

**COMMISSIONERS' MEETING
MINUTES**

05/07/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Keith Fair, Associate Pastor of St. Matthew's Lutheran Church, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 30, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. REAPPOINTMENTS

A. York County Solid Waste and Refuse Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Solid Waste and Refuse Authority for five-year terms, effective January 1, 2014 through December 31, 2018:

William Brenneman, York Township
Noah Krout, Jackson Township
Matt Sommer, Springettsbury Township

B. York County Library System Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Library System Board for three-year terms, effective April 22, 2014 through April 21, 2017:

Elizabeth Caron, Manheim Township
Tony Pantano, York Township

C. York County Agricultural Land Preservation Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Mack Smith, York Township, to the York County Agricultural Land Preservation Board as “Representing the Building Industry” for a three-year term, effective June 1, 2014 through May 31, 2017.

5. RESOLUTIONS

A. Community Progress Council, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a contract agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and Community Progress Council, Inc., York, PA, to administer the York Homebuyer Assistance Program, for the period of January 1, 2014 through December 31, 2014.

B. U.S. Department of Housing and Urban Development (HUD), Washington, DC

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Division of the York County Planning Commission, authorizing the re-submission of the 2014 York County Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), Washington, DC, for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) federal programs.

6. PURCHASES

A. Hondru Dodge Chrysler Jeep, Elizabethtown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and Hondru Dodge Chrysler Jeep, Elizabethtown, PA, for a 2014 Jeep Patriot 4WD at a cost of \$20,936.66 under a PA COSTARS contract.

B. Hondru Chevrolet, Elizabethtown, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks department, and Hondru Chevrolet, Elizabethtown, PA, for a 2014 Chevrolet Equinox AWD at a cost of \$26,932.40 under a PA COSTARS contract, for the York County District Attorney’s office, with 100% reimbursement of state funds through the Pennsylvania Auto Theft Prevention Authority Grant.

C. Dominion Voting Systems, Denver, CO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections & Voter Registration department, and Dominion Voting Systems, Denver, CO, to provide on-site professional and consulting services for the May 20, 2014 Municipal Primary Election at a cost not to exceed \$9,000.00.

7. 2014 YORK COUNTY REAL ESTATE TAXES EXONERATION

A. Parcel Number 54-000-HI-0005-K0-00000

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to exonerate 2014 York County real estate taxes on parcel number 54-000-HI-0005-K0-00000, located at 2611 Course Road, York, PA, in the face amount of \$93.70, as the property was dedicated to York Township in 2013 for purposes of stormwater retention.

8. EASEMENT AGREEMENT

A. Harley Davidson Motor Company Operations, Inc., a Wisconsin Corporation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an easement agreement between the County of York and Harley Davidson Motor Company Operations, Inc., a Wisconsin Corporation, for parcel number 46-000-JI-0036.00-00000 located in Springettsbury Township, for purposes of utilizing a portion of the access drive.

9. CONTRACT AGREEMENT

A. ProShred Security, Paoli, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Archives department, and ProShred Security, Paoli, PA, for paper shredding at a rate of \$0.036 per pound funded by the Records Improvement Committee, for the period of June 1, 2014 through May 31, 2015, with the option to renew for an additional year.

10. LEASE AGREEMENT

A. Block Business Systems, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for one (1) Lanier (MP3035SP) copier, including maintenance and supplies, except paper, for Magisterial District Justice 19-3-11 at a rate of \$355.00 per quarter, for a total cost of \$4,260.00, for the period of March 15, 2014 through June 15, 2017.

11. INDEMNIFICATION AGREEMENT

A. Commonwealth of Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an indemnification agreement between the County of York, on behalf of the York County District Attorney's office, and the Commonwealth of Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, for temporary use of structures and premises located in Springettsbury and York Townships as a training facility for the York County Quick Response Team (YCQRT).

12. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KM & GM, Windsor, PA, for the adoption of CTM aka CTB, a minor child, to reflect a decrease in adoption subsidy payments from \$26.50 per day to \$21.01 per day, due to an increase in the child's Social Security benefits, with no other changes being made to the original agreement.

13. TAX REFUND REGISTER

A. Tax Refund Register 2014-14

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-14 authorizing payment of York County real estate tax refunds totaling \$1,122.15.

14. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 7, 2014 totaling \$22,801,057.07.

<u>Weekly Disbursement Totals for May 7, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	21,859,397.60
01	Payroll	
01	Ag Land Preservation	2,900.00
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	234,046.39
02	York County Nursing Home	40,745.94
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	17,176.11
06	Human Services	24,226.28
07	Children & Youth	240,754.14
08	911	28,461.12
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	5,615.00
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	3,303.18
25	Aging	25,743.79
28	MH-IDD	191,035.33
30/31	York/Adams HealthChoices	10,227.38
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	19,088.47
45	Block Grant	6,739.31
46	Affordable Housing	493.86
47	Revolving Fund	524.14
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,063.00
51	Weatherization Doe	
72	Tax Claim	4,391.56
75	Retirement	80,271.02
82	2013 PLGIT GOB Fund	3,392.86
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,460.59
	Total	<u>22,801,057.07</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

05/05 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Tom Roberts and Billa Jamison – District Justice Personnel; and Bruce Blocher – Public Defender Personnel.

16. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

17. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of May 7, 2014.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Mt. Wolf Borough Deputy Tax Collector

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint East Manchester Township Tax Collector Kathy Emswiler as Mt. Wolf Borough Deputy Tax Collector, effective May 7, 2014 through December 31, 2017, to fulfill the duties of Mt. Wolf Borough Tax Collector Charles Stambaugh during his medical absence.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager