

**COMMISSIONERS' MEETING  
MINUTES**

**08/06/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

2<sup>nd</sup> Deputy Controller Natasha Rohrbaugh led the Pledge of Allegiance.

Father Carl Tancredi, York College and York County Prison Catholic Chaplain, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 30, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RESOLUTIONS**

**A. York County Community Development Block Grant and HOME Investment Partnership Programs**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the advertisement of a Request for Proposals for general legal services for the York County Community Development Block Grant and HOME Investment Partnership funded programs.

**B. York County Home Improvement Program**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the advertisement of a Request for Proposals for title certification services and professional residential real estate appraisal services for the York County Home Improvement program.

**C. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2011, 2012 and 2013 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Railroad Borough	\$ 429.96	45551830 (decrease)	45250011
Dallastown Borough	\$ 4,414.82	45551920 (decrease)	45250011
Bell Socialization Services	\$39,595.06	45561928 (decrease)	45260012
Felton Borough	\$ 106.97	45561866 (decrease)	45260012
Hanover Borough	\$18,873.14	45561901 (decrease)	45260012
Home Improvement Program	\$16,449.72	45661865 (close)	45260012
Felton Borough	\$ 9,945.48	45571940 (decrease)	45270013

**5. PURCHASE AMENDMENT**

**A. Pitney Bowes, Stamford, CT**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a purchase amendment between the County of York, on behalf of the York County Information Services department, and Pitney Bowes, Stamford, CT, reducing the amount by \$200.00 for software to upgrade the current electronic certified mail processing system, including a one (1) year maintenance agreement, for a new total cost of \$39,095.00.

**6. PLANS OF CONSTRUCTION**

**A. C.S. Davidson, Inc., York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve plans of construction between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for the Bridge No. 77 Replacement project (Philadelphia Street over the Codorus Creek in the City of York), as required by PennDOT and prepared as per the professional services agreement.

**7. MEMORANDUM OF UNDERSTANDING**

**A. Local Lodge No. 243 of District 4 International Association of Machinists and Aerospace Workers, Hanover, MD**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Human Resources department, and the Local Lodge No. 243 of District 4 International Association of Machinists and Aerospace Workers, Hanover, MD, for the York County Prison captains and lieutenants, retroactive from January 1, 2013 through December 31, 2016.

## 8. GRANT APPLICATION

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Adult Probation department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$20,000.00 for the establishment of a Re-entry Coalition Initiative Consultant and a Juvenile Justice Prevention Strategic Planning Consultant under the 2014 CJAB Strategic Planning and Implementation grant, with no County match, for the period of September 1, 2014 through August 31, 2015.

## 9. TAX REFUND REGISTER

### A. Tax Refund Register 2014-27

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-27 authorizing payment of York County real estate tax refunds totaling \$2,038.50.

## 10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 6, 2014 totaling \$3,867,552.64.

### Weekly Disbursement Totals for August 6, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,927,381.96
01	Payroll	492.71
01	Ag Land Preservation	
01	Escrow	87,054.32
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	27,322.75
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	22,103.09
06	Human Services	55,986.61
07	Children & Youth	106,687.35
08	911	42,742.77
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	593.65
10	Marcellus Shale Bridge Maintenance	

11	Prison Telephone	18,156.43
25	Aging	74,368.06
28	MH-IDD	76,239.82
30/31	York/Adams HealthChoices	30,953.42
30	York Reinvestment	49,847.40
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	18,471.68
45	Block Grant	66,092.64
46	Affordable Housing	226.42
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	27.50
72	Tax Claim	200,824.27
75	Retirement	59,165.17
82	2013 PLGIT GOB Fund	448.41
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,366.21
	Total	<u>3,867,552.64</u>

## **11. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **12. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **13. OPEN POSITIONS REPORT**

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of August 6, 2014.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:12 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager