

**COMMISSIONERS' MEETING  
MINUTES**

**06/10/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Christopher Reilly led the Pledge of Allegiance.

Pastor Lisa Hair, York College Chaplain, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 3, 2015 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RESOLUTION**

**A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2011, 2012 and 2013 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Emergency Shelter and Emergency Solutions Grant programs:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Emergency Shelter #45751856	\$ 33.83	YWCA of Hanover	Bell Socialization
Emergency Shelter #45761925	\$ 2,457.00	YWCA of Hanover	Bell Socialization
Emergency Shelter #45771963	\$ 1,000.00	YWCA of Hanover	Bell Socialization

**5. CONTRACT AGREEMENTS**

**A. Swyer Associates, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services department, and Swyer Associates, Inc., York, PA, for hosting and software licensing of the Magna Lite Inventory Control system for the Purchasing department, at a cost of \$12,450.00, for the period of June 15, 2015 through June 14, 2016.

**B. Continental Technologies, Inc., (CTI), Hunt Valley, MD**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and Continental Technologies, Inc., (CTI), Hunt Valley, MD, to provide maintenance on network servers at a cost of \$17,500.00 for level Tier 1 and \$6,045.00 for level Tier 2, for a total cost of \$23,545.00, for the period of June 1, 2015 through May 31, 2016.

**C. New World Systems, Troy, MI**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and New World Systems, Troy, MI, for software upgrade services to the current 9-1-1 Computer Assisted Dispatch (CAD) system at a cost of \$18,500.00.

**D. MBR Construction Services, Inc., Reading, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Facilities Management department, and MBR Construction Services, Inc., Reading, PA, in the amount of \$41,264.42 to move the A/V boxes for the monitors in the courtrooms, additional lighting in the MPR closets, additional air handler circuits, additional fire alarm devices, receptacles and wiring for court reporter connections, security light fixtures in the holding cell areas, and additional lighting in the new elevator pit, for the Judicial Center 5<sup>th</sup> Floor Build-Out project, increasing the contract amount from \$1,289,894.28 to \$1,331,158.70.

**E. Lobar, Inc., Dillsburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement fifth amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar, Inc., Dillsburg, PA, in the amount of \$35,501.22 for the addition of spandrel glass in the west courtrooms, lower courtroom ceilings to accommodate lighting, judicial seal artwork, installation of a safety rail on the penthouse level, patch the terrazzo at the elevator entrance, add drywall reveals at existing elevators, add holes in the benches to accommodate court reporter connections, wash interior and exterior windows, and a credit for steel, for the Judicial Center 5<sup>th</sup> Floor Build-Out project, increasing the contract amount from \$2,867,915.11 to \$2,903,416.33.

## **F. Lobar, Inc., Dillsburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement sixth amendment between the County of York, on behalf of the York County Facilities Management department, and Lobar, Inc., Dillsburg, PA, in the amount of \$11,269.19 to replace carpet tile with broadloom carpet for the chambers and offices, for the Judicial Center 5<sup>th</sup> Floor Build-Out project, increasing the contract amount from \$2,903,416.33 to \$2,914,712.52.

## **6. GRANT APPLICATIONS**

### **A. York County Bar Foundation, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Department of Probation Services, to the York County Bar Foundation, York, PA, in the amount of \$7,000.00, with no County match, for the purchase and associated expenses of a therapy dog to work with juveniles in the York County Drug, Fast Track and JUMP courts, for the period of August 1, 2015 through July 30, 2016.

### **B. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a grant application, on behalf of the York County Center for Traffic Safety, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, in the amount of \$251,202.04 to provide the annual operating budget for community traffic safety program services to Adams, Lancaster, Lebanon and York Counties, for the period of October 1, 2015 through September 30, 2016.

## **7. HUMAN SERVICES**

### **A. Contract and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of the York County Human Services**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and Holcomb Behavioral Health Systems, Exton, PA, to provide Parent Child Interactive Therapy (PCIT) services at a cost not to exceed \$2,340.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2014 through June 30, 2015.

**B. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Perseus House, Inc., Erie, PA, for the following services at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

Provider	Location	Program Name	Cost	Opt
Perseus House, Inc.	39132 Mt. Pleasant Road Spartansburg, PA 16434	Andromeda House Intensive Treatment Unit Community Residential Services	\$224.93/diem	03
Perseus House, Inc.	1510 State Street Erie, PA 16501	Perseus House Shelter Program Shelter Care	\$190.80/diem	05
Perseus House, Inc.	6101 West Road McKean, PA 16426	Brighter Horizon Girls RTF (Non MA Approved) Community Residential Services	\$327.51/diem	06
Perseus House, Inc.	643 East Sixth Street Erie, PA 16507	Baby under 24 months for Pregnant/Parenting Residential Services	\$277.80/diem	09
Perseus House, Inc.	516 West Seventh Street Erie, PA 16502 Residential Services	Perseus House Boys ITP (Sex Offenders)	\$259.48/diem	10
Perseus House, Inc.	39132 Mt. Pleasant Road Spartansburg, PA 16434	Andromeda House RTF (MH, Sex Offender) (Non-MA Approved) Community Residential Services	\$273.09/diem	31
Perseus House, Inc.	132 West 26th Street Erie, PA 16508	Perseus House Enhanced RTF (Non MA Approved) Community Treatment Facility	\$564.56/diem	32

**C. Resource Parent Contract Agreement – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Tiffany Andrews and Marvin Christy, Jr., York, PA, at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015.

**8. TAX REFUND REGISTER**

**A. Tax Refund Register 2015-17**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-17 authorizing payment of York County real estate tax refunds totaling \$3,847.34.

## 9. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 10, 2015 totaling \$3,456,346.04.

### Weekly Disbursement Totals for June 10, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,445,057.91
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	41,898.49
03	Unclaimed Money	
04	Donations	19,941.20
05	Controlled Substance	17,779.64
06	Human Services	246,498.45
07	Children & Youth	239,284.55
08	911	56,559.41
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	233,521.55
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	14,222.41
28	MH-IDD	403,937.69
30/31	York/Adams HealthChoices	
30	York Reinvestment	37,212.04
31	Adams Reinvestment	
35	Domestic Relations	1,225.00
36	Earn-It	42.73
40	Weatherization Liheap	14,646.63
45	Block Grant	26,277.60
46	Affordable Housing	5,784.91
47	Revolving Fund	75.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,435.00
51	Weatherization Doe	6,155.01
72	Tax Claim	49,099.13
75	Retirement	69,152.03
82	2013 PLGIT GOB Fund	98,483.75

84	911 Capital Projects Fund	228,279.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	<u>198,776.41</u>
	Total	<u><u>3,456,346.04</u></u>

**10. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

**11. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

**12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

**13. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:17 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager