

**COMMISSIONERS' MEETING  
MINUTES**

**07/09/14**

**1. CALL TO ORDER**

Commissioner Hoke called the meeting to order at 10:00 a.m. with all board members present, except Commissioner Chronister.

**A. Opening Ceremony**

Commissioner Doug Hoke led the Pledge of Allegiance.

Reverend Kate Bortner of the Unitarian Universal Congregation of York gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 2, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PROCLAMATION**

**A. 2014 York Can-Am Police-Fire Games – York County Convention & Visitors Bureau**

Commissioners Hoke and Reilly presented a proclamation to Ann Druck of the York County Convention & Visitors Bureau in recognition of the upcoming 2014 York Can-Am Police-Fire Games during the week of July 13<sup>th</sup> through July 20<sup>th</sup>.

**5. PRESENTATION**

**A. Susquehanna Heritage Park Master Site Plan – York County Parks Department**

Tammy Klunk, York County Parks Director, gave the board an overview of the completed Susquehanna Heritage Park Master Site plan that includes two parcels owned by the County known as the Native Lands County Park and Highpoint Scenic Vista Recreation Area.

**6. RESOLUTION**

**A. Resolution 2014-10**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-10 accepting the Susquehanna Heritage Native Lands County Park and Highpoint Scenic Vista Area Site Plan that will be used to guide future recreation and conservation decisions with the parks, and acknowledging the work was completed in accordance with the grant guidelines, as required by the Community Conservation Partnership Program of the Pennsylvania Department of Conservation and Natural Resources (DCNR).

**7. MOBILE DATA COMPUTER (MDC) SERVICE AGREEMENT ADDENDUM**

**A. Local Law Enforcement Agencies**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Mobile Data Computer (MDC) Service Agreement addendum between the County of York, on behalf of the York County Department of Emergency Services, and the following local law enforcement agencies throughout York County to address the upgrading of equipment that is a part of the current system’s data connectivity and the costs associated with the needed in-vehicle equipment upgrade, for the period of March 1, 2012 through March 31, 2017:

Police Departments

Carroll Township  
Hanover Borough  
Lower Windsor Township  
Newberry Township  
Northeastern Regional  
Southern Regional  
Spring Garden Township  
Stewartstown Borough  
West Manheim Township  
Wrightsville Borough  
York City

Fairview Township  
Hellam Township  
Northern York County Regional  
North Hopewell Township  
Penn Township  
Springettsbury Township  
Southwestern Regional  
West Manchester Township  
West York Borough  
York Area Regional

County & State Agencies

York County District Attorney’s Office  
York County Sheriff’s Department  
Codorus State Park Police

**8. CONTRACT AGREEMENT**

**A. Lobar Associates, Dillsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar Associates, Dillsburg, PA, for the following additional needed repairs discovered at the York County Annex facility, for a total cost not to exceed \$5,275.91 under a Keystone Purchasing Network (KPN) contract:

|                               |                   |
|-------------------------------|-------------------|
| Reset three (3) coping stones | \$ 834.34         |
| Roof deck repair              | \$ 860.12         |
| Bell tower repair             | <u>\$3,581.45</u> |
|                               | \$5,275.91        |

## **9. LEASE AGREEMENTS**

### **A. Hondru Chevrolet, Elizabethtown, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County District Attorney's office, and Hondru Chevrolet, Elizabethtown, PA, for a 2014 Chevrolet Equinox AWD at a cost of \$471.00 per month for the period of 36 months, for a total cost of \$16,956.00 under a PA COSTARS contract.

### **B. Block Business Systems, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for one (1) refurbished Lanier (LD533CSPF) copier, including maintenance and supplies, except paper, for the York County Commissioners' office, at a cost of \$402.00 per quarter, for a total cost of \$4,824.00, for the period of July 14, 2014 through October 14, 2017.

## **10. HUMAN SERVICES**

### **A. 3<sup>rd</sup> Quarter 2013-2014 Accumulative Report of Expenditure and Revenue – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 3<sup>rd</sup> Quarter 2013-2014 accumulative Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$31,389,869.00.

### **B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of children, for the period of January 1, 2014 through December 31, 2014:

Yahaira and Alexander Alvarado, Dover, PA  
Karen and Ralph Rippo Jr., York, PA  
Derika Scales, York, PA

### C. Purchase of Service Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve purchase of service agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 to June 30, 2015:

| Provider                               | Location                                 | Program Name                     | Cost             | Option |
|--|--|----------------------------------|------------------|--------|
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Foster Care Level I              | \$69.02/diem     | 01     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Foster Care Level II             | \$84.20/diem     | 02     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Foster Care Level III            | \$125.00/diem    | 03     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Kinship Care Level I             | \$69.02/diem     | 04     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Kinship Care Level I I           | \$84.20/diem     | 05     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Kinship Care Level I II          | \$126.00/diem    | 06     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Foster Care Level IV             | \$194.99/diem    | 07     |
| PA Child, Inc.                         | 4160 W. Market Street<br>York, PA 17408  | Foster Care Level V              | \$119.99/diem    | 08     |
| Drug & Alcohol Rehab Services, Inc.    | 1290 Prospect Road<br>Columbia, PA 17512 | Residential Drug & Alcohol       | \$95.00/diem     | 01     |
| Drug & Alcohol Rehab Services, Inc.    | 1290 Prospect Road<br>Columbia, PA 17512 | Supervised Independent Living    | \$121.00/diem    | 02     |
| PA Counseling Services                 | 200 North Street<br>Lebanon, PA 17046    | PCS Check and Connect Counseling | \$2,222.91/month | 02     |
| York County Youth Development Center   | 3564 Heindel Road<br>York, PA 17402      | Shelter Care                     | \$375.60/diem    | 03     |
| York County Children's Advocacy Center | 28 S. Queen Street<br>York, PA 17401     | Children's Advocacy Center       | \$171.00/hour    | 01     |
| York County Children's Advocacy Center | 28 S. Queen Street<br>York, PA 17401     | Non-Offering Caregiver Classes   | \$45.86/ per p   | 02     |

## 11. TAX REFUND REGISTER

### A. Tax Refund Register 2014-23

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-23 authorizing payment of York County real estate tax refunds totaling \$621.90.

## 12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 9, 2014 totaling \$3,396,399.23.

| <u>Weekly Disbursement Totals for July 9, 2014</u> |  |                            |
|--|--|----------------------------|
| <u>Fund</u>  | <u>Name</u>                              | <u>Amount</u>              |
| 01   | General Fund                             | 1,925,957.05               |
| 01   | Payroll                                  |                            |
| 01   | Ag Land Preservation                     |                            |
| 01   | Escrow                                   |                            |
| 01   | FEMA Disaster Grant                      |                            |
| 01   | Marcellus Shale                          |                            |
| 01   | York Co Agriculture Society Sinking Fund |                            |
| 02   | York County Nursing Home                 | 2,000.00                   |
| 03   | Unclaimed Money                          |                            |
| 04   | Donations                                |                            |
| 05   | Controlled Substance                     | 3,000.00                   |
| 06   | Human Services                           | 38,400.30                  |
| 07   | Children & Youth                         | 165,607.99                 |
| 08   | 911                                      | 20,631.20                  |
| 08   | 911 Act 78                               |                            |
| 08   | E-911 Wireless                           |                            |
| 10   | Liquid Fuels                             |                            |
| 10   | Marcellus Shale Bridge Maintenance       |                            |
| 11   | Prison Telephone                         | 5,748.50                   |
| 25   | Aging                                    | 11,703.20                  |
| 28   | MH-IDD                                   | 550,548.69                 |
| 30/31  | York/Adams HealthChoices                 | 13,000.00                  |
| 30   | York Reinvestment                        |                            |
| 31   | Adams Reinvestment                       |                            |
| 35   | Domestic Relations                       |                            |
| 36   | Earn-It                                  |                            |
| 40   | Weatherization Liheap                    | 10,585.58                  |
| 45   | Block Grant                              | 299,126.46                 |
| 46   | Affordable Housing                       | 5,255.15                   |
| 47   | Revolving Fund                           | 34,509.38                  |
| 48   | Downtown Hanover                         |                            |
| 49   | ARRA Weatherization                      |                            |
| 50   | Continuum of Care                        |                            |
| 51   | Weatherization Doe                       | 16,951.98                  |
| 72   | Tax Claim                                | 9,534.30                   |
| 75   | Retirement                               |                            |
| 82   | 2013 PLGIT GOB Fund                      | 250,470.48                 |
| 84   | 911 Capital Projects Fund                |                            |
| 85   | P/A Capital Projects Fund                |                            |
| 90   | Drug & Alcohol                           | 33,368.97                  |
|  | Total                                    | <u><u>3,396,399.23</u></u> |

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Hoke reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **14. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

#### **A. Hondru Ford, Manheim, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Hondru Ford, Manheim, PA, for a 2014 Ford Econoline cargo van with wheelchair conversion at a cost of \$37,989.39 under a PA COSTARS contract.

### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager