

**COMMISSIONERS' MEETING
MINUTES**

03/19/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Sherry Baer led the Pledge of Allegiance.

Pastor Bob Brown of the Upper Room Missionary Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 12, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. REAPPOINTMENTS

A. York County Solid Waste Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Solid Waste Authority for five-year terms, effective as indicated:

Joseph Hoheneder, Springettsbury Township
January 1, 2013 through December 31, 2017

Timothy S. Malinsky, Springettsbury Township
January 1, 2013 through December 31, 2017

Wayne Paup, Lower Windsor Township
January 1, 2012 through December 31, 2016

5. SOLICIT BIDS

A. “Milk & Dairy Products” and “Baked Goods”

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing department to solicit bids for “Milk & Dairy Products” and “Baked Goods” for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center.

6. PROCESSING FEE POLICY

A. York County Prison

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify and adopt a policy passed by the York County Prison Board to implement a \$25.00 processing fee for York County inmates at the York County Prison.

7. RESOLUTIONS

A. Resolution 2014-01

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-01 approving the following County of York administrative policy, as recommended by the Policy Advisory Committee, effective March 1, 2014:

AW-9.3 – Paid Time Off (PTO) Benefit

B. Resolution 2014-04

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-04 authorizing the filing of an Amendment to the Articles of Incorporation by the York County Solid Waste and Refuse Authority extending the term of its existence to April 1, 2063.

C. Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Programs Management and Compliance Division of the York County Planning Commission, authorizing the acceptance of the release of funding from the Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA, in the amount of \$694,247.00 for the LIHEAP Crisis and LIHEAP Weatherization programs, and \$40,399.00 for the DOE Weatherization program, for a total amount of \$734,646.00 for program year 2013-2014.

8. PURCHASES

A. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Hondru Ford, Manheim, PA, for a 2014 Ford Explorer 4WD for the 9-1-1 department at a cost of \$28,458.00 under a PA COSTARS contract.

B. DocuScan USA, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and DocuScan USA, York, PA, for annual software licensing maintenance for the Laserfiche Document Imaging and Management systems for the following York County departments at the costs and effective dates indicated:

Judicial Center Departments

\$19,253.13

March 29, 2014 through March 28, 2015

Clerk of Courts

\$19,900.19

March 21, 2014 through March 20, 2015

C. Verizon Business Services, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York and Verizon Business Services, Harrisburg, PA, for Centranet telephone service for the County of York at the rates and provisions indicated on the current Commonwealth of Pennsylvania's contract agreement until such time that an informed decision on future telephone service for the County is reached, effective June 15, 2014.

9. CONSTRUCTION PLANS

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve plans of construction between the County of York and County Engineer C.S. Davidson, Inc., York, PA, for the Bridge No. 236 Replacement project (Ridge Road over North Bermudian Creek in Franklin Township), prepared as per the professional services agreement.

10. ARBITRATION AWARD AND AGREEMENT

A. Teamsters Local Union 776, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify an arbitration award and agreement between the County of York, on behalf of the York County Human Resources department, and the Teamsters Local Union 776, Harrisburg, PA, for the York County Prison Correctional Officers Bargaining Unit, retroactive from January 1, 2013 through December 31, 2016.

11. CONTRACT AGREEMENTS

A. York County Solid Waste and Refuse Authority

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Solicitor's department, and the York County Solid Waste and Refuse Authority for host fee payments to the County of York at a rate of \$2.00 per ton of out-of-county waste accepted at the YCSWA center, effective January 1, 2014, with a 2% annual increase effective January 1, 2015.

B. Red The Uniform Tailor, Lakewood, NJ

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Sheriff's office, and Red The Uniform Tailor, Lakewood, NJ, to provide uniforms in the amount of \$35,500.00, for the period of April 4, 2014 through April 3, 2015.

12. INTERGOVERNMENTAL AGREEMENT

A. Commonwealth of Pennsylvania Department of Corrections (DOC), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an intergovernmental agreement between the County of York, on behalf of the York County Prison, and the Commonwealth of Pennsylvania Department of Corrections (DOC), Harrisburg, PA, to provide a 24/7 line of communication for individuals to report allegations of sexual abuse at county correctional facilities, as required by the Prison Rape Elimination Act.

13. HUMAN SERVICES

A. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Wassim and Melinda Saibi, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2013 through December 31, 2013.

B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014:

Dale and Roni Reed, Windsor PA
Monswel Fleming, York PA
Ronald Owens, York PA

C. Resource Parent Contract Agreement Renewal – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Wassim and Melinda Saibi, York, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

D. Subsidized Adoption Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
VM, York, PA	LFLM aka LFLP	\$26.50
MK, York, PA	JBK aka JBSK	\$26.50

E. Subsidized Permanent Legal Custodian Agreement Termination – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to terminate a subsidized permanent legal custodian agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MST and TMT, York, PA, the permanent legal custodians of JM, a minor child, as they are no longer providing any form of financial support for the child, who was returned to the full-time care of her biological mother, effective December 2, 2013.

14. TAX REFUND REGISTER

A. Tax Refund Register 2014-07

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-07 authorizing payment of York County real estate tax refunds totaling \$875.95.

15. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 19, 2014 totaling \$5,907,940.24.

Weekly Disbursement Totals for March 19, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,639,711.77
01	Payroll	1,441.33
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	389,430.97
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	30,631.31
06	Human Services	127,538.71
07	Children & Youth	563,964.77
08	911	23,513.11
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,019.85
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	3,905.54
25	Aging	12,454.51

28	MH-IDD	306,380.48
30/31	York/Adams HealthChoices	3,902.32
30	York Reinvestment	4,750.40
31	Adams Reinvestment	2,525.20
35	Domestic Relations	11,906.38
36	Earn-It	550.00
40	Weatherization Liheap	27,933.64
45	Block Grant	46,189.27
46	Affordable Housing	112,186.07
47	Revolving Fund	15,326.99
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	206.00
51	Weatherization Doe	
72	Tax Claim	2,475,522.93
75	Retirement	58,722.98
82	2013 PLGIT GOB Fund	16,723.90
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	31,501.81
	Total	<u>5,907,940.24</u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. York County Debt Management Policies Addendum

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Addendum 2014-01 to the York County Debt Management Policies, stating the County's intent to conform to the requirements of CFTC Regulation 23.450 of the Wall Street Transparency and Accountability Act of 2010 (known as the Dodd-Frank legislation) for over-the-counter derivative transactions.

B. MBR Construction Services, Inc., Reading, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement amendment between the County of York, on behalf of the York County Facilities Management department, and MBR Construction Services, Inc., Reading, PA, to correct the amount of the Electrical Construction portion of the Judicial Center 5th Floor Build-Out project from \$1,235,300.00 to \$1,259,500.00.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager