

**COMMISSIONERS' MEETING
MINUTES**

09/03/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Reverend Keith Fair, Associate Pastor of St. Matthew's Lutheran Church, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 27, 2014 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. United Way of York County 2014 Campaign Kick-Off

Commissioners Chronister, Hoke and Reilly presented a proclamation to Bob Woods, Executive Director of the United Way of York County, recognizing September 5, 2014 through November 26, 2014 as "United Way Giving Days" in York County with this year's theme of "Making York County Greater".

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. RESOLUTION

A. Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Programs Management and Compliance Division of the York County Planning Commission, authorizing the acceptance of the release of funding from the Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA, in the amount of \$187,843.00 for the DOE Weatherization program for program year 2014-2015, and authorize the President Commissioner to execute any and all documents related to the program.

6. PURCHASE

A. Phillips Office Solutions, Middletown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Phillips Office Solutions, Middletown, PA, to furnish renovated business offices and conference rooms with office furniture and related accessories for a total cost of \$25,184.84 under a PA COSTARS contract, to be funded through the Prison Telephone Revenue account.

7. CONTRACT AND LEASE AGREEMENT

A. Brockie Healthcare, Inc., dba Brockie Pharmatech, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract and lease agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Brockie Healthcare, Inc., dba Brockie Pharmatech, York, PA, to provide on-site pharmaceutical services at the rates indicated and associated costs for dispensing medication to residents, for the period of October 1, 2014 through September 30, 2016, with automatic renewal annually thereafter; and a lease agreement for space within the facility to provide pharmaceutical services to residents at a rate of \$1,500.00 per month for the period of October 1, 2014 through September 30, 2019, with automatic renewal annually at a rate not to exceed a 5% increase per year thereafter:

<u>Service</u>	<u>Rate p/h</u>
Registered Pharmacist	\$75.00
Registered Nurse	\$57.50
Pharmacy Technician	\$20.00

8. LEASE AGREEMENT FIRST AMENDMENT

A. Pennsylvania Turnpike Commission, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and the Pennsylvania Turnpike Commission, Harrisburg, PA, to reflect equipment changes and modifications to the Reeser’s Summit/Bunches tower site located in Fairview Township as part of the Radio and Microwave Systems Upgrade project, with no other changes being made to the original agreement.

9. SERVICE CONTRACT AGREEMENT

A. Sage Technology Solutions, Inc., Mount Joy, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and Sage Technology Solutions, Inc., Mount Joy, PA, for audio and video equipment maintenance for the Administrative Center for a total cost of \$22,080.00, for the period of August 1, 2014 through July 31, 2017.

10. HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Emerald Guardianship Services, LLC, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Pleasant Acres & Nursing Rehabilitation Center (PAN&RC), and Emerald Guardianship Services, LLC, York, PA, to provide services on behalf of potential and current residents of PAN&RC, effective September 1, 2014.

11. AGREEMENT AND DECLARATION OF TRUST

A. County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to execute an Agreement and Declaration of Trust between the County of York, on behalf of the York County Solicitor's office, and the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA, to provide unemployment compensation for the County of York through the CCAP Unemployment Compensation Program.

12. HUMAN SERVICES

A. Service Provider Contract Agreement Amendment – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Heritage Senior Center, Inc., Dover, PA, for the addition of a one-time payment in the amount of \$10,000.00 to support the development and implementation of a home-delivered meal program at Windy Hill Senior Center, a satellite nutrition site of Heritage Senior Center, Inc.

B. Professional Service Provider Contract and HIPAA Business Associate Agreement – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a professional service provider contract and HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Comfort Keepers, Fayetteville, PA, an agency-funded home care provider, in the amount of \$10,776.00, for the period of July 1, 2014 through June 30, 2015.

C. 2015-2016 Children, Youth & Families Needs Based Plan and Budget – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2015-2016 Children, Youth & Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$9,661,990.00, for the period of July 1, 2015 through June 30, 2016.

D. Purchase of Service Contract Agreement Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve purchase of service contract agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers extending the terms of the original agreements from June 30, 2014 until such time that rates for 2014-2015 are agreed upon, with no other changes being made to the original agreements:

Alternative Rehab Communities	Harrisburg, PA
Adelphoi Village, Inc.	Latrobe, PA
Affinity Psychological Services DBA Safeguards Foster Care	Reading, PA
Bair Foundation of Pennsylvania	New Wilmington, PA
Bell Socialization Services, Inc.	York, PA
Bethany Christian Services of Central PA	Lancaster, PA
BI, Inc. a Geo Group Co.	Boulder, CO
Bradley Center, Inc.	Pittsburgh, PA
Catholic Charities Diocese of HBG	Harrisburg, PA
Children's Aid Society of Franklin County	Chambersburg, PA
Children's Aid Society, Inc., Southern PA	New Oxford, PA
Children's Home of York	York, PA
Clear Vision Residential TX Services, Inc.	Montgomery, PA
COBYS Family Services	Leola, PA
Common Sense Adoption Services, Inc.	Camp Hill, PA
Community Services Group, Inc.	Mountville, PA
Cornell Abraxas Group, Inc.	Pittsburgh, PA
Diakon Child, Family, & Community Ministries	Allentown, PA
Diversified Treatment Alternatives, Inc.	Lewisburg, PA
Dorothy Livaditis, Esquire	York, PA
Drug & Alcohol Rehabilitation Services, Inc.	Columbia, PA
Equiteam Support Services	Dallastown, PA
Families United Network, Inc.	Muncy, PA
Family Care for Children and Youth, Inc.	Milton, PA
Family Care Services, Inc.	Chambersburg, PA

Family-Child Resources, Inc.
 George Junior Republic in Pennsylvania
 Glen Mills School
 Haven Home for Girls
 Hoffman Homes, Inc.
 Hugh S. Smith Ph.D. & Associates, P.C.
 Human Services Department
 Jondu, Inc.
 Justice Works YouthCare, Inc.
 KidsPeace National Centers Inc.
 Manito, Inc.
 Mark A. Chapman, MA
 NHS of Montgomery County
 PA Child, Inc.
 PA Counseling Services
 PCBH
 Pediatric Specialty Care
 Pinkney's Vineyard of Faith Ministries
 Presbyterian Children's Village Services
 Pressley Ridge
 Preventative Aftercare, Inc.
 Pyramid Healthcare, Inc.
 Sentinel Offender Services LLC
 Triad Treatment Specialists, Inc.
 United Methodist Home for Children
 York County Children's Advocacy Center
 York County Youth Development Center
 Youth Advocate Program, Inc.
 Youth Services Agency

York, PA
 Grove City, PA
 Concord, PA
 Windsor, PA
 Littlestown, PA
 Lancaster, PA
 York, PA
 Lancaster, PA
 Pittsburgh, PA
 Schnecksville, PA
 Chambersburg, PA
 Mechanicsburg, PA
 Erdenheim, PA
 York, PA
 Lebanon, PA
 York, PA
 Lancaster, PA
 Red Lion, PA
 Rosemont, PA
 York, PA
 Grove City, PA
 Duncansville, PA
 Irvine, CA
 York, PA
 Mechanicsburg, PA
 York, PA
 York, PA
 Harrisburg, PA
 Jim Thorpe, PA

E. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JK and SK, Hanover, PA, as custodians of DTH, a minor child, authorizing custodianship subsidy payments in the amount of \$26.50 per day until the child reaches the age of 18 years.

F. Subsidized Adoption Assistance Agreement First Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the AS and RS, Etters, PA, for the adoption of JES aka KJ and SES aka OJ, to reflect the eligibility of Medical Assistance coverage, with no other changes being made to the original agreement.

13. TAX REFUND REGISTER

A. Tax Refund Register 2014-31

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-31 authorizing payment of York County real estate tax refunds totaling \$138.64.

14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 3, 2014 totaling \$4,364,918.96.

<u>Weekly Disbursement Totals for September 3, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,539,862.48
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	106,048.10
03	Unclaimed Money	
04	Donations	8,500.00
05	Controlled Substance	14,523.72
06	Human Services	
07	Children & Youth	131,690.96
08	911	5,930.36
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	2,250.00
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	98,772.70
28	MH-IDD	254,698.37
30/31	York/Adams HealthChoices	357.48
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	25,775.12
36	Earn-It	
40	Weatherization Liheap	42,101.01
45	Block Grant	56,247.09
46	Affordable Housing	21,246.27
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	899.00
72	Tax Claim	
75	Retirement	
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
		<u>56,016.30</u>
	Total	<u><u>4,364,918.96</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

16. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

17. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of September 3, 2014.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager