

**COMMISSIONERS' MEETING  
MINUTES**

**09/02/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Veterans' Affairs Director Philip Palandro led the Pledge of Allegiance.

Glenn Miller of SpiriTrust Lutheran gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 26, 2015 Commissioners' Meeting as submitted.

**3. PRESENTATION**

**A. York County Veterans' Affairs Year End Report**

Philip Palandro, Director of Veterans' Affairs, gave his year-end report on the programs and monetary assistance the department has provided for York County veterans.

**4. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**5. RESOLUTIONS**

**A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2014 and 2015 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Windsor Township	\$ 10,264.70	45582012 (decrease)	45280014 (UP)
Lower Chanceford Township	\$ 85,000.00	(cancel)	45290015 (UP)
West York Borough	\$ 86,750.00	(cancel)	45290015 (UP)
West York Borough	\$100,745.00	45290015 (UP)	new
Loganville Borough	\$ 7,237.50	45290015 (UP)	45592094 (increase)

**B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2015 Action Plan under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$ 29.32	Unprogrammed Funds	45592092 (increase)
Loganville Borough	\$474.81	Unprogrammed Funds	45592094 (increase)
Penn Mar Organization	\$ 85.15	Unprogrammed Funds	45592087 (increase)
York Haven Borough	\$ 55.97	Unprogrammed Funds	45592095 (increase)

**6. PURCHASE**

**A. SotirIS Information Strategies, Mechanicsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and SotirIS Information Strategies, Mechanicsburg, PA, for Citrix software maintenance licensing at a total cost of \$8,089.31, for the period of August 19, 2015 through August 19, 2016.

**7. CONTRACT AGREEMENTS**

**A. Penn Waste, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of the York County Facilities Management department, and Penn Waste, Inc., York, PA, the lowest responsible bidder, to provide waste management services for all County of York facilities at a cost of \$60,137.20, for the period of January 1, 2016 through December 31, 2016, with the option to renew for one additional year at the same cost.

**B. Tyler Technologies, Inc., Moraine, OH**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services department, and Tyler Technologies, Inc., Moraine, OH, to provide hosting services for the York County Assessment and Tax Claim departments' CAMA, Tax Billing, Tax Collection, Tax Claim and Tax Appeals software programs at a rate of \$58,250.00 per quarter, for a total cost of \$233,000.00, for the period of September 1, 2015 through August 31, 2016, with a one-time provision of \$46,890.00 through the Records Improvement Fund account.

**C. Swank Motion Pictures, Inc., St. Louis, MO**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, MO, to provide copyrighted non-theatrical public performances of motion pictures for inmates in the amount of \$8,312.50 to be funded through the Inmate Welfare Fund account, for the period of October 1, 2015 through September 30, 2016.

**D. Intertech Security, LLC, Frederick, MD**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Intertech Security, LLC, Frederick, MD, to provide on-site technical and multiple system programming support for the York County Prison Security team, at a cost of \$21,840.00 per year, for a total cost of \$109,200.00, for the period of January 1, 2016 through December 31, 2020.

**E. CDI-Infrastructure dba L.R. Kimball, Ebensburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a base contract agreement between the County of York, on behalf of the York County Planning Commission, and CDI-Infrastructure dba L.R. Kimball, Ebensburg, PA, to provide engineering consulting services related to any York Airport projects, for the period of February 2015 through January 2020.

**8. GRANT APPLICATION**

**A. York County Bar Foundation, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a grant application, on behalf of the York County Court Administrator, to the York County Bar Foundation, York, PA, in the amount of \$50,000.00 and an in-kind match of \$27,574.00 (no County funds), for a total grant amount of \$77,574.00, to provide Guardianship Training and Education classes to guardians and service providers of incapacitated individuals, for the period of January 1, 2016 through December 31, 2017.

## 9. HUMAN SERVICES

### A. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Provider	Location	Program Name	Cost	Opt
Hugh S. Smith Ph.D. & Assoc., P.C.	1834 Oregon Pike Suite 4 Lancaster, PA 17601	Comprehensive Evaluation Non-MA Counseling	\$420.00/each	01
Hugh S. Smith Ph.D. & Assoc., P.C.	1834 Oregon Pike Suite 4 Lancaster, PA 17601	Amenability Assessment Counseling	\$800.00/each	02
Hugh S. Smith Ph.D. & Assoc., P.C.	1834 Oregon Pike Suite 4 Lancaster, PA 17601	Psychosexual/Firesetter/Intellectual Add-on Assessments Counseling	\$125.00/each	03
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home Mother Only Community Residential Services	\$178.00/diem	01
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home Mother & Child Community Residential Services	\$217.63/diem	02
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home Child Only Community Residential Services	\$39.63/diem	03
Haven Home for Girls	720 Gebhart Road Windsor, PA 17366	Maternity Group Home Mother & 2 Children Community Residential Services	\$257.26/diem	04
Community Services Group, Inc.	2330 Vartan Way Harrisburg, PA 17110	CSG Chariots CRR-HH Foster Care	\$28.87/diem	01
Community Services Group, Inc.	2330 Vartan Way Harrisburg, PA 17110	Individualized Foster Care Foster Care	\$75.15/diem	02

## 10. TAX REFUND REGISTER

### A. Tax Refund Register 2015-29

Motion was made by Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-29 authorizing payment of York County real estate tax refunds totaling \$579.86.

## 11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 2, 2015 totaling \$4,041,182.14.

Weekly Disbursement Totals for September 2, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,204,330.53
01	Payroll	11,501.77
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	48,465.67
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	11,716.97
06	Human Services	28,468.85
07	Children & Youth	27,037.11
08	911	9,490.08
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	179,984.85
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	130,290.34
28	MH-IDD	
30/31	York/Adams HealthChoices	426.00
30	York Reinvestment	45,456.27
31	Adams Reinvestment	
35	Domestic Relations	28,911.23
36	Earn-It	79.67
40	Weatherization Liheap	32,582.76
45	Block Grant	59,443.67
46	Affordable Housing	26,183.45
47	Revolving Fund	745.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,413.00
51	Weatherization Doe	
72	Tax Claim	6,570.45
75	Retirement	32,060.85
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	151,644.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,379.62
	Total	<u><u>4,041,182.14</u></u>

**12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **13. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

### **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

### **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager