

**COMMISSIONERS' MEETING  
MINUTES**

**04/22/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Sue Oelrich, Pleasant Acres Chaplain, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 15, 2015 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

Treasurer Bair announced that she received notification from the Department of Agriculture reporting that they will be canvassing the County during the month of May to make sure that dogs are licensed. She provided information for contacting the Treasurer's office for licensing. She also provided information for replacing lost tags.

**4. RECESS**

Commissioner Chronister recessed the meeting at 10:04 a.m. for the purpose of holding a hearing to receive public comments on activities related to the York County Stormwater Program MS4 (Municipal Separate Storm Sewer System) Permit, as presented by the York County Planning Commission.

**5. RECONVENE**

Commissioner Chronister reconvened the meeting at 10:15 a.m.

## **6. RESOLUTIONS**

### **A. Resolution 2015-10**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2015-10 approving the following revised and new County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective May 1, 2015:

EC – 12.3 – Time and Attendance Exempt (Salary) Employees (revised)

EC – 13.4 – Time and Attendance & Hours Worked Non-Exempt (Hourly) Employees (revised)

MI – 24.0 – Bring Your Own Device (new)

MI – 25.0 – Cloud Based Storage and File Sharing (new)

### **B. Resolution 2015-11**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2015-11, on behalf of the York County Industrial Development Authority (YCIDA), authorizing an amendment to the Philadelphia Electric Company Project Pollution Control Revenue Refunding Bonds, 1993 Series A, in the amount of \$18,400,000.00, extending the maturity of the bonds as a result of the extension of the current license for the Peach Bottom Atomic Power Plant located in Delta, York County, PA, owned by Exelon Generation Company, LLC.

## **7. PURCHASE**

### **A. SotirIS Information Strategies, Mechanicsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and SotirIS Information Strategies, Mechanicsburg, PA, for fifty (50) Citrix NetScaler software licenses at a cost of \$91.92 per license, for a total cost of \$4,596.00.

## **8. RIGHT-OF-WAY ACQUISITION PLANS**

### **A. York County Bridge No. 221**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute right-of-way acquisition plans, on behalf of C.S. Davidson, Inc., County Engineer, related to the York County Bridge No. 221 Replacement project (Bermudian Church Road over the Bermudian Creek in Washington Township).

## **9. LOCAL ELECTED OFFICIALS AGREEMENT**

### **A. Counties of Adams, Cumberland, Dauphin, Franklin, Juniata, Lebanon and Perry**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Local Elected Officials Agreement between the County of York, on behalf of the York County Solicitor, and the Counties of Adams, Cumberland, Dauphin, Franklin, Juniata, Lebanon and Perry, acting through the SouthCentral LEO; and further authorizing Commissioner Doug Hoke to execute such agreement and any associated documents for the purpose of compliance with regulations adopted by the Commonwealth of Pennsylvania pursuant to the Workforce Investment Act of 1998, the Workforce Innovation and Opportunity Act, and its amendments and successor legislation.

## **10. CONTRACT AGREEMENT**

### **A. Harrisburg Area Community College (HACC), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Harrisburg Area Community College (HACC), Harrisburg, PA, to provide a “Warehouse Movement Equipment Training” course to a maximum of seven (7) York County Prison inmates at a cost of \$1,847.00 per student, for a total cost of \$12,929.00, to be funded through the Inmate Welfare Fund account.

## **11. LEASE AGREEMENT**

### **A. Block Business Systems, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and Block Business Systems, York, PA, for one (1) Lanier (MP3054N) copier, including maintenance and supplies, except paper, for the York County Sheriff’s office at a rate of \$342.19 per quarter (13 quarters), for a total amount of \$4,448.47, for the period of October 1, 2015 through December 31, 2018.

## **12. GRANT APPLICATION**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Office of Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide financial assistance for the Local Emergency Planning Committee (LEPC), and for emergency response equipment and training needs through the Hazardous Material Response Fund (HMRF) grant, for the 2015-2016 state fiscal year.

### **13. HUMAN SERVICES**

#### **A. HIPAA Business Associate Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Camera Center of York, York, PA, to share information for the purpose of developing exposed film.

#### **B. Subsidized Adoption Assistance Agreement First Amendments – York, on behalf of the York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and CO and DO, Spring Grove, PA, to reflect an increase in adoption subsidy payments for DBO fka DBH and MAO fka DRG, the adopted minor children, from \$26.50 per day to \$27.00 per day for each child, effective March 13, 2015, with no other changes being made to the original agreement.

#### **C. Purchase of Service Agreement – York County Office of Children, Youth & Families and Juvenile Probation**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement between the County of York, on behalf of the York County Office of Children, Youth & Families and Juvenile Probation department, and Avertest, LLC, Richmond, VA, to provide the following drug testing services at the rates indicated, for the period of April 22, 2015 through June 30, 2015:

<u>Service</u>	<u>Rate p/test</u>
Drug Only panel	\$ 9.50
Drug + ETC panel	\$12.00
Synthetic THC	\$15.00
Confirmations	\$19.00

**D. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	SET Secure Care	\$275.15/diem	03
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	Community Based Community Residential	\$233.59/diem	04
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	Building Bridges Cottage A Community Residential	\$261.71/diem	05
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	ADVANCE Residential Services	\$154.50/diem	10
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	Intermediate Secure Secure Care	\$275.15/diem	11
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	Intensive Secure-SET Secure Care	\$258.53/diem	12
NHS Youth Services	2000Northwestern Drive Coal Township, PA 17866	SMART Program Community Residential Services	\$270.13/diem	15

**14. TAX REFUND REGISTER**

**A. Tax Refund Register 2015-10**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-10 authorizing payment of York County real estate tax refunds totaling \$4,640.58.

**15. APPROVAL OF CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 22, 2015 totaling \$10,861,805.88.

Weekly Disbursement Totals for April 22, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	4,056,904.39
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	2,658.00

01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	264,145.51
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	15,626.02
06	Human Services	125,273.13
07	Children & Youth	1,020.00
08	911	7,473.40
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	179,218.52
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	126,237.89
28	MH-IDD	629,051.83
30/31	York/Adams HealthChoices	40,892.05
30	York Reinvestment	1,615.44
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	17,592.75
45	Block Grant	6,213.76
46	Affordable Housing	
47	Revolving Fund	75.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	696.00
51	Weatherization Doe	758.10
72	Tax Claim	4,661,694.85
75	Retirement	78.43
82	2013 PLGIT GOB Fund	386,973.88
84	911 Capital Projects Fund	328,830.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	8,776.43
	Total	<u>10,861,805.88</u>

## 16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 17. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **18. DISCUSSION**

### **A. Imposing \$5.00 York County Vehicle Registration Fee**

Commissioner Chronister stated that the Board received invitations from the Realtors Association of York and Adams Counties (RAYAC) to attend their annual legislation meeting to be held on Friday, April 24<sup>th</sup>, and they suggested discussing a \$5.00 county vehicle registration fee at that time. This is a 10-year plan proposed by the Planning Commission. Commissioner Chronister felt it would be prudent to have a discussion with Felicia Dell of the Planning Commission and John Klinedinst of C.S. Davidson to get some input regarding the use of this fee and the benefits of pursuing plans of implementing this fee before attending Friday's meeting. Commissioner Chronister read some controversial opinions from some other counties regarding the fee. County Engineer John Klinedinst explained that the Liquid Fuels funds, which are made available by the state to assist in bridge repair and/or replacement, have not decreased, but that the need for County bridge repair and/or replacement has increased due to continued aging of the bridges. Mr. Klinedinst also explained that this fee would be a User Fee, not a Tax. He also explained that the use for this fee would be restricted for whatever Liquid Fuels funds can be used, assuring the public that these funds will go directly into the repair and/or replacement of bridges and cannot be used for anything else. Felicia Dell stated that the Planning Commission is looking into different possible avenues of collecting funds to be applied directly to bridge repair and/or replacement in York County. Ms. Dell stated that a lot of the older bridges in the County will age out of their life expectancy at about the same time. They are working on a plan to maintain some of those bridges in the older age group because the funds will not be available to replace them all at the same time. Felicia Dell stated that the bylaws of this fee allows registration to be done on a bi-annual basis, meaning that the user will only be paying \$5.00 every other year instead of every year if they opt for this type of registration. This option would reduce the revenue dramatically. John Klinedinst and Felicia Dell both stated that legislation is working on changing the bylaws to correct this issue. John Klinedinst stated that this additional Liquid Fuels revenue would make a substantial difference in being able to extend the life of County bridges by increasing the level of maintenance. Commissioner Hoke reported that there are only 3 out of 67 counties in the state of Pennsylvania that have passed this user fee. Commissioner Hoke stated that he feels it is important that the Planning Commission, County Engineer and possibly the York County Economic Alliance get involved to make recommendations in addressing the needs of County bridges.

## **19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Mr. Lee Hoffheins, Glen Rock Borough resident, stated that administrative costs related to the \$5.00 registration fee were not addressed during the discussion. He stated that Liquid Fuels funds have also been utilized to support mass transit and asked how we would know if the same thing would not happen with this new user fee. Commissioner Chronister stated that one of the opinions he read earlier in the discussion stated that there would be no administrative costs associated with this fee; however, he cannot not confirm as to whether or not this statement is correct. Felicia Dell stated she wanted to make it clear that Liquid Fuels funds are not eligible to support mass transit and are not used as such. She stated that support comes out of another funding source. Ms. Dell stated that she can get Mr. Hoffheins more information regarding that.

## **20. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:47 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager