

**COMMISSIONERS' MEETING  
MINUTES**

**03/05/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Solicitor Michael Flannelly led the Pledge of Allegiance.

County Engineer John Klinedinst gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 26, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RECESS**

Commissioner Chronister recessed the meeting at 10:01 a.m. for the purpose of holding a hearing to receive public comments on whether real property (Parcel 36-0000-LH-0020-G0) located in Manchester Township, owned by FR Leo Lane Property Holding LP, is eligible as defined by the County of York LERTA Ordinance.

**5. RECONVENE**

Commissioner Chronister reconvened the meeting at 10:13 a.m.

**6. RESOLUTION**

**A. Resolution 2014-01**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to table Resolution 2014-01 approving the application for real property (Parcel 36-0000-LH-0020-G0) located in Manchester Township, owned by FR Leo Lane Property Holding LP, to be admitted into the County of York LERTA program.

Commissioner Reilly requested that the property owners seek approval from Manchester Township prior to consideration from the Board of Commissioners.

## **7. REQUEST FOR PROPOSALS EXTENSION**

### **A. Voice over Internet Protocol (VoIP)**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Information Services department to advertise a Request for Proposals extension for Voice over Internet Protocol (VoIP) telephony and unified communication technology.

## **8. PURCHASES**

### **A. Dell, Inc., Round Rock, TX**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Dell, Inc., Round Rock, TX, for sixteen (16) laptop computers and accessories for the Court Administration and Probation departments, for a total cost of \$27,911.79 under a PA COSTARS contract.

### **B. Continental Technologies, Inc. (CTI), Hunt Valley, MD**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Continental Technologies, Inc. (CTI), Hunt Valley, MD, for one (1) access control unit at a cost of \$11,298.24 and a maintenance agreement for the period of March 1, 2014 through February 28, 2015 at a cost of \$1,652.00, for a total cost of \$12,950.24, under a PA COSTARS contract.

### **C. New Holland Auto Group, New Holland, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's office, and New Holland Auto Group, New Holland, PA, for three (3) 2014 Ford AWD Utility Police Interceptors at a cost of \$26,797.00 per vehicle, for a total cost of \$80,391.00, under a PA COSTARS contract.

## **9. PROPOSAL**

### **A. Appraisal Review Specialists, Hurricane, WV**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to accept a proposal, on behalf of York County Engineer John Klinedinst, from Appraisal Review Specialists, Hurricane, WV, as recommended by PennDOT, for appraisal APA (scope of work) and appraisal review services for an easement related to the superstructure replacement on Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York) at a cost not to exceed \$1,700.00, with 95% reimbursable through federal and state funding.

## **10. LETTER OF AGREEMENT**

### **A. Tyler Technologies, Moraine, OH**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement renewal between the County of York, on behalf of the York County Assessment department, and Tyler Technologies, Moraine, OH, to provide Integrated Assessment System (IAS) maintenance and technical support at a cost of \$127,700.00, for the period of January 1, 2015 through December 31, 2015.

## **11. LEASE AGREEMENT**

### **A. SonLight Chapel, Red Lion, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Facilities Management department, and SonLight Chapel, Red Lion, PA, reducing the second-year rent amount from \$1,600.00 per month to \$1,300.00 per month for 3,500 square feet of office space located at 2512 Delta Road, Brogue, PA, for the period of May 1, 2014 through April 30, 2015, with no other changes being made to the original agreement.

## **12. GRANT AGREEMENT**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Emergency Management Agency, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$4,120.00 with a County match of \$1,030.00, for a total grant amount of \$5,150.00, to provide planning and training for emergency responses under the Hazardous Material Emergency Preparedness Grant, for the period of September 30, 2013 through September 30, 2014.

## **13. HUMAN SERVICES**

### **A. Hasmukh Amin, York, PA – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Hasmukh Amin, York, PA, for fiscal consulting services at a rate of \$85.00 per hour, for the period of March 3, 2014 through June 30, 2014.

## 14. TAX REFUND REGISTER

### A. Tax Refund Register 2014-05

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-05 authorizing payment of York County real estate tax refunds totaling \$686.28.

## 15. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 5, 2014 totaling \$5,649,968.56.

### Weekly Disbursement Totals for March 5, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,032,330.15
01	Payroll	7,540.52
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	95,438.16
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	7,666.52
06	Human Services	96,694.33
07	Children & Youth	1,192,060.58
08	911	11,175.58
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	30,903.61
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	37,958.46
25	Aging	54,557.55
28	MH-IDD	118,318.79
30/31	York/Adams HealthChoices	749,509.05
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	24,671.95
36	Earn-It	
40	Weatherization Liheap	14,812.89
45	Block Grant	63,504.12
46	Affordable Housing	22,568.35
47	Revolving Fund	18,014.32
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	3,857.00
51	Weatherization Doe	
72	Tax Claim	28.50
75	Retirement	19,321.29
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	49,036.84
	Total	<u>5,649,968.56</u>

## 16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

03/03 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Richard Keuerleber – Sheriff Personnel; Tom Kearney – District Attorney Personnel; and Paul Crouse and Billa Jamison – Court Administration Personnel.

## 17. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

## 18. OPEN POSITIONS REPORT

Stephanie Diehl, York County Human Resources Department, gave a report of open positions within the County of York as of March 5, 2014.

## 19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

### A. Pennsylvania Historical and Museum Commission, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify the submission of a grant application, on behalf of the York County Parks department, to the Pennsylvania Historical and Museum Commission, Harrisburg, PA, in the amount of \$50,000.00 for restorative and rehabilitative construction on the Strickler family farmhouse, located on the grounds of the York County Prison, through the Keystone Historic Preservation Construction Grant.

## **20. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager