

**COMMISSIONERS' MEETING
MINUTES**

09/09/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Reverend Brenda Martin of Hayshire United Church of Christ gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 2, 2015 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. The Salvation Army 150th Anniversary

The Board of Commissioners presented a proclamation to Major Dennis Camuti in recognition and celebration of The Salvation Army's 150th Anniversary.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. REAPPOINTMENT

A. York County Agricultural Land Preservation Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Kristina L. Wilt, Hopewell Township, to the York County Agricultural Land Preservation Board as "Representing Farmers" for a three-year term, effective October 31, 2015 through November 1, 2018.

6. ALLOCATION OF FUNDS

A. York County Heritage Trust, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an allocation of Marcellus Shale Legacy funds in the amount of \$35,000.00 to the York County Heritage Trust, York, PA, to provide grant match funding for roof restoration of the Historic Golden Plough Tavern Museum located at 157 W. Market Street in the City of York, PA, with a total project cost of \$70,000.00.

B. Historic Prospect Hill Cemetery Heritage Foundation, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an allocation of General funds in the amount of \$15,000.00 to the Historic Prospect Hill Cemetery Heritage Foundation, York, PA, to be paid in three equal annual installments of \$5,000.00 in years 2015, 2016 & 2017, for the construction and erection of the York County First Responders "Safekeepers Shrine" to be located at Prospect Hill Cemetery.

7. PURCHASE

A. Wacor Electronic Systems, East Petersburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, East Petersburg, PA, for closed-circuit TV equipment, software and installation, for a total cost of \$64,153.01, to be funded through the Telephone Revenue Fund account.

8. CONTRACT AGREEMENTS

A. McClure Company, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, to provide preventative maintenance on boilers and domestic water heaters at a cost of \$19,000.00, for the period of September 1, 2015 through August 31, 2016.

B. UGI/Gasmark, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a contract agreement between the County of York, on behalf of the York County Facilities Management department, and UGI/Gasmark, York, PA, to secure both the Basis and NYMEX cost for the County natural gas purchases for the York County Prison at a rate of \$4.049 per dekatherm, for the period of November 1, 2015 through December 31, 2018.

9. HUMAN SERVICES

A. 4th Quarter and Final 2014-2015 Medical Assistance Transportation Program (MATP) Final Expenditure Reports – York County Human Services

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of the 4th Quarter and Final 2014-2015 Medical Assistance Transportation Program (MATP) Final Expenditure Reports for York and Adams Counties, on behalf of the York County Human Services department, to the Pennsylvania Department of Human Services, Harrisburg, PA, reflecting a quarterly expenditure in the amount of \$303,020.00 and a fiscal year total in the amount of \$1,147,948.00.

B. Contract and HIPAA Business Associate Agreement – York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging, and Patricia Dodd, Carlisle, PA, to provide agency-funded Dietary Consulting services in the amount of \$10,000.00, for the period of July 1, 2015 through June 30, 2016.

C. Contract Agreement Renewals – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers in the amounts indicated, for a total amount of \$37,682.00, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Service</u>	<u>Amount</u>
Cross Keys Village-Brethren Home, New Oxford, PA	Adult Day Care	\$11,232.00
Jewish Family Services, York, PA	Guardianship/Rep Payee	\$12,339.00
RES Consulting, LLC, Havertown, PA	Guardianship	\$14,111.00

D. Letter of Agreement – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Area Agency on Aging, and Polly M. Rost, PhD, York, PA, to provide agency-funded Psychologist Consulting services at a rate of \$68.71 per hour, for the period of July 1, 2015 through June 30, 2016.

E. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Malissa and Wesley Smith, Windsor, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015.

F. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SL, Muir, PA, for adoption assistance at a rate of \$30.00 per day for the adoption of VEL, a minor child, until the child reaches the age of 18 years, and a one-time payment for costs incidental for the adoption of the child not to exceed \$800.50, according to the schedule attached to the agreement.

G. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and RO, York, PA, as custodians of DB, a minor child, authorizing custodianship subsidy payments in the amount of \$31.00 per day until the child reaches the age of 18 years.

H. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Provider	Location	Program Name	Cost	Opt
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA 17602	Juvenile Detention	\$285.11/diem	01
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA 17602	Staff Secure Shelter	\$173.93/diem	02
Alternative Rehabilitation Comm.	2743 N. Front Street Harrisburg PA 17100	Secure Care	\$205.38	01
Alternative Rehabilitation Comm.	2743 N. Front Street Harrisburg PA 17100	Community Residential Latino	\$197.64	02
Alternative Rehabilitation Comm.	2743 N. Front Street Harrisburg PA 17100	Specialized SO Residential	\$212.95	08
Alternative Rehabilitation Comm.	2743 N. Front Street Harrisburg PA 17100	Special MH Residential	\$212.95	09
York County Human Services	100 W. Market Street York, PA 17401	Family Group Decision Making (FGDM)	\$20,000.00/Conf.	01
York County Human Services	100 W. Market Street York, PA 17401	Family Team Meeting	\$1,500.00/Conf.	02

I. 2016-2017 Children, Youth & Families Needs Based Plan and Budget – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2016-2017 Children, Youth & Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$48,595,080.00, for the period of July 1, 2016 through June 30, 2017.

10. TAX REFUND REGISTER

A. Tax Refund Register 2015-30

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-30 authorizing payment of York County real estate tax refunds totaling \$3,392.38.

11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 9, 2015 totaling \$2,209,844.49.

Weekly Disbursement Totals for September 9, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,226,923.45
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	112,961.74
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	3,240.06
06	Human Services	
07	Children & Youth	69,506.55
08	911	32,288.36
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	65,340.35
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	93,289.04
28	MH-IDD	450,208.36
30/31	York/Adams HealthChoices	1,299.93
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	13,362.95
45	Block Grant	16,715.71
46	Affordable Housing	1,186.00
47	Revolving Fund	283.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,388.00
51	Weatherization Doe	
72	Tax Claim	21,850.99
75	Retirement	

82	2013 PLGIT GOB Fund	100,000.00
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u>2,209,844.49</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources department, gave a report of open positions within the County of York as of September 9, 2015.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager