

**COMMISSIONERS' MEETING  
MINUTES**

**04/08/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Christopher Reilly led the Pledge of Allegiance.

Pastor Patrick Rooney gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 1, 2015 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. YORK COUNTY REAL ESTATE TAX EXONERATIONS**

**A. Parcel Number 54-000-HI-0005-N0-00000**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2015 York County real estate taxes on parcel number 54-000-HI-0005-N0-00000, located on Course Road, York Township, PA, in the face amount of \$26.71, as the property was dedicated to York Township in December of 2014 as part of the development of the Course Road Subdivision and is being utilized for additional right-of-way roadway for the Township.

**5. MARCELLUS SHALE FUNDS ALLOCATION**

**A. Steam Into History, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the allocation of Marcellus Shale funds in the amount of \$15,700.00 to Steam Into History, York, PA, to upgrade the railroad crossing on Water Street in Glen Rock Borough to enhance the safety of the crossing and the ride on the train, in conjunction with the Glen Rock Borough Storm Sewer Line project to begin in May of 2015.

## **6. PURCHASES**

### **A. Winter Engine – Generator Service, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Winter Engine – Generator Service, Inc., York, PA, for the installation of a day tank pump system for the boiler room #3 generator at a cost of \$18,531.00 under a PA COSTARS agreement, to prevent the potential of a large fuel spill due to a faulty fuel transfer pump controller.

### **B. Block Business Systems, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Block Business Systems, Inc., York, PA, for twenty (20) Espon scanners, to include 3-year replacement warranties, at a cost of \$789.00 per scanner; and two (2) maintenance kits at a cost of \$49.99 per kit, for a total cost of \$15,879.98, for the Magisterial District Judges' offices.

## **7. LEASE/PURCHASE AGREEMENT**

### **A. Key Government Finance, Inc., Superior, CO**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a master tax-exempt lease/purchase agreement between the County of York, on behalf of the York County Information Services department, and Key Government Finance, Inc., Superior, CO, to finance the implementation and acquisition of Cisco networking equipment and associated software, and maintenance of a VoIP (Voice Over Internet Protocol) telephony system and unified communications for the County of York through Link Computer Corp., Bellwood, PA, in the amount of \$1,398,134.00 at a rate of 0% interest; and a master tax-exempt lease/purchase agreement addendum to modify and supplement Property Schedule No. 4 (the Property Schedule) of the master agreement, for the period of April 20, 2015 through March 20, 2019.

## **8. CONTRACT AGREEMENTS**

### **A. Link Computer Corp., Bellwood, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services department, and Link Computer Corp., Bellwood, PA, for the implementation and maintenance of a VoIP (Voice Over Internet Protocol) telephony system and unified communications for the County of York, for a total cost of \$1,398,134.00 to be reimbursed through Key Government Finance, Inc., effective upon full execution of all parties.

**B. Lobar Associates Construction, Dillsburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management department, and Lobar Associates Construction, Dillsburg, PA, for the replacement of carpet in the Sheriff’s office at a cost of \$23,369.54 through the Keystone Purchasing Network ezIQC program.

**C. Cocciardi and Associates, Inc., Mechanicsburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Office of Emergency Management, and Cocciardi and Associates, Inc., Mechanicsburg, PA, to perform a Hazardous Materials Commodity Flow Study that will focus on hazardous materials transportation on highway and railways in the County, at a cost of \$8,500.00 with 80% funded through the 2014-2015 Hazardous Materials Emergency Preparedness (HMEP) grant and 20% general funds.

**9. LEASE AGREEMENTS**

**A. Block Business Systems, Inc., York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve lease agreements between the County of York, on behalf of the York County Information Services department, and Block Business Systems, Inc., York, PA, for copiers, including maintenance and supplies, except paper, for the following York County departments at the rates and for the contract periods indicated:

Sheriff  
(1) Lanier (3054SP) copier  
14 quarters at \$482.90 per quarter/\$6,760.60 total cost  
July 1, 2015 through December 31, 2018

Nursing Home  
(1) Lanier (MP301SPF) copier  
14 quarters at \$171.16 per quarter/\$2,396.24 total cost  
July 1, 2015 through December 31, 2018

Court Administration  
(1) Lanier (MP3054 SP) copier  
13 quarters at \$329.75 per quarter/\$4,286.75 total cost  
October 1, 2015 through December 31, 2018

MDJ 19-1-02  
(1) Lanier (MP3054SP) copier  
14 quarters at \$305.28 per quarter/\$4,273.92 total cost  
July 1, 2015 through December 31, 2018

**10. COMMERCIAL AGREEMENT OF SALE**

**A. David and Nancy Yohn, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Commercial Agreement of Sale second addendum between the County of York, on behalf of the York County Solicitor, and David and Nancy Yohn, York, PA, to reflect a reduction of the purchase price of the One Marketway West building by \$10,000.00 for a new purchase price of \$780,000.00, and to include cooperation with the buyer to facilitate any Like-Kind property exchange.

## **11. GRANT APPLICATIONS**

### **A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$325,000.00 with a County match of \$25,000.00, for a total grant amount of \$350,000.00, to provide partial salaries for four (4) probation officers and two (2) drug and alcohol case managers, and intensive drug and alcohol treatment through the Intermediate Punishment Program and Day Reporting Center, for the period of July 1, 2015 through June 30, 2016.

### **B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$124,573.00 with no County match, to provide 100% funding for the salary, benefits and miscellaneous expenses for one (1) Juvenile Victim/Witness Coordinator, and 12.5% funding for the provision of victims services, training and administrative duties of one (1) Deputy Administrator through the Victims of Juvenile Offenders (VOJO) grant, for the period of July 1, 2015 through December 31, 2016.

## **12. HUMAN SERVICES**

### **A. Contract Agreement Amendment – York County Human Services**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Services department serving as contract administrator, and Community Progress Council, Inc., York, PA, to reflect an increase in the amount of \$29,000.00 for the HAP Rental Assistance program, increasing the total contract amount to \$323,831.00, for the period of July 1, 2014 through June 30, 2015.

### **B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015:

Tina Weikert, York, PA  
Rocquel and Shawn Evans, Delta, PA  
Francis and Tammy Herman, Spring Grove, PA

**C. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level DD Foster Care	\$68.72/diem	04
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level EE Foster Care	\$70.78/diem	05
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level FF Diagnostic	\$87.82/diem	06
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level GG Foster Care	\$89.88/diem	07
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level HH Foster Care	\$113.38/diem	08
Common Sense Adoption Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level II Foster Care	\$81.08/diem	09

**D. Purchase of Service Agreement – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Has Mukh V. Amin, York, PA, for Information Technology/Fiscal Consultant services at a rate of \$85.00 per hour, not to exceed 200 hours, for the period of July 1, 2015 through June 30, 2016.

**13. TAX REFUND REGISTER**

**A. Tax Refund Register 2015-09**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-09 authorizing payment of York County real estate tax refunds totaling \$317.79.

#### 14. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 8, 2015 totaling \$2,883,131.63.

<u>Weekly Disbursement Totals for April 8, 2015</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,101,556.83
01	Payroll	
01	Ag Land Preservation	1,941.50
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	70,866.50
03	Unclaimed Money	36,659.74
04	Donations	60.00
05	Controlled Substance	30,281.81
06	Human Services	131.09
07	Children & Youth	357,775.85
08	911	23,182.84
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	466,387.14
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	55,720.44
28	MH-IDD	91,992.87
30/31	York/Adams HealthChoices	15.37
30	York Reinvestment	38,734.94
31	Adams Reinvestment	
35	Domestic Relations	895.24
36	Earn-It	
40	Weatherization Liheap	70,762.32
45	Block Grant	18,700.25
46	Affordable Housing	
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	20,666.00
51	Weatherization Doe	270.21
72	Tax Claim	79,748.44
75	Retirement	70,737.50
82	2013 PLGIT GOB Fund	295,259.00
84	911 Capital Projects Fund	29,039.23
85	P/A Capital Projects Fund	
90	Drug & Alcohol	21,621.52
	Total	<u>2,883,131.63</u>

## **15. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **16. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review.

## **17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **18. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager