

**COMMISSIONERS' MEETING
MINUTES**

06/03/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:02 a.m. with all board members present.

A. Opening Ceremony

Commissioner Doug Hoke led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 27, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. APPOINTMENTS & REAPPOINTMENT

A. York County Library System Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Library System Board for three-year terms, effective April 1, 2015 through March 31, 2018:

Appointments

Robert Kinsley, North Codorus Township
Daniel P. Elby, Springettsbury Township
Peter Brubaker, York Township

Reappointment

Jody Keller, York Township

5. RECESS

Commissioner Chronister recessed the meeting at 10:04 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-07.

6. RECONVENE

Commissioner Chronister reconvened the meeting at 10:07 a.m.

7. RESOLUTIONS

A. Resolution 2015-07

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-07 approving the County of York LERTA program application for property located at 26 Industrial Drive, Penn Township, Hanover, PA, submitted and owned by Apio, Inc.

B. Resolution 2015-14

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-14, on behalf of the York County Industrial Development Authority (YCIDA), authorizing the issuance of up to \$10,000,000.00 of tax-exempt financing for the benefit of the York Water Company to (i) refinance certain indebtedness of the Company; (ii) finance a portion of the Company's 2015 Capital Budget, including, but not limited to, the design, acquisition, construction, improvement, renovation, equipping and installation of various structures and other capital improvements and equipment for the Company's water system located throughout York and Adams Counties, Pennsylvania; (iii) deposit to a debt service reserve fund, if required; and (iv) provide payment of the costs of issuance of the Bonds.

8. PURCHASES

A. York Materials Group, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and York Materials Group, York, PA, for 240 tons of asphalt to be delivered to the Heritage Rail Trail County Park for the paving of the Centerville parking lot, for a total cost of \$13,260.00 under a PA COSTARS contract.

B. Dell, Inc., Round Rock, TX

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Dell, Inc., Round Rock, TX, for fifteen (15) laptops at a cost of \$1,114.97 each, six (6) monitors at a cost of \$107.41 each, and associated equipment and accessories at a cost of \$2,252.04, for a total cost of \$19,621.05 under a PA COSTARS contract, to be funded by the Juvenile Probation department Grant-In-Aid funds.

C. DocuScan USA, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and DocuScan USA, York, PA, for Laserfiche Document Imaging and Management software licensing at a cost of \$71,250.04, for the period of June 25, 2015 through June 24, 2016.

D. Hondru CDJR, Elizabethtown, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Hondru CDJR, Elizabethtown, PA, for two (2) 2015 Dodge Grand Caravan passenger vans at a cost of \$23,210.65 per van, for a total cost of \$46,421.30 under a PA COSTARS contract, to be funded through the Inmate Telephone Revenue account.

E. Hondru Ford, Manheim, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Hondru Ford, Manheim, PA, for a 2016 Ford Super Duty F250 pickup truck at a cost of \$33,279.30 under a PA COSTARS contract, to be funded through the Inmate Telephone Revenue account.

9. LEASE AGREEMENTS

A. Block Business Systems, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve lease agreements between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for three (3) copiers, including maintenance and supplies, except paper, for the following departments at the costs indicated, for the period of June 15, 2015 through December 31, 2018:

Court Administration

(1) Lanier (MP2554SP) copier
13 quarters at \$288.50 per quarter/\$3,750.50 total cost

Traffic Safety

(1) Lanier (MP301SPF) copier
13 quarters at \$129.72 per quarter/\$1,686.36 total cost

Family Group Decision Making

(1) Lanier (MP301SPF) copier
13 quarters at \$164.91 per quarter/\$2,143.83 total cost

B. Commonwealth of Pennsylvania Turnpike Commission, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and the Commonwealth of Pennsylvania Turnpike Commission, Harrisburg, PA, to reflect equipment changes and modifications to the existing tower site located in Reeser’s Summit, Fairview Township, as part of the Radio and Microwave Systems Upgrade project, with no other changes being made to the original agreement, effective June 3, 2015.

10. LETTERS OF AGREEMENT

A. York County DUI Offenders Service Providers

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Adult Probation department, and the following service providers to provide services for York County DUI offenders, for the period of July 1, 2015 through June 30, 2016:

- WellSpan Behavioral Health Services at Edgar Square, York, PA
- New Insights, York & Lemoyne, PA
- Cornerstone Counseling, Hanover, PA
- True North, York, Hanover & Shrewsbury, PA
- Gaudenzia West, Mechanicsburg, PA
- Colonial House, York, PA
- PA Counseling, York & Gettysburg, PA
- Pyramid Health, York, PA
- TW Ponessa & Associates, York, PA
- Rehab After Work, York, PA

11. GRANT APPLICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the resubmission of a grant application, on behalf of the York County Adult Probation department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the Intermediate Punishment Program and Day Reporting Center, reducing the grant amount by \$51,957.00 for a new grant amount of \$273,043.00 with a County match of \$22,848.00, for a total grant amount of \$295,891.00, for the period of July 1, 2015 through June 30, 2016:

<u>Category</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Net Change</u>
Personnel	\$116,142.00	\$ 51,190.00	\$ -64,952.00
Consultants	\$208,858.00	\$221,853.00	\$ 12,995.00
County Match	<u>\$ 22,848.00</u>	<u>\$ 22,848.00</u>	<u>\$ 0.00</u>
Total	\$347,848.00	\$295,891.00	\$ -51,957.00

12. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption not to exceed \$800.50 for each child, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
KB, Ethers, PA	MFO	\$37.00
EB and JF, Hanover, PA	AJB fka APW	\$27.00
ES and LS, Chandler, AZ	ALS fka ALS	\$37.00
ES and LS, Chandler, AZ	AKMS fka AMS	\$27.00

B. Purchase of Service Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Avanco International, Inc., Fairfax, VA, for Version 10 upgrades to the Child Accounting and Profile System (CAPS) at a cost of \$11,038.40, for the period of May 1, 2015 through August 31, 2015.

C. Memorandum of Understanding – York County Office of Children, Youth & Families; the York County OCYF Solicitor; Diakon Lutheran Social Ministries; and Family Design Resources, Inc.

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York; the York County Office of Children, Youth & Families; the York County OCYF Solicitor; Diakon Lutheran Social Ministries; and Family Design Resources, Inc., outlining respective responsibilities of each party in relation to the SWAN Legal Services Initiative (SWAN LSI) Paralegal(s), for the period of July 1, 2015 through June 30, 2016.

13. TAX REFUND REGISTER

A. Tax Refund Register 2015-16

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-16 authorizing payment of York County real estate tax refunds totaling \$4.93.

14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 3, 2015 totaling \$12,019,039.26.

Weekly Disbursement Totals for June 3, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	11,139,678.65
01	Payroll	18,114.62
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	14,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	62,119.82
03	Unclaimed Money	
04	Donations	8,400.00
05	Controlled Substance	4,220.58
06	Human Services	423.80
07	Children & Youth	111,398.36
08	911	19,906.69
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	271,558.48
28	MH-IDD	143,500.62
30/31	York/Adams HealthChoices	11,236.70
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	136,351.51
36	Earn-It	
40	Weatherization Liheap	7,791.09
45	Block Grant	20,569.89
46	Affordable Housing	20,967.98
47	Revolving Fund	7,525.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	9,638.89
82	2013 PLGIT GOB Fund	4,563.03

84	911 Capital Projects Fund	5,530.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,543.55
	Total	<u>12,019,039.26</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners’ Meeting:

06/01 – Commissioners Chronister, Hoke and Reilly; Scott Cassel; Richard Keuerleber; and Steve Warren – Hanover MH/IDD Security.

16. SOLICITOR’S REPORT

Solicitor Michael Flannelly submitted his written report for the Board’s review.

17. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of June 3, 2015.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager