

**COMMISSIONERS' MEETING  
MINUTES**

**08/20/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Ann Booth of York Baha'i Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 13, 2014 Commissioners' Meeting as submitted.

**3. PRESENTATION**

**A. Children's Advocacy Center Funding & Programming – Deborah Harrison**

Deborah Harrison, Executive Director of the Children's Advocacy Center, gave an overview of the challenges CAC is facing, including funding and programming. Ms. Harrison requested that the board consider increasing their special allocated funding for the 2015 budget year to \$105,000.00 to cover the increase in costs associated with the program.

**4. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**5. RESOLUTION**

**A. Resolution 2014-13**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-13 to "Opt In" to the York County Regional Chesapeake Bay Pollutant Reduction Plan, as required by the Pennsylvania Department of Environmental Protection (PADEP) to meet MS-4 permit requirements, and to authorize advertisement of the ordinance to enter into an Intergovernmental Cooperation Agreement to fund and implement the Plan, including an annual financial commitment of \$30,767.00, for a total of \$153,835.00, for the period of September 2014 through September 2019.

## **6. PURCHASE**

### **A. York Materials Group, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and York Materials Group, York, PA, for 183 tons of asphalt, including delivery, for the paving of a portion of the roadway at Lake Williams, William Kain County Park, for a total cost of \$10,699.40 under a PA COSTARS contract funded through the Marcellus Shale account.

## **7. SERVICES PROPOSAL SUPPLEMENT A**

### **A. C.S. Davidson, Inc., County Engineer, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Supplement A to the Preliminary and Final Design services proposal from C.S. Davidson, Inc., County Engineer, York, PA, for the York County Bridge No. 187 project (Mill Creek Road over the Little Conewago Creek) in the amount of \$46,268.10, subject to PennDOT approval, increasing the total preliminary design cost to \$160,753.90 and the total final design cost to \$141,439.74, with 80% federal funds, 15% state funds, and 5% County funds through the Liquid Fuels account.

## **8. CONTRACT AGREEMENTS**

### **A. ThyssenKrupp Elevator, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and ThyssenKrupp Elevator, York, PA, for preventative maintenance and repairs of elevators located in the York County Prison at a cost of \$9,958.00 per year, for a total cost of \$49,790.40, for the period of August 1, 2014 through July 31, 2019.

### **B. Swank Motion Pictures, Inc., St. Louis, MO**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, MO, to provide copyrighted non-theatrical public performances of motion pictures for inmates in the amount of \$7,437.50 to be funded through the Inmate Welfare Fund account, for the period of October 1, 2014 through September 30, 2015.

**C. Intertech Security, LLC, Pittsburgh, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Intertech Security, LLC, Pittsburgh, PA, to provide a dedicated technical multiple system oversight and customer service resource for the York County Prison Security Team for a period of eight (8) hours every other week, for a total of two-hundred eight (208) hours, in the amount of \$21,840.00, for the period of January 1, 2015 through December 31, 2015.

**D. Clark Service & Parts, Smoketown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Clark Service & Parts, Smoketown, PA, for preventative maintenance and inspection of various food service and refrigeration equipment located at the York County Prison, Youth Development Center and White Deer Run facilities for a total cost of \$15,188.00, for the period of January 1, 2015 through December 31, 2015.

**E. Frey Lutz, Corp., Lancaster, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Facilities Management department, and Frey Lutz, Corp., Lancaster, PA, for the addition of replacing ten (10) floor drains and connecting four (4) floor drains to the sanitary sewer system as part of the York County Judicial Center 5<sup>th</sup> Floor Build-Out project at a cost not to exceed \$16,616.00, increasing the total contract amount to \$307,016.00.

**F. MBR Construction Services, Inc., Reading, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Facilities Management department, and MBR Construction Services, Inc., Reading, PA, for the addition of relocating existing mechanical piping for new ductwork and ceiling clearances, and install insulation material not specified as part of the York County Judicial Center 5<sup>th</sup> Floor Build-Out project at a cost not to exceed \$25,719.20, increasing the total contract amount to \$1,049,719.20.

**G. Sage Technology Solutions, Mount Joy, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Facilities Management department, and Sage Technology Solutions, Mount Joy, PA, for the addition of monitor mounts and microphones on counsel tables, and downsizing five (5) 70” flat screen monitors to 60” as part of the York County Judicial Center 5<sup>th</sup> Floor Build-Out project at a cost not to exceed \$4,519.00, increasing the total contract amount to \$373,593.00.

**9. GRANTS**

**A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney’s office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$433,316.00 with no County match, to provide salaries, training and supplies for nine (9) Victim/Witness Coordinators and one (1) Deputy Administrator through the York County Victim/Witness Unit Rights and Services Act (RASA) grant, for the period of January 1, 2015 through December 31, 2016.

**B. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$63,038.00 with no County match, to provide training and equipping of emergency response organizations and county agencies for radiological incidents under the Radiation Emergency Response Fund (RERF) grant, for the period of state fiscal year 2014-2015.

**10. HUMAN SERVICES**

**A. Contract Agreement – York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and Community Progress Council, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2014 through June 30, 2015:

HAP Rental Assistance Program	\$294,831.00
HAP Case Management	\$143,449.00
HAP Individual Shelter Nights	\$ 10,000.00
HSDF Case Management	\$112,864.00

**B. Contract Agreement – York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and CONTACT Helpline, Harrisburg, PA, to provide Information and Referral services in the amount of \$34,820.00 funded through the Human Service Development Fund, for the period of July 1, 2014 through June 30, 2015.

**C. Contract Agreement – York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and the YWCA, York, PA, to provide Transitional Bridge Housing services in the amount of \$150,914.00, for the period of July 1, 2014 through June 30, 2015.

**D. Contract Agreement – York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and Bell Socialization Services, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2014 through June 30, 2015:

Homeless Assistance Program-Transitional Housing	\$138,194.00
Homeless Assistance Program-Emergency Shelter	\$ 60,000.00
Human Service Development Fund-Mass Shelter	\$ 30,000.00

**E. Contract Agreement – York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and the York County Area Agency on Aging, York, PA, to provide Homemaker services at a cost not to exceed \$3,000.00 funded through the Human Services Development Fund, for the period of July 1, 2014 through June 30, 2015.

**F. Medical Assistance Transportation Program 2014-2015 Assurance of Compliance – York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the Medical Assistance Transportation Program 2014-2015 Assurance of Compliance, on behalf of the York County Human Services department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amount of \$1,503,606.00 for York and Adams Counties.

**G. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MK, York, PA, for the adoption of ELK aka ELS, a minor child, authorizing adoption assistant in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment of \$780.00 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

**11. TAX REFUND REGISTER**

**A. Tax Refund Register 2014-29**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-29 authorizing payment of York County real estate tax refunds totaling \$2,886.15.

**12. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 20, 2014 totaling \$6,891,663.88.

<u>Weekly Disbursement Totals for August 20, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,940,396.30
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	126,115.11
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	19,479.49
06	Human Services	86,432.22
07	Children & Youth	484,864.34
08	911	7,656.49
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	46,025.94
10	Marcellus Shale Bridge Maintenance	691.14
11	Prison Telephone	5,759.15
25	Aging	253,392.06
28	MH-IDD	394,900.53

30/31	York/Adams HealthChoices	10,427.06
30	York Reinvestment	3,717.60
31	Adams Reinvestment	
35	Domestic Relations	144,750.90
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	40,836.60
46	Affordable Housing	69.38
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	960.00
51	Weatherization Doe	
72	Tax Claim	2,761,654.42
75	Retirement	118,896.01
82	2013 PLGIT GOB Fund	382,393.52
84	911 Capital Projects Fund	30,941.23
85	P/A Capital Projects Fund	
90	Drug & Alcohol	31,304.39
	Total	<u>6,891,663.88</u>

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **14. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Mr. Terry Downs extended a gesture of gratitude to the Board of Commissioners by presenting each of them with a single white rose, York's iconic symbol, to show appreciation for their service to the community and making York the place of distinction it is. As York County celebrates its 265<sup>th</sup> anniversary, Mr. Downs encouraged all Yorkers that feel a passion for all the good the community holds to share tokens of these floral tributes with those whom they feel share and give something to the community.

### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager