

**COMMISSIONERS' MEETING
MINUTES**

07/23/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Reverend Eva O'Diam, Interim Pastor of Hayshire United Church of Christ, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 16, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. APPOINTMENT

A. South Central Workforce Investment Board (SCWIB)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Tammy L. Marcuse, Windsor Township, to the South Central Workforce Investment Board (SCWIB) for a three-year term, effective August 1, 2014 through September 30, 2017.

5. RESOLUTIONS

A. Resolution 2014-11

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-11 approving the following revised County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective August 1, 2014:

MI – 1.6	Travel, Staff Development and Meals
MI – 15.3	Communication

B. Y Community Development Corporation, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a contract agreement between the County of York, on behalf of the Community Development Division of the York County Planning Commission, and the Y Community Development Corporation, York, PA, for retention of proceeds from the sale of 35 S. Duke Street and 129 E. King Street, York, PA, real property acquired with assistance from the U.S. Department of Housing and Urban Development funded Community Development Block Grant program, for use in providing housing counseling services to York County residents, exclusive of the City of York.

6. PROPOSAL OF PROFESSIONAL SERVICES

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a proposal of professional services from C.S. Davidson, Inc., York, PA, County Bridge Engineer, for construction phase engineering services related to the replacement of York County Bridge No. 345 (Gettysburg Pike over the Yellow Breeches Creek in Carroll Township) in the amount of \$44,923.53, funded through the Transportation Improvement Plan (TIP) with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.

7. CONTRACT AGREEMENTS

A. George S. Hann and Son, Inc., Fort Littleton, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and George S. Hann and Son, Inc., Fort Littleton, PA, the lowest bidder, for the replacement of York County Bridge No. 236 (Ridge Road over North Bermudian Creek in Franklin Township) in the amount of \$514,631.81, subject to PennDOT approval, with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.

B. Adams Electric Cooperative, Gettysburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement and Letter of Authorization to Proceed between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Adams Electric Cooperative, Gettysburg, PA, for relocation of an electrical line required for the replacement of York County Bridge No. 236 (Ridge Road over North Bermudian Creek in Franklin Township) in the amount of \$27,630.77 to be funded through the Liquid Fuels account.

C. Teamsters Local Union 776, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a collective bargaining contract agreement between the County of York, on behalf of the York County Human Resources department, and the Teamsters Local Union 776, Harrisburg, PA, for the York County Prison Maintenance employees, effective January 1, 2013 through December 31, 2016.

8. HUMAN SERVICES

A. Contract Agreement Renewals – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide the following services in the amounts indicated, for a total amount of \$79,919.00, for the period of July 1, 2014 through June 30, 2015:

Lifeline Systems Company, Framingham, MA	Life Line	\$ 18,881.00
Mid-Penn Legal Services, Harrisburg, PA	Legal Services	\$ 9,938.00
Servants, Inc., Red Lion, PA	Environmental Modifications	\$ 40,000.00
Giselle Joseph, York, PA	Physician Consultant	\$ 5,550.00
Jannis VanArsdale, Seven Valleys, PA	RN Consultant	\$ 5,550.00
		<u>\$ 79,919.00</u>

B. Contract Agreement Renewals – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide senior community centers in the amounts indicated, with \$664,971.00 for senior center services and \$270,382.00 for meal delivery services, for a total amount of \$935,353.00, for the period of July 1, 2014 through June 30, 2015:

<u>Senior Center</u>	<u>Center Services</u>	<u>Meal Delivery</u>
Delta Area Senior Center, Inc., Delta, PA	\$ 115,002.00	\$ 7,447.00
Northeastern Area Social Service Center of York County, Inc., Mount Wolf, PA	\$ 52,867.00	\$ 22,166.00
Red Lion Area Senior Center, Inc., Red Lion, PA	\$ 100,045.00	\$ 54,258.00
South Central York County Senior Center, Inc., New Freedom, PA	\$ 73,848.00	\$ 29,538.00
Susquehanna Area Senior Center, Inc., Wrightsville, PA	\$ 49,810.00	\$ 17,437.00
White Rose Senior Center, Inc., York, PA	\$ 152,507.00	\$ 79,895.00
Windy Hill Senior Center, Inc., Spring Grove, PA	\$ 52,217.00	\$ 21,392.00
York Community S.E.N.I.O.R.S., York, PA	<u>\$ 68,675.00</u>	<u>\$ 38,249.00</u>
	\$ 664,971.00	\$ 270,382.00

C. Letters of Agreement – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide attorney consulting services and psychologist consulting services at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Service Provider</u>	<u>Service</u>	<u>Rates</u>
Scott A. Beaverson, Esquire, York, PA	Attorney Consultant	\$80.80 p/h
	Paralegal	\$50.50 p/h
Martin Miller, Esquire, York, PA	Attorney Consultant	\$80.80 p/h
	Paralegal	\$50.50 p/h
Polly M. Rost, PhD, York, PA	Psychologist Consultant	\$67.36 p/h

D. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Steve and Diane Panos, Hanover, PA, at standard per diem rates of reimbursement for care of children, for the period of January 1, 2014 through December 31, 2014.

E. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DL and CL, Dover, PA	JMM aka JMM	\$36.50
MB and MB, York, PA	FEB aka FG	\$26.50

9. TAX REFUND REGISTER

A. Tax Refund Register 2014-25

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-25 authorizing payment of York County real estate tax refunds totaling \$256.80.

10. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 23, 2014 totaling \$5,666,127.47.

<u>Weekly Disbursement Totals for July 23, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,111,989.74
01	Payroll	8,678.79
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	276,329.44
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	2.24
06	Human Services	2,082.34
07	Children & Youth	236,001.74
08	911	27,412.76
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	17,054.97
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	3,124.02
25	Aging	89,540.16
28	MH-IDD	275,675.67
30/31	York/Adams HealthChoices	215.83
30	York Reinvestment	2,687.36
31	Adams Reinvestment	
35	Domestic Relations	49,125.81
36	Earn-It	108.00
40	Weatherization Liheap	3,447.70
45	Block Grant	38,782.81
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	3,257,487.46
75	Retirement	
82	2013 PLGIT GOB Fund	253,225.64
84	911 Capital Projects Fund	5,774.77
85	P/A Capital Projects Fund	
90	Drug & Alcohol	7,380.22
	Total	<u>5,666,127.47</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Resolution 2014-12

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-12 ratifying and authorizing the director of York County Parks and Recreation to enter into a contract with Gettle, York, PA, for emergency restoration of electrical service to Rocky Ridge County Park due to a total electrical outage, at a cost of \$16,559.74.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager