

**COMMISSIONERS' MEETING
MINUTES**

05/28/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Hoke led the Pledge of Allegiance.

Sister Monica of St. Patrick's Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 21, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PURCHASE

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Conservation District, and Hondru Ford, Manheim, PA, for a 2014 Ford F-150 4WD Pickup Truck at a cost of \$24,929.16 under a PA COSTARS contract.

B. CDW Government, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and CDW Government, Chicago, IL, for twenty-eight (28) HP tablets and accessories for the Court Administration department for a total cost of \$42,720.16 under a PA COSTARS contract, with \$32,720.16 to be funded with Records Improvement funds and \$10,000.00 in General funds.

C. Hay Group, Inc., Philadelphia, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Controller's office, and Hay Group, Inc., Philadelphia, PA, for pension estimator software at a cost of \$7,500.00 to be funded with Records Improvement funds, and an annual maintenance agreement at a cost of \$750.00 per year to be funded with General funds.

5. INTERGOVERNMENTAL AGREEMENTS

A. Pennsylvania State Police, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an intergovernmental agreement for automobile theft/motor vehicle insurance fraud between the County of York, on behalf of the York County District Attorney's office, and the Pennsylvania State Police, Harrisburg, PA, to continue funding the salary and miscellaneous expenses for an Automobile Theft County Detective assigned to the Pennsylvania State Police Auto Theft Task Force in the amount of \$116,527.00 funded through a Pennsylvania Auto Theft Prevention Authority (ATPA) grant, at no cost to the County, for the period of July 1, 2014 through June 30, 2015.

B. Fawn Grove Borough

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an intergovernmental cooperation agreement between the County of York, on behalf of the York County Planning Commission, and Fawn Grove Borough appointing the York County Uniform Construction Code Board of Appeals to hear appeals from the decisions of the Fawn Grove Borough Code Administrator.

6. LETTERS OF AGREEMENT

A. York County DUI Offenders

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Adult Probation department, and the following service providers to provide services for York County DUI offenders, for the period of July 1, 2014 through June 30, 2015:

WellSpan Behavioral Health Services, Edgar Square, York
New Insights, York & Lemoyne
Cornerstone Counseling, Hanover
True North, York, Hanover & Shrewsbury
Gaudenzia West, Mechanicsburg
Colonial House, York
PA Counseling, York & Gettysburg
Pyramid Health, York
TW Ponessa & Associates, York
Rehab After Work, York

7. BUDGET LINE ITEM ADJUSTMENTS

A. 2014 Budget Line Item Adjustments

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve 2014 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of May 28, 2014.

Budget Adjustments

2014

Department Name	Department Number	Account Description	Account Number	Amount Change
Clerk of Courts	011254	Professional Services	5200240	50
Commissioners	016924	Contingency Fund	5200420	(50)
Coroner	011252	Medical Supplies	5600577	91
Coroner	011252	Physicians & Post Mortem	5200249	(91)
Parks	013607	Purchase of Major Equipment	5900702	144
Parks	013607	Arbor Supplies	5600520	(144)
Parks	013607	Office Equipment	5600500	246
Parks	013607	Arbor Supplies	5600500	(246)
Purchasing	010120	Contracted Services	5200236	165
Purchasing	010120	Office Supplies	5600550	(165)
911 - Act 78 Ineligible	080602	Vehicle Maintenance	5200233	1,111
911 - Act 78 Ineligible	080602	Training & Staff Development	5200211	(1,111)
Agland Preservation	014624	Training & Staff Development	5200211	298
Agland Preservation	014624	Professional Services	5200240	(298)
Maintenance - Emergency Svc Ctr	080603	Tools & Equipment	5600513	100
Maintenance - Emergency Svc Ctr	080603	Electricity	5200206	(100)
Divorce Masters	011264	Association Dues & Expenses	5200214	38
Divorce Masters	011264	Office Supplies	5600550	(38)
911 - Act 78 Ineligible	080602	Training & Staff Development	5200211	470
911 - Act 78 Eligible	080601	Training & Staff Development	5200211	(470)
911 - Act 78 Ineligible	080602	Travel, Food & Lodging	5200231	1,306
911 - Act 78 Eligible	080601	Travel, Food & Lodging	5200231	(1,306)

8. TAX REFUND REGISTER

A. Tax Refund Register 2014-17

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2014-17 authorizing payment of York County real estate tax refunds totaling \$3,559.70.

9. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of May 28, 2014 totaling \$4,318,802.74.

Weekly Disbursement Totals for May 28, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,172,078.41
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	5,213.37
03	Unclaimed Money	
04	Donations	10,766.00
05	Controlled Substance	4,550.36
06	Human Services	95,292.92
07	Children & Youth	1,073,148.56
08	911	24,849.65
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	76,247.34
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	143,611.81
28	MH-IDD	1,219,815.37
30/31	York/Adams HealthChoices	432.90
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	27,899.99
36	Earn-It	
40	Weatherization Liheap	9,372.92
45	Block Grant	37,219.87
46	Affordable Housing	3,334.81
47	Revolving Fund	14,124.25
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	3,027.05
72	Tax Claim	
75	Retirement	62,923.13
82	2013 PLGIT GOB Fund	276,597.74
84	911 Capital Projects Fund	3,135.52
85	P/A Capital Projects Fund	
90	Drug & Alcohol	55,160.77
	Total	<u><u>4,318,802.74</u></u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

11. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:05 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager