

**COMMISSIONERS' MEETING
MINUTES**

07/22/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Administrator Mark Derr led the Pledge of Allegiance.

Pastor Ron Oelrich of Faith United Church of Christ gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 15, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. TAX FORGIVENESS

A. William and Marjorie Dietz, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve tax forgiveness of York County Clean and Green rollback taxes in the amount of \$1,249.01 for property (parcel no. 53-000-JK-0031-B0-00000) owned by William and Marjorie Dietz, York, PA, and conveyed to Windsor Township for the purpose of constructing a pumping station to increase sewer capacity for the Township.

5. RESOLUTIONS

A. Resolution 2015-16

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-16 to support and solicit the President and Congress of the United States to establish a National Vietnam War Veterans Day of Recognition.

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2012 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
West York Borough	\$ 632.72	Unprogrammed Funds	45561984 (increase)
Peach Bottom Township	\$ 55.97	Unprogrammed Funds	45561985 (increase)
Shrewsbury Township	\$ 253.06	Unprogrammed Funds	45582010 (increase)
Dover Borough	\$ 1,024.88	Unprogrammed Funds	45582006 (increase)
North York Borough	\$ 354.68	Unprogrammed Funds	45582009 (increase)

6. PURCHASES

A. Witmer Public Safety Group, Coatesville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Probation Services, and Witmer Public Safety Group, Coatesville, PA, for twenty-five (25) ballistic vests at a cost of \$595.00 per vest, for a total cost of \$14,875.00, under a state contract.

B. Dell, Inc., Round Rock, TX

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for thirty (30) PCs at a cost of \$1,050.00 per PC, for a total cost of \$31,500.00, under a PA COSTARS contract.

7. LIGHTING INSTALLATION

A. Downtown, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize Downtown, Inc., York, PA, to install decorative LED lighting on York County Bridge No. 76, 77, 79, 80 and 81 over the Codorus Creek in the City of York; and install security lighting under York County Bridge No. 81 for the Rail Trail, at no cost to the County, subject to approval of the installation by the County Bridge Engineer.

8. CONTRACT AGREEMENT AMENDMENT

A. Lobar, Inc., Dillsburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement seventh amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar, Inc., Dillsburg, PA, in the amount of \$1,301.19 for the addition of security grab bars to the holding cells for the York County Judicial Center 5th Floor Build-Out project, increasing the contract amount from \$2,914,712.52 to \$2,916,013.71.

9. HAZARDOUS MATERIAL ASSESSMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a hazardous material assessment, on behalf of the York County Emergency Management Agency, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, for the 2014 York County Hazardous Material Emergency Response Preparedness (HMERP) plan, conducted by the Local Emergency Planning Committee (LEPC), for the Pennsylvania Emergency Planning Committee to determine the status of the County's hazardous material safety program.

10. HUMAN SERVICES

A. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and Service Access Management, Inc., Reading, PA, to provide Joint Planning Team activities for children, youth and families at a cost not to exceed \$303,086.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2015 through June 30, 2016.

B. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and TM and CM, Etters, PA, as custodians of AM, a minor child, and authorizing custodianship subsidy payments in the amount of \$31.00 per day until the child reaches the age of 18 years.

C. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Marcella Kinard, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of June 12, 2015 through June 12, 2016.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to amend the above motion correcting the term of the agreement to January 1, 2015 through December 31, 2015.

D. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Susquehanna Valley Community MH Services, York, PA, to provide Psychosexual Evaluation Counseling services at a rate of \$800.00 per session, for the period of July 1, 2014 through June 30, 2015.

E. Lease Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Elite Property Management, Inc., York, PA, to occupy space located at 488 Linden Avenue, York, PA, to provide Transitional Shelter Care services at a rate of \$800.00 per month, for the period of July 8, 2015 through July 31, 2016.

11. TAX REFUND REGISTER

A. Tax Refund Register 2015-23

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-23 authorizing payment of York County real estate tax refunds totaling \$579.24.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 22, 2015 totaling \$8,794,271.29.

Weekly Disbursement Totals for July 22, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,355,354.32
01	Payroll	607.60
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	154,640.21
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	786.25
06	Human Services	42,743.09
07	Children & Youth	81,187.47
08	911	17,796.56
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	155,701.97
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	70,000.67
28	MH-IDD	655,186.71
30/31	York/Adams HealthChoices	11,105.14
30	York Reinvestment	8,362.96
31	Adams Reinvestment	
35	Domestic Relations	23,328.74
36	Earn-It	
40	Weatherization Liheap	11,088.00
45	Block Grant	22,060.57
46	Affordable Housing	6,724.70
47	Revolving Fund	12,755.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,805.00
51	Weatherization Doe	
72	Tax Claim	4,052,622.67
75	Retirement	43,394.41
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	62,028.25
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,991.00
	Total	<u><u>8,794,271.29</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager