherization Doe	
72	Tax Claim	2,404,512.60
75	Retirement	63,405.35
82	2013 PLGIT GOB Fund	302,172.62
84	911 Capital Projects Fund	75,385.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	38,982.00
	Total	<u><u>7,010,142.52</u></u>

## **11. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **12. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **14. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager