

**COMMISSIONERS' MEETING
MINUTES**

05/20/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

County Engineer John Klinedinst gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 13, 2015 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. Older Americans Month – York County Area Agency on Aging

The Board of Commissioners presented a proclamation to members of the York County Area Agency on Aging recognizing the Month of May 2015 as "Older Americans' Month" in York County.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENT

A. York County Children, Youth & Families Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Dana Ward, Jr., York Township, to the York County Children, Youth & Families Advisory Council for a three-year term, effective April 8, 2015 through December 13, 2017.

6. RESOLUTION

A. Resolution 2015-12

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-12 to approve the adoption of the York County Employees' Retirement System Pension Funding Policy, as required by GASB No. 67 and No. 68.

7. PURCHASES

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and Hondru Ford, Manheim, PA, for the following two (2) vehicles at the costs indicated, for a total cost of \$89,937.05, under PA COSTARS contracts:

2016 Ford Super Duty F250 SRW
w/Stahl Challenger Utility Body &
Western Ultra Snow Plow
\$37,262.00

2016 Ford Super Duty F550 DRW
w/Galion Steel Dump Body &
Western Ultra Snow Plow
\$52,675.05

B. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County District Attorney's office, and Hondru Ford, Manheim, PA, for a 2016 Ford Explorer (K8D 4WD 4dr XLT) at a cost of \$31,484.70 under a PA COSTARS contract.

C. IMR Digital, Camp Hill, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and IMR Digital, Camp Hill, PA, for microfilm viewing software and associated equipment, including maintenance for a period of 3 years, for the following York County departments at the costs indicated, under PA COSTARS contracts:

<u>Department</u>	<u>Amount</u>
Recorder of Deeds	\$ 9,823.10
Archives	\$12,607.20

8. CONTRACT AGREEMENTS

A. Zelenkofske Axelrod, LLC, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Controller's office, and Zelenkofske Axelrod, LLC, Harrisburg, PA, to provide audit services for the following York County accounts at the costs indicated for year ending December 31, 2016, with a 2% increase per year for years ending 2017 and 2018, with the exception of row office audits remaining at the 2016 rate for the term of the contract:

<u>Audits</u>	<u>2016 Fees</u>
Financial and Single	\$ 167,475.00
911	\$ 4,565.00
District Justices	\$ 53,525.00
Row Offices	\$ 17,500.00-\$25,000.00

B. ProShred Security, Paoli, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Archives department, and ProShred Security, Paoli, PA, for paper shredding at a rate of \$0.036 per pound funded by the Records Improvement Committee, for the period of June 1, 2015 through May 31, 2016, with the option to renew for an additional year at the same cost.

9. ASSIGNMENT, REPUDIATION & NOVATION OF AGREEMENT

A. David S. and Nancy B. Yohn, York, PA; and One West, LLC, a Pennsylvania limited liability company

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and execute an Assignment, Repudiation & Novation of Agreement of Sale between the County of York, on behalf of the York County Solicitor, and David S. and Nancy B. Yohn, York, PA; and One West, LLC, a Pennsylvania limited liability company, to transfer buyer obligation of the One Marketway West building from David and Nancy Yohn to One West, LLC, with all other terms of the agreement to remain the same.

10. GRANT PROJECT MODIFICATION REQUEST

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant project modification request, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County Intermediate Punishment and Day Reporting Center in the amount of \$185,486.00, with no change in the total grant amount of \$318,757.00, for the period of July 1, 2014 through June 30, 2015:

<u>Budget Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
DRC Drug Testing	\$ 36,600.00	\$ 33,241.00
Day Reporting Center Case Manager	\$ 50,115.00	\$ 48,672.00
Colonial House Intermediate Punishment Case Mgr	\$ 55,031.00	\$ 52,485.00
Colonial House Agency Administration	\$ 2,860.00	\$ 1,942.00
Continuous Alcohol Testing	\$ 12,378.00	\$ 23,535.00
Mileage Reimbursement	\$ 714.00	\$ 991.00
Inpatient Treatment	\$ 25,000.00	\$ 22,374.00
Intensive Outpatient	\$ 1,900.00	\$ 1,465.00
Cell Phone Stipend	\$ 888.00	\$ 781.00
Total	\$185,486.00	\$185,486.00

11. HUMAN SERVICES

A. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resources parents at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015:

Francisca Benitez-Garcia, York, PA

N. Katherine Glauser and Christopher Koller, York, PA

B. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and EW and KW, Brogue, PA, for adoption assistance at a rate of \$27.00 per day for the adoption of ZDW fka ZBG, a minor child, until the child reaches the age of 18 years.

C. Subsidized Adoption Assistance Agreement Second Amendments – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement second amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and CO and DO, Spring Grove, PA, to reflect the eligibility of Medical Assistance coverage for DBO fka DBH and MAO fka DRG, the adopted minor children.

D. Subsidized Permanent Legal Custodianship Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized permanent legal custodianship agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodial parents authorizing custodianship subsidy payments at the rates indicated for the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to obtaining custodianship not to exceed \$2,000.00 for each child, according to the schedule attached to the agreement:

<u>Custodian</u>	<u>Child</u>	<u>Rate per Day</u>
DR and DR, York, PA	EC	\$27.00
AA, Hanover PA	SMR	\$27.00

E. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
National Mentor Healthcare LLC dba Pennsylvania Mentor	2090 Linglestown Road Ste 203 Harrisburg, PA 17110	Transition/Step-Down Foster Care	\$93.84/diem	03
National Mentor Healthcare LLC dba Pennsylvania Mentor	2090 Linglestown Road Ste 203 Harrisburg, PA 17110	Foster Family Care Foster Care	\$78.54/diem	04
National Mentor Healthcare LLC dba Pennsylvania Mentor	2090 Linglestown Road Ste 203 Harrisburg, PA 17110	Respite Care Services Foster Care	\$80.00/diem	05
National Mentor Healthcare LLC dba Pennsylvania Mentor	2090 Linglestown Road Ste 203 Harrisburg, PA 17110	Emergency Respite Services Foster Care	\$99.00/diem	06
National Mentor Healthcare LLC dba Pennsylvania Mentor	2090 Linglestown Road Ste 203 Harrisburg, PA 17110	Pre-Placement Respite Care Services Foster Care	\$85.00/diem	07
National Mentor Healthcare LLC dba Pennsylvania Mentor	716 Rohrerstown Road Lancaster, PA 17603	Treatment Foster Home for Developmentally Disabled and Seriously Emotionally Disturbed Children (MA Approved) Host Home (MA Approved)	\$14.69/diem	60

12. TAX REFUND REGISTER

A. Tax Refund Register 2015-14

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-14 authorizing payment of York County real estate tax refunds totaling \$2,914.84.

13. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 20, 2015 totaling \$7,202,547.88.

Weekly Disbursement Totals for May 20, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,266,571.97
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	500.00
02	York County Nursing Home	332,437.90
03	Unclaimed Money	500.00
04	Donations	
05	Controlled Substance	21,513.92
06	Human Services	52,420.36
07	Children & Youth	690,823.08
08	911	9,212.44
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	31,348.12
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	86,719.10
28	MH-IDD	455,576.10
30/31	York/Adams HealthChoices	8,925.82
30	York Reinvestment	54,641.83
31	Adams Reinvestment	
35	Domestic Relations	32,125.46
36	Earn-It	
40	Weatherization Liheap	37,576.43
45	Block Grant	20,446.99
46	Affordable Housing	107.75
47	Revolving Fund	

48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	414.00
51	Weatherization Doe	
72	Tax Claim	3,019,467.97
75	Retirement	48,744.87
82	2013 PLGIT GOB Fund	2,655.00
84	911 Capital Projects Fund	28,322.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,496.77
	Total	<u><u>7,202,547.88</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager