

**COMMISSIONERS' MEETING  
MINUTES**

**04/16/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Controller Robb Green led the Pledge of Allegiance.

Ann Booth of York Baha'i Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 9, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PRESENTATION**

**A. "Update on State Food Purchase Program" – Human Services**

Jessica Mockabee, Human Services Assistant Director, gave an update on the state food purchase program. She gave a comparison against other years and counties in the program. The County of York received a rank of second place in efficiency with Fulton County ranking first. Ms. Mockabee stated the main reason for their success is due to the County changing vendors and partnering with the Central Pennsylvania Food Bank.

**5. RECESS**

Commissioner Chronister recessed the meeting at 10:17 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Ordinance 2014-01.

**6. RECONVENE**

Commissioner Chronister reconvened the meeting at 10:21 a.m.

## **7. ORDINANCE**

### **A. Ordinance 2014-01**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2014-01 to repeal existing Ordinance 2008-08 as it applies to Chapter 75 of the Code of York County, replacing current Park Rules and Regulations Articles I, II and III.

## **8. RESOLUTION**

### **A. York Housing Authority**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, appointing Craig Zumbrun to the York Housing Authority as Member Representative and Marion Oberdick as Representative of the Appraisal Community.

## **9. REAPPOINTMENT**

### **A. York County Rail Trail Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Pamela Gay, Springettsbury Township, to the York County Rail Trail Authority, effective April 1, 2014 through March 31, 2019.

## **10. APPOINTMENTS**

### **A. Tax Collectors**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals as Tax Collectors for the following municipalities, pursuant to the provisions of the Commonwealth of Pennsylvania Local Tax Collection Law of 1945 (P.L. 1050), effective April 16, 2014 through December 31, 2015:

<u>Tax Collector</u>	<u>Municipality</u>
Lisa Lloyd	Codorus Township
William Lastoskie	Franklin Township
Darlene Parker	Hopewell Township
Debra Popp	Goldsboro Borough
Patricia Gordon	Lewisberry Borough
Carolyn Yates	Wellsville Borough
Debra Popp	York Haven Borough

## **B. York County Treasurer**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the York County Treasurer as Tax Collector to collect the York County Real Estate Tax for Railroad Borough, pursuant to the provisions of the Commonwealth of Pennsylvania Local Tax Collection Law of 1945 (P.L. 1050), effective April 16, 2014 through December 31, 2015.

## **11. SOLICIT BIDS**

### **A. Pleasant Acres Nursing and Rehabilitation Center**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing department to solicit bids for “liquid oxygen, and rental of oxygen concentrators, liquid oxygen base units and liquid oxygen portable units” for the Pleasant Acres Nursing and Rehabilitation Center.

## **12. BID AWARDS**

### **A. Bimbo Foods, Inc., Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Bimbo Foods, Inc., Harrisburg, PA, the sole bidder, to provide baked goods for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$161,630.04, for the period of May 1, 2014 through April 30, 2015.

### **B. Rutter’s Dairy, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Rutter’s Dairy, York, PA, the sole bidder, to provide milk and dairy products (milk products, orange juice, fruit punch and iced tea) for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$737,824.88, for the period of May 1, 2014 through April 30, 2015.

## **13. MARCELLUS SHALE ALLOCATION**

### **A. York County Rail Trail Authority, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the allocation of \$43,000.00 of Marcellus Shale funds, on behalf of Jackson Township, to the York County Rail Trail Authority, York, PA, to be distributed over the period of years 2015-2016, for the development of an extension to the Jackson Township section of the Hanover Trolley Trail.

## **14. FEDERAL-AID REIMBURSEMENT AGREEMENTS**

### **A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Federal-Aid Reimbursement agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, for the reimbursement of costs for the preliminary engineering for the Bridge No. 233 Replacement project (Bentz Mill Road over the North Branch of Bermudian Creek in Washington Township), in the amount of \$306,250.00 with 80% federal funds and 20% state funds.

### **B. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Federal-Aid Supplemental Reimbursement agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, for the reimbursement of costs for the preliminary engineering, final design, right-of-way acquisition, and utility and construction phases of work for the Bridge No. 345 Replacement project (Old Gettysburg Pike over Yellow Breeches creek in Carroll Township) in the amount of \$1,634,480.00 federal funds, \$359,215.00 state funds, and a \$49,905.00 County share between Cumberland and York Counties, for a total reimbursement of \$2,043,600.00.

### **C. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Federal-Aid Supplemental Reimbursement agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, for the addition of final design and right-of-way acquisition costs for the deck replacement of Bridge No. 77 (W. Philadelphia Street over Codorus Creek in the City of York ) increasing the total contract amount to \$240,649.00, with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.

## **15. HUMAN SERVICES**

### **A. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of children, for the periods indicated:

Deborah Smith, York, PA  
Donald and Darlene Reisinger Sr., York PA

January 1, 2013 through December 31, 2013  
January 1, 2014 through December 31, 2014

**B. Resource Parent Contract Agreement Renewal – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement renewal between the County of York, on behalf of York County Office of Children, Youth & Families, and Deborah Smith, York, PA, at standard per diem rates of reimbursement for care of children, for the period of January 1, 2014 through December 31, 2014.

**C. Subsidized Adoption Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and CW and JW, York, PA, for the adoption of DDHW aka DWH, a minor child, authorizing adoption assistance in the amount of \$26.50 per diem until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

**D. Subsidized Adoption Assistance Agreement First Amendments – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents to correct the eligibility status of each minor child regarding Medicaid, as incorrectly reflected in the initial agreement:

Adoptive Parents  
MJ and JJ, Dover, PA  
BME, Hanover, PA  
BME, Hanover, PA

Minor Child  
DWJ  
RLE  
SJE

**16. TAX REFUND REGISTER**

**A. Tax Refund Register 2014-11**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-11 authorizing payment of York County real estate tax refunds totaling \$1,753.68.

## 17. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 16, 2014 totaling \$5,663,775.98.

<u>Weekly Disbursement Totals for April 16, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	528,118.74
01	Payroll	12.50
01	Ag Land Preservation	2,760.50
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	184,372.20
03	Unclaimed Money	45,346.44
04	Donations	
05	Controlled Substance	6,085.72
06	Human Services	65.89
07	Children & Youth	507,944.72
08	911	5,321.39
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	847.27
25	Aging	89,155.06
28	MH-IDD	337,565.71
30/31	York/Adams HealthChoices	4,441.94
30	York Reinvestment	3,472.51
31	Adams Reinvestment	1,146.64
35	Domestic Relations	1,471.42
36	Earn-It	56.14
40	Weatherization Liheap	12,449.25
45	Block Grant	28,501.30
46	Affordable Housing	7,061.94
47	Revolving Fund	18,659.18
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	206.00
51	Weatherization Doe	52.98
72	Tax Claim	3,741,523.16
75	Retirement	6,794.02
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	122,500.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	7,843.36
	Total	<u>5,663,775.98</u>

## **18. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **19. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **20. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. Resolution 2014-05**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-05 for the purpose of indicating to the Pennsylvania Department of Conservation and Natural Resources (DCNR) that the City of York and the County of York are agreeable to cooperate in continuing the Heritage Rail Trail Improvements and Riverfront Park project in the City, with the terms and conditions of that cooperation to be resolved in the future.

## **21. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:39 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager