

**COMMISSIONERS' MEETING
MINUTES**

05/06/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Father Carl Tancredi, Catholic Chaplain of York College and York County Prison, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 29, 2015 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. Children's Mental Health Awareness Day – System of Care

The Board of Commissioners presented a proclamation to Human Services Executive Director Michelle Hovis and System of Care Family Volunteer Lisa Kennedy recognizing May 7, 2015, to be York County's System of Care "Children's Mental Health Awareness Day".

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENT

A. York County Solid Waste and Refuse Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Patrick Ball, Paradise Township, to the York County Solid Waste and Refuse Authority to fulfill the unexpired term of William Brenneman, effective May 6, 2015 through December 31, 2018.

6. PURCHASES

A. Iris ID Systems, Cranbury, NJ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Iris ID Systems, Cranbury, NJ, for imaging software and implementation services for the York County Prison Iris Recognition scanner to increase records capacity and functionality, for a total cost of \$14,500.00 to be funded through the Inmate Telephone Revenue account.

B. Berkshire Systems Group, Inc., Reading, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and Berkshire Systems Group, Inc., Reading, PA, for the purchase and implementation of a Siemens fire alarm panel and associated equipment for the York County Archives department at a cost not to exceed \$18,688.00.

7. RESOLUTIONS

A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2012, 2013 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
West York Borough	\$ 463.40	Unprogrammed Funds	45561984 (increase)
Red Lion Borough	\$ 351.50	Unprogrammed Funds	45561872 (increase)
Shrewsbury Township	\$ 1,102.66	Unprogrammed Funds	45571945 (increase)
Wrightsville Borough	\$ 29.05	Unprogrammed Funds	45571946 (increase)
Glen Rock Borough	\$ 29.05	Unprogrammed Funds	45571941 (increase)
Windsor Township	\$ 332.76	Unprogrammed Funds	45582012 (increase)
Dover Borough	\$ 554.43	Unprogrammed Funds	45582006 (increase)
North York Borough	\$ 205.30	Unprogrammed Funds	45582009 (increase)

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2008 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
North York Borough	\$ 1,743.83	45221550 (UP)	new
North York Borough	\$ 8,231.17	45280014 (UP)	45582009
Dover Borough	\$ 25,000.00	45280014 (UP)	45582006

C. Resolution 2015-09

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2015-09 authorizing the York County Commissioners to execute a Master Reimbursement Agreement (No. 08A371) with the Commonwealth of Pennsylvania Department of Transportation (PennDOT) to provide funding for the development of transportation projects and transportation related projects in York County through the York County Planning Commission.

8. MASTER REIMBURSEMENT AGREEMENT

A. Commonwealth of Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Master Reimbursement Agreement (No. 08A371) between the County of York and the Commonwealth of Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to provide funding for the development of transportation projects and transportation related projects in York County in an amount not to exceed \$5,000,000.00, with 80% federal funds and 20% state funds, effective upon full execution of all parties for the period of five (5) years.

9. HUMAN SERVICES

A. Letter of Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA, to provide maintenance on the Lektriever electronic filing system at a cost of \$3,080.00, for the period of July 1, 2015 through June 30, 2016.

B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2015 through December 31, 2015:

Anita Aguirre and Arturo Aguirre Diaz, Hanover, PA
Tricia and Brian Gatewood, Delta, PA

C. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and RT and PT, Dover, PA, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Minor Child</u>	<u>Rate per day</u>
KRL fka KRL	\$27.00
NML fka NML	\$27.00

D. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Children’s Aid Society of Franklin County	401 North Franklin Street Chambersburg, PA 17201	Emergency Shelter Shelter Care	\$174.94/diem	03
Children’s Aid Society of Franklin County	401 North Franklin Street Chambersburg, PA 17201	Myers Residence Residential Services	\$155.02/diem	04
Children’s Aid Society of Franklin County	225 Miller Street Chambersburg, PA 17201	Diagnostic Community Residential	\$174.94/diem	09
Children’s Aid Society of Franklin County	225 Miller Street Chambersburg, PA 17201	Diagnostic Service Counseling	\$61.20/diem	11

10. TAX REFUND REGISTER

A. Tax Refund Register 2015-12

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-12 authorizing payment of York County real estate tax refunds totaling \$1,513.01.

11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 6, 2015 totaling \$25,289,109.39.

Weekly Disbursement Totals for May 6, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	23,361,271.98
01	Payroll	11,627.76
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	223,744.37
02	York County Nursing Home	47,939.06
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	58,851.07
06	Human Services	
07	Children & Youth	963,979.44
08	911	18,979.20
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	3,404.60
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	67,608.81
28	MH-IDDD	197,280.66
30/31	York/Adams HealthChoices	390.27
30	York Reinvestment	19,963.40
31	Adams Reinvestment	
35	Domestic Relations	6,828.94
36	Earn-It	32.36
40	Weatherization Liheap	
45	Block Grant	11,943.46
46	Affordable Housing	
47	Revolving Fund	75.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,576.00
51	Weatherization Doe	
72	Tax Claim	5,010.45
75	Retirement	74,044.75
82	2013 PLGIT GOB Fund	79,505.52
84	911 Capital Projects Fund	26,451.70
85	P/A Capital Projects Fund	
90	Drug & Alcohol	107,600.09
	Total	<u><u>25,289,109.39</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of May 6, 2015.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. The HON Company, Muscatine, IO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management department, and The HON Company, Muscatine, IO, for ninety (90) multi-purpose room chairs for the Judicial Center 5th Floor Build-Out project in the amount of \$14,698.05, through Phillips Office Solutions, under a PA COSTARS contract.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager