

**COMMISSIONERS' MEETING
MINUTES**

08/13/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Marc Benton gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 6, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Jeff and Jennifer Neal announced that a Baby Stroller Derby event will be taking place at Santander Stadium on August 23, 2014 from 10:00 a.m. to 1:00 p.m. The purpose of the event is to collect gently-used strollers for families in need. There will be a variety of games to participate in and door prizes to be given away.

4. APPOINTMENTS

A. Windsor Township

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Kathy Kerchner, Windsor Township, as Deputy Tax Collector to fulfill the duties of the Windsor Township Tax Collector as may be necessary, effective July 30, 2014 through December 31, 2017.

B. York County Planning Commission

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Eric Bortner, Manheim Township, to the York County Planning Commission as a Region 5 Representative to fulfill the remainder of a four-year term, effective August 13, 2014 through December 31, 2015.

5. RECESS

Commissioner Chronister recessed the meeting at 10:07 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2014-05.

6. RECONVENE

Commissioner Chronister reconvened the meeting at 10:10 a.m.

7. ORDINANCE

A. Ordinance 2014-5

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2014-5 for the purpose of amending the Articles of Incorporation of the York County Rail/Trail Authority (YCRTA) to provide the Authority with increased flexibility as to the nature and location of future projects.

8. RESOLUTION

A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2011, 2012, 2013 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Railroad Borough	\$ 247.38	Unprogrammed Funds	45551830 (increase)
Dallastown/Yoe	\$ 248.08	Unprogrammed Funds	45551920 (increase)
Yorkana Borough	\$ 1,336.72	Unprogrammed Funds	45551832 (increase)
Hanover Borough	\$ 417.39	Unprogrammed Funds	45561901 (increase)
Hanover Borough	\$ 115.02	Unprogrammed Funds	45561902 (increase)
Bell Socialization Services	\$ 83.47	Unprogrammed Funds	45561928 (increase)
Newberry Township	\$ 28.75	Unprogrammed Funds	45561871 (increase)
West York Borough	\$ 41.73	Unprogrammed Funds	45561984 (increase)
Shrewsbury Township	\$ 43.12	Unprogrammed Funds	45571945 (increase)
Red Lion Borough	\$ 919.19	Unprogrammed Funds	45571944 (increase)
Wrightsville Borough	\$ 143.75	Unprogrammed Funds	45571946 (increase)
Glen Rock Borough	\$ 374.26	Unprogrammed Funds	45571941 (increase)
Windsor Township	\$ 147.59	Unprogrammed Funds	45582012 (increase)

9. PURCHASES

A. Symantec Corp., Mountain View, CA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Symantec Corp., Mountain View, CA, for a Symantec Enterprise Vault software license renewal agreement in the amount of \$29,100.00, for the period of August 20, 2014 through August 19, 2015.

B. York County Lumber Corp., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and York County Lumber Corp., York, PA, for wood materials to replace the deck surrounding the New Freedom Train Station, for a total cost of \$17,964.50.

C. York Materials Group, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and York Materials Group, York, PA, for 477 tons of asphalt, including delivery, for the paving of a parking lot in Spring Valley County Park, for a total cost of \$27,284.40 under a PA COSTARS contract.

D. Dell, Inc., Round Rock, TX

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for four (4) laptop computers for the E-911 Training and/or Administrative staff at a cost of \$2,308.10 per laptop, for a total cost of \$9,232.40 under a PA COSTARS contract.

E. Dell, Inc., Round Rock, TX

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for thirty (30) personal computers and accessories for the E-911 department at a cost of \$1,021.79 per computer, for a total cost of \$30,653.70 under a PA COSTARS contract.

F. Wright Line, LLC, Worcester, MA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Wright Line, LLC, Worcester, MA, for twenty-seven (27) workstation task lights for the E-911 department at a cost of \$306.21 per light, for a total cost of \$8,267.67.

G. Call One, Cape Canaveral, FL

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Call One, Cape Canaveral, FL, for eighty-eight (88) headsets for E-911 dispatchers at a cost of \$79.00 per headset, for a total cost of \$6,952.00, to be funded with \$5,005.44 of wireless funds and \$1,946.56 of wireline general funds.

10. CONTRACT AGREEMENT

A. I.B. Abel, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and I.B. Abel, Inc., York, PA, to perform modifications to the Uninterrupted Power Supply (UPS) systems located at both the Emergency Services Center and Back-Up Center as part of the County-wide radio and microwave systems upgrade, for a total cost of \$86,792.42 to be funded through the Emergency Management, 9-1-1 Communication Systems Upgrade project bond.

11. HUMAN SERVICES

A. Service Provider Contract and HIPAA Business Associate Agreements – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract and HIPAA business associate agreements between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide the following services in the amounts indicated, for a total amount of \$1,138,031.00, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Service</u>	<u>Amount</u>
RES Consulting, LLC, Havertown, PA	Guardianship	\$ 28,356.00
Cross Keys Village-Brethren Home, New Oxford, PA	Adult Day Care	\$ 11,232.00
Golden Visions Adult Day Care Services, Hanover, PA	Adult Day Care	\$ 58,656.00
Messiah Lifeways Adult Day Services, Mechanicsburg, PA	Adult Day Care	\$ 16,416.00
SeniorLIFE York, York, PA	Adult Day Care	\$ 30,000.00
Addus Health Care, York, PA	In-Home Care	\$ 211,129.00
Caring Matters, Lancaster, PA	In-Home Care	\$ 30,839.00
ComForcare Senior Services of York, York, PA	In-Home Care	\$ 30,438.00
Home Helpers and Direct Link, Red Lion, PA	In-Home Care	\$ 211,644.00
Keystone In-Home Care, Inc., Lancaster, PA	In-Home Care	\$ 144,811.00
Lutheran Home Care and Hospice, Inc., Chambersburg, PA	In-Home Care	\$ 33,240.00
MedStaffers, Carlisle, PA	In-Home Care	\$ 168,051.00
Right at Home, York, PA	In-Home Care	\$ 30,839.00
VNA of Hanover and Spring Grove, Hanover, PA	In-Home Care	<u>\$ 132,380.00</u>
		\$1,138,031.00

B. Service Provider Contract Agreement Amendments – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded Home Care Agency service providers to reflect an increase in the original total contract amount by \$34,484.00, for a new total contract amount of \$118,000.00, for the period of July 1, 2013 through June 30, 2014:

MedStaffers, Carlisle, PA	\$ 53,000.00
VNA of Hanover and Spring Grove, Hanover, PA	<u>\$ 65,000.00</u>
	\$118,000.00

C. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resources parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014:

Barbara Sullivan and Cory Kerr, York, PA
Julie and Jeffrey Callender, York, PA
Michael Kirwin and Jacqueline Frost, Stewartstown, PA

D. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KK, York, PA, as custodian of DM, a minor child, authorizing custodianship subsidy payments in the amount of \$26.00 per day until the child reaches the age of 18 years.

E. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and TTA and SMA, Wrightsville, PA, for the adoption of REA aka RIS, to reflect an increase in adoption subsidy payments from \$26.65 per day to \$31.65 per day, due to an assessment that determined the need for equine therapy not covered under Medical Assistance, with no other changes being made to the original agreement.

12. TAX REFUND REGISTER

A. Tax Refund Register 2014-28

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-28 authorizing payment of York County real estate tax refunds totaling \$1,697.90.

13. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 13, 2014 totaling \$4,588,896.54.

<u>Weekly Disbursement Totals for August 13, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,355,757.03
01	Payroll	711.65
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	158,767.47
03	Unclaimed Money	
04	Donations	620.00
05	Controlled Substance	1,857.67
06	Human Services	19,496.38
07	Children & Youth	62,374.62
08	911	33,686.26
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,085.51
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	1,221.33
25	Aging	13,041.79
28	MH-IDD	789,298.81
30/31	York/Adams HealthChoices	5,708.10
30	York Reinvestment	50,428.12
31	Adams Reinvestment	
35	Domestic Relations	2,122.39
36	Earn-It	
40	Weatherization Liheap	13,678.06
45	Block Grant	32,444.00
46	Affordable Housing	3,500.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,023.00
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	
82	2013 PLGIT GOB Fund	17,108.82
84	911 Capital Projects Fund	1,828,909.44
85	P/A Capital Projects Fund	
90	Drug & Alcohol	191,056.09
	Total	<u><u>4,588,896.54</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:26 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager