

**COMMISSIONERS' MEETING
MINUTES**

09/16/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Amad Seifullah of the New African Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 9, 2015 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. United Way of York County 2015 Campaign Kick-Off

The Board of Commissioners presented a proclamation to Bob Woods, Executive Director of the United Way of York County, recognizing September 2, 2015 through December 4, 2015 as "United Way Annual Campaign" in York County with this year's theme of "Be Part of the Team That Makes Great Things Happen".

4. PRESENTATION

A. LERTA Application – 1445 Eden Road, Springettsbury Township

York County Economic Alliance VP of Community Affairs Blanda Nace requested the Board to consider approving a LERTA application submitted by the York County Industrial Development Authority (YCIDA) and NorthPoint Development, for property located at 1445 Eden Road in Springettsbury Township. The facility could be filled with a logistics or distribution user, but would also be constructed so that it could also be used for light industrial and manufacturing users as well, and could potentially create approximately 650 jobs.

5. PERIOD OF PUBLIC COMMENT

No public comments were received.

6. RECESS

Commissioner Chronister recessed the meeting at 10:26 for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-23.

7. RECONVENE

Commissioner Chronister reconvened the meeting at 10:28.

8. RESOLUTIONS

A. Resolution 2015-23

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-23 approving the County of York LERTA program application for property located at 625 E. Philadelphia Street, York City, submitted and owned by CSP York, LLC.

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2013, 2014 and 2015 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
York Co. Planning Commission	\$15,000.00	45270013	45371976 (increase)
York Co. Planning Commission	\$20,000.00	45580014	new
York Co. Planning Commission	\$20,000.00	45590015	45392080 (increase)

9. EASEMENT AGREEMENT

A. Todd J. Bankert, East Berlin, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a temporary easement agreement between the County of York, on behalf of C.S. Davidson, Inc., York County Engineer, and Todd J. Bankert, East Berlin, PA, for property located at 240 Blue Hill School Road, Washington Township, to obtain right-of-way access necessary for the replacement of Bridge No. 221 (Bermudian Church Road over the Bermudian Creek in Washington Township) at a cost of \$506.00, 100% reimbursable from PennDOT.

10. CONTRACT AGREEMENTS

A. Forensic Pathology Associates, Allentown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Coroner, and Forensic Pathology Associates, Allentown, PA, to provide forensic autopsy services at a rate of \$1,425.00 for each autopsy performed, excluding fees for occasionally required specialized studies and ancillary services, with histology and toxicology fees added on a per case basis, for the period of January 1, 2016 through December 31, 2016.

B. Fire-X Sales and Service, Hagerstown, MD

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement first amendment between the County of York, on behalf of the York County Facilities Management department, and Fire-X Sales and Service, Hagerstown, MD, for the deletion of wall installation line items, and an increase in the size of the clean agent fire extinguishing system to cover the entire server room located at the Administrative Center, increasing the contract amount by \$7,339.00, for a new contract amount of \$101,495.00.

11. MASTER AGREEMENTS

A. Royal Bank of Canada

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a master agreement amendment, between the County of York and the Royal Bank of Canada, with the International Swap Dealers Association (ISDA), Inc., correcting Part 1(d) of the Schedule to the Agreement to reflect that the "Credit Event Upon Merger" provisions of Section 5(b)(iv) will apply to both Party A and Party B, with no other changes being made to the original agreement, effective September 16, 2015.

B. Susquehanna Commercial Finance, Inc., Malvern, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a master equipment lease/purchase agreement between the County of York, on behalf of the York County Parks department, and Susquehanna Commercial Finance, Inc., Malvern, PA, for the acquisition of a John Deere commercial wide area mower at cost of \$20,395.00 for the first year, and \$21,747.57 per year for the period of five (5) years thereafter, for a total cost of \$129,132.85; and further authorizing the President Commissioner to execute any and all documents necessary for the purchase of the mower.

12. LEASE AGREEMENT

A. IMPAX, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and IMPAX, Inc., York, PA, for a Samsung (CLX-8540 MFP) copier, including maintenance and supplies, except paper, for the York/Adams Drug & Alcohol department at a cost of \$445.75 per quarter (12 quarters), for a total cost of \$5,349.00, for the period of September 23, 2013 through December 23, 2016.

13. GRANT APPLICATION

A. York County Bar Foundation, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and carried to approve the submission of a grant application, on behalf of the York County Department of Probation Services, to the York County Bar Foundation, York, PA, in the amount of \$18,000.00, with no County match, for the purchase and associated expenses of two therapy dogs to work with juveniles in the juvenile delinquency and dependency systems, for the period of February/June 1, 2016 through January/May 30, 2017.

Commissioner Chronister opposed the above motion.

14. HUMAN SERVICES

A. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Deborah and Jerry Warner, Spring Grove, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015.

B. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and LS and JS, Dover, PA, for adoption assistance at a rate of \$27.00 per day for the adoption of DDS fka DVB, a minor child, until the child reaches the age of 18 years, and a one-time payment for costs incidental for the adoption of the child not to exceed \$2,000.00, according to the schedule attached to the agreement.

15. TAX REFUND REGISTER

A. Tax Refund Register 2015-31

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-31 authorizing payment of York County real estate tax refunds totaling \$756.89.

16. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 16, 2015 totaling \$4,542,436.37.

Weekly Disbursement Totals for September 16, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,921,897.62
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	25,175.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	147,959.41
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	28,770.79
06	Human Services	562.80
07	Children & Youth	692,001.86
08	911	8,898.70
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	231,213.29
10	Marcellus Shale Bridge Maintenance	154.08
11	Prison Telephone	164,557.97
25	Aging	23,132.76
28	MH-IDD	
30/31	York/Adams HealthChoices	31,521.78
30	York Reinvestment	1,461.69
31	Adams Reinvestment	
35	Domestic Relations	398.42
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	34,888.14

46	Affordable Housing	2,432.64
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,967.00
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	139,598.70
82	2013 PLGIT GOB Fund	81,843.72
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
Total		<u><u>4,542,436.37</u></u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

09/14 – Commissioners Hoke and Reilly; Mark Derr; Robb Green and Tiffany Trout – General Personnel; and Judge Joseph Adams and Paul Crouse – Court Administration Personnel.

18. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

20. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:43 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager