

**COMMISSIONERS' MEETING  
MINUTES**

**09/10/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

Sister Monica of St. Patrick's Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 3, 2014 Commissioners' Meeting as submitted.

**3. PROCLAMATION**

**A. "White Rose Thunder 2014"**

The Board of Commissioners presented a proclamation to Jeffrey L. Rehmeyer II of CGA Law Firm and his White Rose Thunder, LLC associates congratulating and welcoming the efforts put forth to celebrate York County through "White Rose Thunder 2014" during September 19<sup>th</sup> – 21<sup>st</sup> at the York Expo Center.

**4. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**5. CONSERVATION EASEMENT FUNDS RELEASE**

**A. Farm & Natural Lands Trust of York County**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the release of \$13,000.00 of York County Conservation Easement funds to the Farm & Natural Lands Trust of York County for an agricultural conservation easement acquisition of 37.8+/- acres owned by Robert P. & Linda J. Morris, located in Codorus Township.

## **6. BID AWARD/CONTRACT AGREEMENTS**

### **A. Clearwater Construction, Inc., Mercer, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a bid award and contract agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Clearwater Construction, Inc., Mercer, PA, the lowest responsible bidder, for the York County Bridge No. 345 Replacement project (Gettysburg Pike over the Yellow Breeches Creek) in the amount of \$1,254,000.00 to be funded with 80% federal funds, 15% state funds and 5% County funds from the Liquid Fuels account.

### **B. Vigilnet America, LLC, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Probation Services, and Vigilnet America, LLC, York, PA, to provide the following court-ordered electronic monitoring services for offenders at no cost to the County, for the period August 27, 2014 through August 26, 2017; and replacing all other previous agreements between the County and former vendor Mid Atlantic Monitoring Services, LLC:

#### Monitoring Services

Alcohol  
Secure Continuous Remote Alcohol (SCRAM)  
Mobile Breathalyzer Alcohol  
Radio Frequency (RF)  
Global Positioning System (GPS)

### **C. LexisNexis, Philadelphia, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County District Attorney's office, and LexisNexis, Philadelphia, PA, to provide Internet access for legal research at a rate of \$1,230.00 per month, for a total cost of \$44,280.00, for the period of September 1, 2014 through August 31, 2017.

### **D. Cross Country Staffing, Inc., Boca Raton, FL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment and HIPAA business associate agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Cross Country Staffing, Inc., Boca Raton, FL, for the addition of Certified Nursing Assistants for supplemental nurse staffing services, effective August 28, 2014; and replacing all other previous agreements between the County and former vendor Medical Staffing Network Healthcare, LLC.

## **7. CHANGE ORDERS**

### **A. Jones Masonry Restoration Corp., Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve change order No. 1 between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Jones Masonry Restoration Corp., Harrisburg, PA, in the amount of \$3,342.00 for the addition of material quantities, an additional line item of 20 bricks for replacement, and extending the term of the contract to September 15, 2014 for the Administrative Center Building Envelope Maintenance project, increasing the total contract amount to \$97,242.00.

### **B. H&H General Excavating, Spring Grove, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve change order No. 1 between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and H&H General Excavating, Spring Grove, PA, for a credit in the amount of -\$5,889.35, for the removal of unused material in the amount of -\$7,791.35 and an additional line item for the installation of 112 square feet of concrete for realignment of a drain in the amount of \$2,072.00, for the Administrative Center Building Envelope Maintenance project, decreasing the total contract amount to \$12,547.00.

## **8. HIPAA BUSINESS ASSOCIATE AGREEMENT**

### **A. Essex Technology Group, Inc., Rochelle Park, NJ**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Information Services department, and Essex Technology Group, Inc., Rochelle Park, NJ, for information technology products and consulting services.

## **9. HUMAN SERVICES**

### **A. Letter of Agreement – York County Human Services**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services department, and the Adams County Commissioners, Gettysburg, PA, to administer the 2014-2015 Medical Assistance Transportation grant for Adams County at a rate not to exceed 5% of the total grant amount.

**B. Purchase of Service Contract Agreement Amendments – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve purchase of service contract agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers extending the terms of the original agreements from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreements:

Bethany Christian Services, USA, LLC	Wexford, PA
Impact Project, Inc.	Emmaus, PA
National Mentor Healthcare, LLC dba Pennsylvania Mentor	Broomall, PA
TrueNorth Wellness Services	Hanover, PA

**C. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

Provider	Location	Program Name	Cost	Option
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home/ Mother only Community Residential Services	178.00/diem	01
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home/ Mother & Child Community Residential Services	\$217.63/diem	02
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home/ Child only Community Residential Services	\$39.63/diem	03
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home/ Mother & 2 Children Community Residential Services	\$257.26/diem	04
JusticeWorks YouthCare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburg, PA 15221	Intensive In-Home Family Services	\$63.00/hour	03
JusticeWorks YouthCare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburg, PA 15221	Girls Empowerment Movement (Gem)	\$63.00/hour	04
JusticeWorks YouthCare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburg, PA 15221	GEM Group Therapy Counseling	\$20.00/hour	05
River Rock Day Treatment, Inc.	149 W. College Ave. Spring Grove, PA 17362	Day Treatment	\$90.33/diem	01

## 10. TAX REFUND REGISTER

### A. Tax Refund Register 2014-32

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-32 authorizing payment of York County real estate tax refunds totaling \$548.87.

## 11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 10, 2014 totaling \$4,646,710.07.

### Weekly Disbursement Totals for September 10, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,225,403.40
01	Payroll	25.00
01	Ag Land Preservation	
01	Escrow	2,000.00
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	189,055.15
03	Unclaimed Money	
04	Donations	80.00
05	Controlled Substance	500.00
06	Human Services	2,058.33
07	Children & Youth	1,075,296.24
08	911	28,902.77
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	12,379.72
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	23,189.45
25	Aging	33,225.97
28	MH-IDD	1,209,255.42
30/31	York/Adams HealthChoices	245.29
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	2,743.60
36	Earn-It	24.50
40	Weatherization Liheap	17,345.69
45	Block Grant	12,046.15
46	Affordable Housing	20,800.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	4,753.00
51	Weatherization Doe	
72	Tax Claim	29,455.70
75	Retirement	12,072.19
82	2013 PLGIT GOB Fund	734,536.57
84	911 Capital Projects Fund	6,721.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	4,594.93
	Total	<u>4,646,710.07</u>

## 12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

09/08 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Deb Myers – Controller's Office Personnel; Richard Rice – Sheriff's Office Personnel; and President Judge Linebaugh and Paul Crouse – Court Administration Personnel.

## 13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

## 14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

## 15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager