

**COMMISSIONERS' MEETING
MINUTES**

07/01/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Reverend Patrick Rooney gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 24, 2015 Commissioners' Meeting as submitted.

3. PRESENTATION

A. Mark Derr – New County Administrator

The Board of Commissioners introduced Mark Derr as the newly appointed County Administrator, pending approval by the Salary Board.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. REAPPOINTMENT

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Richard Farr, Dover Township, to the York County Area Agency on Aging Advisory Council for a three-year term, effective July 1, 2015 through July 31, 2018.

6. REAL ESTATE TAX PENALTY AMENDMENT

A. Curtis L. Fleming, Red Lion, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a real estate tax penalty amendment for property (parcel no. 53-000-22-0041-00-00000) owned by Curtis L. Fleming, Red Lion, PA, to reflect a correction in removing the 10% penalty applied to the 2015 County Real Estate tax bill in the amount of \$88.08 to the correct amount of \$76.27.

7. PURCHASE

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Youth Development Center, and Hondru Ford, Manheim, PA, for a 2016 Ford Explorer 4WD at a cost of \$28,325.00 under a PA COSTARS contract.

8. RESOLUTION

A. CMC Energy Services, Inc., Fort Washington, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the execution of a contract agreement between the Planning Commission and CMC Energy Services, Inc., Fort Washington, PA, to provide Quality Control Inspection services on an as-needed basis at a rate of \$495.00 per inspection and a trip charge of \$95.00 per day, for the period of one (1) year effective upon full execution of all parties, with the option to extend the agreement for one-year periods.

9. CONTRACT AGREEMENTS

A. Security Fence Co., Red Lion, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Security Fence Co., Red Lion, PA, for the purchase and installation of sixteen (16) chain link fence enclosures for the Delta and Echo recreation yards, for a total cost of \$60,195.00 to be funded through the Telephone Revenue Fund account.

B. METRO Technology Services, Inc., Wayne, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County District Attorney’s office, and METRO Technology Services, Inc., Wayne, PA, for software licensing and maintenance at a cost of \$4,547.00, for the period of August 1, 2015 through July 31, 2016.

C. Walton & Company, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Prison, and **Walton & Company, Inc., York, PA**, to reflect the correction of costs, as indicated, for the fabrication and installation of three (3) stainless steel shower doors and sixteen (16) wicket covers in prison cell blocks, for an amended total cost from \$24,010.00 to \$24,990.00, an approved line item in the 2015 Budget:

	<u>Original</u>	<u>Amended</u>
Shower Doors	\$17,240.00	\$17,790.00
Wicket Covers	<u>\$ 6,770.00</u>	<u>\$ 7,200.00</u>
	\$24,010.00	\$24,990.00

D. JG Contracting, Carnegie, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Department of Emergency Services, and JG Contracting, Carnegie, PA, to reflect multiple changes that have been identified and detailed for eleven (11) transmission sites associated with the Radio and Microwave Systems Upgrade project in the amount of \$312,316.00 for additional line items, and a credit in the amount of -\$8,119.00 for the removal of line items, increasing the contract amount by \$304,197.00, for a new total contract amount of \$1,528,267.00.

E. MBR Construction Services, Inc., Reading, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement third amendment between the County of York, on behalf of the York County Facilities Management department, and MBR Construction Services, Inc., Reading, PA, for the connection of six (6) existing HVAC dampers, not included in the original agreement, for the Judicial Center 5th Floor Build-Out project, increasing the contract amount by \$4,383.50, for a new total contract amount of \$1,058,322.28.

10. GRANT APPLICATIONS

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Office of Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$5,441.00, with a County match of \$1,360.00, for a total grant amount of \$6,801.00, to provide training for the Hazardous Materials Team through the 2015-2016 Hazardous Materials Emergency Preparedness (HMEP) grant, for the period of October 1, 2015 through September 30, 2016.

B. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a grant application, on behalf of the York County Center for Traffic Safety, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, in the amount of \$275,258.64 to provide funding for regional Sobriety Checkpoint and Enhanced DUI/Underage Drinking Enforcement Patrol Program services to Adams, Lancaster and York Counties, for the period of October 1, 2015 through September 30, 2016.

11. HUMAN SERVICES

A. 2015-2016 York County Human Services Plan – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2015-2016 York County Human Services Plan, on behalf of the York County Human Services department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, to include the planning process and allocations for the following funding streams:

Mental Health Service-Community Programs
Intellectual Disabilities-Community Base Program
County Child Welfare Special Grants
Behavioral Health Services

Homeless Assistance Program
Human Services Development Fund
Act 152/BHSI Drug and Alcohol Program

B. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and Actuarial Solutions, Scottsdale, AZ, to provide Actuarial services at a cost not to exceed \$61,300.00, at no cost to the County, for the period of July 1, 2015 through June 30, 2016.

C. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and Obermayer Rebmann Maxwell & Hippel, LLP, Philadelphia, PA, to provide Legal Support services at a cost not to exceed \$15,000.00, at no cost to the County, for the period of July 1, 2015 through June 30, 2016.

D. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and HSS Systems, South Park, PA, to provide Data Management services at a cost not to exceed \$7,320.60, at no cost to the County, for the period of July 1, 2015 through June 30, 2016.

E. Contract Agreement Amendment – York County Youth Development Center

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Youth Development Center, and Cumberland County Children and Youth Services, Carlisle, PA, extending the original agreement from June 30, 2015 until such time when a Fiscal Year 2015-2016 contract can be established, with no changes to the daily rate of \$375.60 to provide boarding of Cumberland County youth.

F. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption not to exceed \$800.50 for each child, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RK and TK, East Berlin, PA	CJK fka CJB	\$27.00
SH, York, PA	BEG	\$27.00
SH, York, PA	CBG	\$27.00

G. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Patricia Davis & Bobby Saucier, Poplarville, MI, at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015.

12. TAX REFUND REGISTER

A. Tax Refund Register 2015-20

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-20 authorizing payment of York County real estate tax refunds totaling \$38,083.34.

13. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 1, 2015 totaling \$5,386,290.60.

Weekly Disbursement Totals for July 1, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,893,592.73
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	15,869.62
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	132,141.13
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	5,754.35
06	Human Services	123,740.89
07	Children & Youth	1,204,777.07
08	911	9,297.56
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	235,527.92
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	46,421.30
25	Aging	164,103.52

28	MH-IDD	252,083.52
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	115,858.84
36	Earn-It	563.77
40	Weatherization Liheap	46,329.03
45	Block Grant	1,507.36
46	Affordable Housing	21,262.60
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	198.00
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	41,047.83
82	2013 PLGIT GOB Fund	39,590.78
84	911 Capital Projects Fund	4,409.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	32,213.78
	Total	<u><u>5,386,290.60</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

In lieu of Solicitor Michael Flannelly's absence, Assistant Solicitor Donald Reihart submitted his written report for the Board's review.

16. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of July 1, 2015.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Mr. Brian Kaltreider, Codorus Township resident, appeared before the Board to express his concerns and the concerns of other members of the Friends of York County Family Farms group regarding a proposed poultry farm and feed mill in Codorus Township. He stated that Hillandale Farms, Inc., plans to expand their current consolidated animal feeding operation (CAFO) to double its current size to over 3 million birds. Mr. Kaltreider stated that there is a great concern that the water supply may be affected, including possible contamination. He stated that they do not feel protected under the Pennsylvania ACRE Law that protects Pennsylvania farm families from illegal attempts by municipalities to restrict and regulate agricultural activities commonly performed on farms. He stated that, according to findings from a right-to-know request submitted to the Pennsylvania Department of Environmental Protection (DEP), the CAFO is currently operating under many violations. Mr. Kaltreider stated that the DEP is watching these violations, but they do not seem to be enforcing the regulations because Hillandale Farms just pays the fines. He stated that the group is looking for some guidance from the County as to who else they can reach out to for assistance in taking action in opposing the expansion. Commissioner Chronister suggested that Mr. Kaltreider begin with contacting the York County Conservation District. Mr. Kaltreider stated that they have already submitted a right-to-know request to the Conservation District and have also spoken to them. He stated that there is some controversy there that he didn't want to address at this time. Mr. Kaltreider stated that they are just looking for some guidance on how to ensure that the DEP is doing their job in enforcing regulations. Commissioner Chronister stated that after Mr. Kaltreider receives a response from the Conservation District, he is welcome to return to another public meeting with additional information he obtains. Commissioner Chronister indicated that the press is sure to pick up on this issue.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:32 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager