

**COMMISSIONERS' MEETING
MINUTES**

08/12/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Donald Slaybaugh, Jr. of Asbury United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 5, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RECESS

Commissioner Chronister recessed the meeting at 10:02 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Ordinance 2015-19.

5. RECONVENE

Commissioner Chronister reconvened the meeting at 10:04 a.m.

6. RESOLUTION

A. Resolution 2015-19

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-19 approving a County of York LERTA program application for property located at 210 York Street in the City of York (Parcel No. 07-126-02-0036.00-00000), submitted and owned by 120 York, LLC.

7. APPOINTMENTS

A. SouthCentral Workforce Investment Board (SCWIB)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the SouthCentral Workforce Investment Board (SCWIB) for the terms indicated, effective July 1, 2015:

Carl Anderson, York City – July 1, 2015 through June 30, 2017
Bob Batory, York Township – July 1, 2015 through June 30, 2019
Tom Palisin, York City – July 1, 2015 through June 30, 2018

8. PURCHASE

A. IIS Group, LLC, Ft. Washington, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and IIS Group, LLC, Ft. Washington, PA, for forty-eight (48) replacement uninterruptable power system (UPS) batteries, including removal and installation, for the Administrative Center Data Center Project, for a total cost of \$23,076.83 under a PA COSTARS contract.

9. CONTRACT AGREEMENTS

A. Shiloh Paving & Excavating, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Shiloh Paving & Excavating, Inc., York, PA, the lowest responsible bidder, in the amount of \$290,380.00 for the rehabilitation of Heindel Road under the County Roads Rehabilitation Project, funded through the Liquid Fuels account.

B. Berkshire Systems Group, Inc., Reading, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Prison, and Berkshire Systems Group, Inc., Reading, PA, for Functional Testing and Inspection services of the fire alarm and sprinkler systems and related equipment at a cost of \$19,608.00 per year, for a total cost of \$98,040.00, for the period of July 1, 2015 through June 30, 2020.

C. CDI-Infrastructure, LLC, dba L.R. Kimball, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Planning Commission, and CDI-Infrastructure, LLC, dba L.R. Kimball, Harrisburg, PA, to provide Professional Engineering services for the design phase of the York Airport Runway Rehabilitation Project, for a total cost of \$90,714.00 funded through a PennDOT Bureau of Aviation Grant.

10. GRANT AGREEMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$99,724.00 to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant through the Federal Emergency Management Agency (FEMA) 2015 Emergency Management Performance Grant (EMPG), for the period of October 1, 2014 through December 31, 2015.

11. HUMAN SERVICES

A. Letters of Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Human Services department, and the following York County departments, for the reimbursement of a portion of expenses related to the Child Adolescent Service System Program (CASSP) in the amounts indicated, for the period of July 1, 2015 through June 30, 2016:

Juvenile Probation	\$23,500.00
Office of Children, Youth & Families	\$23,500.00

B. Letters of Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Human Services department, and the following York County departments, for the provision of free Information and Referral services to the public through PA-211 (formerly F.I.R.S.T.), in the amounts indicated, for the period of July 1, 2015 through June 30, 2016:

Area Agency on Aging	\$4,000.00
Office of Children, Youth & Families	\$6,120.00

C. Letter of Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services department, and Bilingual Conexion, York, PA, for the provision of translation services at a rate of \$65.00 per hour, to be funded through a Systems of Care grant, for the period of July 1, 2015 through June 30, 2016.

D. Letter of Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services department, and Adams County Commissioners, Gettysburg, PA, for the administration of the Medical Assistance Transportation Program (MATP) for Adams County at a cost not to exceed 5% of the total grant amount, for the period of July 1, 2015 through June 30, 2016.

E. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SD and JD, York, PA, for adoption assistance at a rate of \$27.00 per day for the adoption of AAD fka ALM, a minor child, until the child reaches the age of 18 years, and a one-time payment of \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

F. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Esperanza Hopes Haven, Pequea, PA, to provide Residential Female Group Home & Counseling services at a rate of \$252.29 per diem, for the period of July 1, 2015 through June 30, 2016.

12. TAX REFUND REGISTER

A. Tax Refund Register 2015-26

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-26 authorizing payment of York County real estate tax refunds totaling \$3,777.32.

13. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 12, 2015 totaling \$2,244,557.94.

<u>Weekly Disbursement Totals for August 12, 2015</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,287,595.40
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	126,700.87
03	Unclaimed Money	
04	Donations	6,500.00
05	Controlled Substance	6,303.36
06	Human Services	1,089.45
07	Children & Youth	129,005.61
08	911	172,214.85
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	35,805.91
10	Marcellus Shale Bridge Maintenance	1,012.72
11	Prison Telephone	
25	Aging	7,028.91
28	MH-IDD	245,645.41
30/31	York/Adams HealthChoices	8,367.05
30	York Reinvestment	
31	Adams Reinvestment	215.00
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	9,905.22
45	Block Grant	1,756.95
46	Affordable Housing	533.20
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,655.00
51	Weatherization Doe	
72	Tax Claim	1,294.77
75	Retirement	22,725.74
82	2013 PLGIT GOB Fund	835.40
84	911 Capital Projects Fund	172,768.07
85	P/A Capital Projects Fund	
90	Drug & Alcohol	4,599.05
	Total	<u>2,244,557.94</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager