

**COMMISSIONERS' MEETING
MINUTES**

04/15/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Roberta Johnson, Memorial Hospital Chaplain, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 8, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Human Services Executive Director Michelle Hovis introduced Terry Clark as the new Children, Youth & Families Director upon approval of today's Salary Board motion.

4. APPOINTMENT

A. York County Treasurer

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the York County Treasurer as Deputy Tax Collector to fulfill the duties of the Yoe Borough Tax Collector as may be necessary, effective April 8, 2015.

5. BID AWARDS

A. Bimbo Foods, Inc., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Bimbo Foods, Inc., Harrisburg, PA, the sole bidder, to provide baked goods for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$179,356.84, for the period of May 1, 2015 through April 30, 2016.

B. Rutter’s Dairy, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Rutter’s Dairy, York, PA, the sole bidder, to provide milk and dairy products (milk products, orange juice, fruit punch and iced tea) for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$521,860.04, for the period of May 1, 2015 through April 30, 2016.

6. PURCHASE

A. The Hon Company, Muscatine, IA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Office of Children, Youth & Families, and The Hon Company, Muscatine, IA, for the installation of ten (10) work stations at a cost of \$40,457.05 through Phillips Office Solutions, and the reconfiguration of three (3) work areas at a cost of \$1,326.00, for a total cost of \$41,783.05 under a PA COSTARS contract.

7. CONTRACT AGREEMENT

A. New World Systems, Troy, MI

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and New World Systems, Troy, MI, for the installation, licensing and maintenance of Web Viewer software on existing servers located at the Emergency Services Center for a total cost of \$61,000.00, effective upon full execution of all parties.

8. LICENSE AGREEMENTS

A. Crown Castle USA, Canonsburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve license agreements between the County of York, on behalf of the York County Department of Emergency Services, and Crown Castle USA, Canonsburg, PA, for the co-location of York County’s county-wide public safety radio and microwave systems equipment located at the following Commonwealth of Pennsylvania tower sites, at no cost to the County, effective as indicated for five-year periods; with automatic renewal of five (5) 5-year periods, an additional twenty-five (25) years:

<u>Tower</u>	<u>Location</u>	<u>Effective Date</u>
York 89	Gatchelleville	January 1, 2015
York 94	Shrewsbury	First day of the month following the date of full execution of the agreement

9. MEMORANDUM OF UNDERSTANDING

A. Pennsylvania Department of Corrections, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Prison, and the Pennsylvania Department of Corrections, Harrisburg, PA, to provide programming and full custody residential services to technical violators under the jurisdiction of the Commonwealth of Pennsylvania at a rate of \$75.00 per day, effective upon full execution of all parties for a period of three (3) years, with the possibility of extending the agreement an additional five (5) years upon mutual agreement of all parties.

10. HUMAN SERVICES

A. Memorandum of Understanding – York County Youth Development Center

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and Crispus Attucks Association, York, PA, to provide Keep Empowering Youth to Succeed (K.E.Y.S.) program services to the youth at YDC, at no cost to the County, effective upon full execution of all parties.

B. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Blanche Andrews, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015.

C. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MS and NS, New Cumberland, PA, for adoption assistance at a rate of \$36.50 per day for the adoption of DHS fka HM, a minor child, until the child reaches the age of 18 years.

D. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DL and CL, Dover, PA, to reflect the eligibility of Federal Financial Participation for DOL fka DDK, the adopted minor child, effective November 25, 2014, with no other changes being made to the original agreement.

E. Subsidized Adoption Assistance Agreement Termination Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement termination amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and BME, Hanover, PA, effective January 1, 2015, to correct the date of the adopted child, RLE fka RLB, turning 18 years of age from August 8, 1996 to August 8, 2014.

F. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
NHS Pennsylvania, Inc.	9 Rathton Road York, PA 17403	Foster Care Plus Foster Care	\$88.46/diem	04
NHS Pennsylvania, Inc.	9 Rathton Road York, PA 17403	Foster Care Mother with Infant Foster Care	\$130.30/diem	10
NHS Pennsylvania, Inc.	9 Rathton Road York, PA 17403	Therapeutic Family Care/ Infant Combo Foster Care	\$70.78/diem	11
NHS Pennsylvania, Inc.	9 Rathton Road York, PA 17403	Therapeutic Family Care (MA Approved) Foster Care	\$28.72/diem	62

11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 15, 2015 totaling \$2,386,050.70.

Weekly Disbursement Totals for April 15, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	697,832.99
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	220,571.64
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	12,888.75
06	Human Services	51,142.81
07	Children & Youth	492,843.80
08	911	17,823.07
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	91,137.52
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	56,230.18
28	MH-IDD	504,622.60
30/31	York/Adams HealthChoices	2,557.88
30	York Reinvestment	15,894.95
31	Adams Reinvestment	
35	Domestic Relations	20,094.51
36	Earn-It	171.71
40	Weatherization Liheap	28,917.99
45	Block Grant	35,482.58
46	Affordable Housing	5,229.31
47	Revolving Fund	87.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,407.00
51	Weatherization Doe	9,500.73
72	Tax Claim	
75	Retirement	36,459.08
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	82,154.10
	Total	<u><u>2,386,050.70</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager