

**COMMISSIONERS' MEETING
MINUTES**

07/15/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Amad Seifullah of the New Africa Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 8, 2015 Commissioners' Meeting as submitted.

3. CERTIFICATES OF COMMENDATION

A. "Central York Bad Bass" Envirothon Team – 3rd Place Winners of the 32nd Pennsylvania Envirothon State Competition

The Board of Commissioners presented certificates of commendation to Mercy Harris, Nate Shaffer, Elizabeth Cross, David Myers (not present) and Emily Goss, members of the "Central York Bad Bass" Envirothon Team, recognizing them for achieving 3rd place in the 32nd Pennsylvania Envirothon State Competition.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. RESOLUTION

A. Resolution 2015-15

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-15 authorizing the filing of an Amendment to the Articles of Incorporation by the General Authority of SouthCentral Pennsylvania extending the term of its existence fifty (50) years effective July 15, 2015, for a new term of existence to July 15, 2065.

6. CONTRACT AGREEMENT AMENDMENT

A. MBR Construction Services, Inc., Reading, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement third amendment between the County of York, on behalf of the York County Facilities Management department, and MBR Construction Services, Inc., Reading, PA, in the amount of \$7,201.40 for the addition of receptacles for overhead projectors in the multi-purpose rooms and provide power to six (6) existing dampers not included in the original agreement, for the Judicial Center 5th Floor Build-Out project, increasing the contract amount from \$1,331,158.70 to \$1,338,360.10.

7. CONTRACT AND HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Fire-X Sales and Service Corp., Hagerstown, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York County Facilities Management department, and Fire-X Sales and Service Corp., Hagerstown, MD, for the installation of clean agent fire extinguishing systems in the server rooms of the York County Judicial and Administrative Centers; and the conversion of the wet sprinkler system at the Administrative Center to a pre-action system, for a total cost of \$94,156.00.

8. GRANT APPLICATION

A. Pennsylvania Board of Probation and Parole, Bureau of Probation Services, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant-in-aid application, on behalf of the York County Department of Probation Services, to the Pennsylvania Board of Probation and Parole, Bureau of Probation Services, Harrisburg, PA, to provide unmatched funding to offset probation officer salaries, for the period of July 1, 2015 through June 30, 2016.

9. HUMAN SERVICES

A. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and York County Human Services, York, PA, to provide Behavioral Health Navigator services at a cost not to exceed \$84,247.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2015 through June 30, 2016.

B. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and Community Progress Council, Inc., York, PA, to provide Emergency Rental Assistance Program (RAP) services at a cost not to exceed \$166,667.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2015 through June 30, 2016.

C. Memorandum of Understanding and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and the York County Planning Commission, York, PA; and TrueNorth Wellness Services, Inc., Hanover, PA, to provide Supported Housing Program services at a cost not to exceed \$88,473.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2015 through June 30, 2016.

D. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

| <u>Provider</u> | <u>Location</u> | <u>Program Name</u> | <u>Cost</u> | <u>Opt</u> |
|-----------------------------------|---------------------------------------|----------------------|------------------|------------|
| PA Counseling Service | 128 N. George St. York, PA 17401 | Check and Connect | \$2,222.91/Month | 01 |
| Children's Aid Society/ So. PA | 400 W. Market St. York, PA 17401 | Crisis Nursery | \$15.50/Hour | 02 |
| Children's Aid Society/ So. PA | 400 W. Market St. York, PA 17401 | Family Advocacy | \$32.00/Hour | 03 |
| Children's Aid Society/ So. PA | 400 W. Market St. York, PA 17401 | Parent Support Grp. | \$25.00/Hour | 10 |
| Children's Aid Society/ So. PA | 402 W. Market St. York, PA 17401 | Art Therapy | \$39.00/Hour | 20 |
| United Way Of York Co. | 101 W. College Ave. York, PA 17403 | Youth Court Alliance | \$6,356.16/Month | 01 |

E. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JP, York, PA, as custodian of AEF, a minor child, authorizing custodianship subsidy payments in the amount of \$31.00 per day until the child reaches the age of 18 years.

F. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Lori and Andrew Woods, Spring Grove, PA, at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015.

G. Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student caseworker Wanda Muhly in the CWEL program through the School of Social Work, Pittsburgh, PA, providing graduate education to child welfare professionals, beginning August 24, 2015 and ending upon graduation.

10. TAX REFUND REGISTER

A. Tax Refund Register 2015-22

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-22 authorizing payment of York County real estate tax refunds totaling \$8,992.89.

11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 15, 2015 totaling \$3,809,750.45.

Weekly Disbursement Totals for July 15, 2015

| <u>Fund</u> | <u>Name</u> | <u>Amount</u> |
|-------------|------------------------------------------|----------------------------|
| 01 | General Fund | 656,016.23 |
| 01 | Payroll | |
| 01 | Ag Land Preservation | |
| 01 | Escrow | |
| 01 | FEMA Disaster Grant | |
| 01 | Marcellus Shale | |
| 01 | York Co Agriculture Society Sinking Fund | |
| 02 | York County Nursing Home | 77,094.97 |
| 03 | Unclaimed Money | |
| 04 | Donations | |
| 05 | Controlled Substance | 29,308.53 |
| 06 | Human Services | 1,121.75 |
| 07 | Children & Youth | 634,922.29 |
| 08 | 911 | 3,881.54 |
| 08 | 911 Act 78 | |
| 08 | E-911 Wireless | |
| 10 | Liquid Fuels | 8,016.57 |
| 10 | Marcellus Shale Bridge Maintenance | |
| 11 | Prison Telephone | |
| 25 | Aging | 82,312.60 |
| 28 | MH-IDD | 614,791.03 |
| 30/31 | York/Adams HealthChoices | 8,697.58 |
| 30 | York Reinvestment | 17,316.70 |
| 31 | Adams Reinvestment | 998.84 |
| 35 | Domestic Relations | 21,267.81 |
| 36 | Earn-It | 232.09 |
| 40 | Weatherization Liheap | 14,259.34 |
| 45 | Block Grant | 8,754.25 |
| 46 | Affordable Housing | 1,251.62 |
| 47 | Revolving Fund | 12,380.00 |
| 48 | Downtown Hanover | |
| 49 | ARRA Weatherization | |
| 50 | Continuum of Care | 4,090.00 |
| 51 | Weatherization Doe | |
| 72 | Tax Claim | 89,114.82 |
| 75 | Retirement | 83,608.61 |
| 82 | 2013 PLGIT GOB Fund | 56,374.56 |
| 84 | 911 Capital Projects Fund | 1,368,220.66 |
| 85 | P/A Capital Projects Fund | |
| 90 | Drug & Alcohol | 15,718.06 |
| | Total | <u><u>3,809,750.45</u></u> |

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

07/13 – Commissioners Chronister, Hoke and Reilly; Robb Green; and Kristy Bixler – General Personnel; Bruce Blocher – Public Defender Personnel; and Greg McCoy – Information Services Cell Phone Stipend.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager