

**COMMISSIONERS' MEETING  
MINUTES**

**05/13/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Christopher Reilly led the Pledge of Allegiance.

Reverend Brenda Marin of Hayshire United Church of Christ gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 6, 2015 Commissioners' Meeting as submitted.

**3. CERTIFICATES OF CONGRATULATIONS**

**A. Mental Health Awareness Public Service Announcement (PSA) Contest – System of Care, Communities That Care and Safe School/Healthy Students**

On behalf of the Board of Commissioners, Colleen Igo of the York County System of Care program, presented certificates of congratulations to students placing 1<sup>st</sup> and 2<sup>nd</sup> in the 60-second video, 30-second video and 30-second audio categories of the Mental Health Awareness Public Service Announcement (PSA) Contest sponsored by the York County System of Care, Communities That Care and Safe School/Healthy Students programs.

**4. PRESENTATION**

**A. Golden Plough Tavern Special Allocation Funding Request – York County Heritage Trust**

Joan J. Mummert, President & CEO of the York County Heritage Trust, requested that the County grant a special allocation of up to \$35,000.00 to provide grant match funding for roof restoration of the Historic Golden Plough Tavern Museum located at 157 W. Market Street in the City of York, PA, with a total project cost of \$70,000.00.

**5. PERIOD OF PUBLIC COMMENT**

No public comments were received.

## **6. YORK COUNTY CONSERVATION EASEMENT FUNDS**

### **A. Farm & Natural Lands Trust of York County**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the release of \$14,000.00 of York County conservation easement funds to the Farm & Natural Lands Trust of York County for an agricultural conservation easement acquisition of 24.99+/- acres located in Peach Bottom Township, owned by Millard & Carolyn Schaub.

## **7. SPECIAL ALLOCATION**

### **A. York County Heritage Trust, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Special Allocation of General Funds of up to \$35,000.00 to the York County Heritage Trust, York, PA, to provide grant match funding for roof restoration of the Historic Golden Plough Tavern Museum located at 157 W. Market Street in the City of York, PA, with a total project cost of \$70,000.00.

## **8. RESOLUTION**

### **A. U.S. Department of Housing and Urban Development (HUD), Washington, DC**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Division of the York County Planning Commission, authorizing the submission of the 2015-2019 York County Consolidated Plan and 2015 York County Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), Washington, DC, for the HOME Investment Partnership Act (HOME), Community Development Block Grant (CDBG) and Emergency Solutions Grant (H-ESG) programs.

## **9. PURCHASES**

### **A. Hondru Ford, Manheim, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and Hondru Ford, Manheim, PA, for a 2016 Ford Super Duty F-350 SRW SuperCab with a mounted Omaha standard service body, for a total cost of \$57,991.12 under a PA COSTARS contract, funded through the Liquid Fuels account.

**B. Hondru CDJR, Elizabethtown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Fleet department, and Hondru CDJR, Elizabethtown, PA, for a 2015 Dodge 5500 Chassie with a mounted 16-foot cargo box, for a total cost of \$42,881.75 under a PA COSTARS contract.

**10. CONTRACT AGREEMENTS**

**A. York County Planning Commission, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Solicitor, and the York County Planning Commission, York, PA, designating and authorizing the York County Planning Commission to act as sole administrator of a Commonwealth of Pennsylvania Department of Transportation (PennDOT) Master Reimbursement Agreement (No. 08A371) for the purpose of facilitating roadway improvements in York County funded by PennDOT.

**B. Teamsters Local Union 776, Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources department, and Teamsters Local Union 776, Harrisburg, PA, for the Pleasant Acres Nursing and Rehabilitation Center (PAN&RC) collective bargaining unit employees, for the period of January 1, 2015 through December 31, 2018.

**11. LEASE AGREEMENT**

**A. Block Business Systems, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for two (2) Lanier (MP3054SP) copiers, including maintenance and supplies, except paper, for the York County Court Administration department at a rate of \$774.12 per quarter (13 quarters), for a total cost of \$10,063.56, for the period of May 18, 2015 through December 31, 2018.

## 12. GRANT APPLICATION

### A. Commonwealth of Pennsylvania Office of the Budget, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Conservation District, to the Commonwealth of Pennsylvania Office of the Budget, Harrisburg, PA, in the amount of \$5,000,000.00 with a County match of \$5,875,000.00, for a total grant amount of \$10,875,000.00, to secure additional funding for the York County Ag and Natural Resource Service Center project through a Redevelopment Assistance Capital Program (RACP) grant.

## 13. HUMAN SERVICES

### A. Memorandum of Understanding Amendment – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding amendment between the County of York, on behalf of the York County Area Agency on Aging serving as agreement administrator, and Hanover Hospital, Hanover, PA, extending the original Medicare Community-Based Care Transitions Program MOU term from March 31, 2015 to April 30, 2017.

### B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015:

Linda and Kurt Ziegler, Spring Grove, PA  
Dorothy and John Esh, Narvon, PA

Joanna and Jay Utz, Hanover, PA  
Maggie Tate, Dover, PA

### C. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

Provider	Location	Program Name	Cost	Opt
Family Care for Children and Youth, Inc.	1001 James Drive Leesport, PA 19533	Family Based Services Foster Care	\$65.77/diem	06
Family Care for Children and Youth, Inc.	1001 James Drive Leesport, PA 19533	Kinship Care/Family Based Services Foster Care	\$60.21/diem	09
Esperanza Hopes Haven	697 Marticville Road Pequea, PA 17565	Esperanza Hopes Haven CSR.1	\$490.43/diem	01

## 14. TAX REFUND REGISTER

### A. Tax Refund Register 2015-13

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-13 authorizing payment of York County real estate tax refunds totaling \$2,443.84.

## 15. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 13, 2015 totaling \$4,858,172.71.

### Weekly Disbursement Totals for May 13, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,221,106.09
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	102,981.73
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	5,289.72
06	Human Services	296.61
07	Children & Youth	311,630.14
08	911	109,689.94
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	42,135.79
10	Marcellus Shale Bridge Maintenance	28.37
11	Prison Telephone	22,000.00
25	Aging	201,062.52
28	MH-IDD	2,397,584.72
30/31	York/Adams HealthChoices	100.00
30	York Reinvestment	2,452.05
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	226.74
40	Weatherization Liheap	38,519.63
45	Block Grant	36,370.02
46	Affordable Housing	7,622.74
47	Revolving Fund	760.00

48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,221.00
51	Weatherization Doe	4,337.40
72	Tax Claim	76.74
75	Retirement	33,579.88
82	2013 PLGIT GOB Fund	251,335.54
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	66,765.34
	Total	<u><u>4,858,172.71</u></u>

## 16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 17. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

## 18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

## 19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager