

**COMMISSIONERS' MEETING
MINUTES**

03/04/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Keith Fair of St. Matthew's Lutheran Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 25, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

A. Ann Druck of the York County Convention and Visitors Bureau (CVB) announced the upcoming month-long annual wine tasting "Tour de Tanks" event along the Mason-Dixon Wine Trail, which will be held on Saturdays and Sundays, March 7-29, 2015.

B. Mr. Lee Hoffheins, Glen Rock Borough Tax Collector, asked the Board of Commissioners why the York County Treasurer is not adhering to the minimum requirements of the "Sitting Notice" of the Tax Collectors' Manual. Commissioner Chronister told Mr. Hoffheins that the Board of Commissions has no authority over other elected officials; therefore, they cannot tell the Treasurer how to run her office.

C. Treasurer Bair announced that the vendor providing online dog licensing services for the York County Treasurer's office has sent out an email to those individuals already in the database as a reminder to renew their dog license(s) if they have not already done so. She stated that it appears some of these email notifications are going into the recipient's SPAM email folder. She recommended checking SPAM email folders to those individuals requiring a dog license and still needing to renew for 2015.

4. RECESS

Commissioner Chronister recessed the meeting at 10:06 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2015-06.

5. RECONVENE

Commissioner Chronister reconvened the meeting at 10:13 a.m.

6. RESOLUTION

A. Resolution 2015-06

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-06 approving a County of York LERTA program application for property located in Springfield Township, submitted and owned by Funny Farm Investors, LP.

7. PRESENTATION

A. Cumberland York Area Local Defense Group (CYALDG) – Cumberland Area Economic Development Corporation

Mr. Neal Delisanti, Director of Cumberland County Veterans Affairs, gave a background on the Pennsylvania Military Community Protection Commission. Mr. Jonathan Bowser, CEO of the Cumberland Area Economic Development Corporation (CAEDC), gave a briefing of the Local Defense Group. And, Mr. Al Bienstock, Hampden Township Commissioner, gave a briefing on the ongoing outreach and timeline of the Cumberland York Area Local Defense Group efforts. The CAEDC was appointed to lead local defense group efforts to advocate value of local military installations to the Department of Defense; and federal, state and local stakeholders. The local defense group's mission is to enhance military value of and advocacy for the Defense Logistics Agency Distribution, Naval Support Activity Mechanicsburg, the Carlisle Barracks and the Army War College, organizations, and defense related stakeholders throughout South Central Pennsylvania.

8. APPOINTMENT

A. Deputy Tax Collector

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Catherine Bilger, Peach Bottom Township, as Deputy Tax Collector to fulfill the duties of the Tax Collector for Hopewell Township as may be necessary, effective March 4, 2015 through December 31, 2017.

9. PURCHASES

A. New Holland Auto Group, New Holland, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's office, and New Holland Auto Group, New Holland, PA, for three (3) 2016 Ford Utility Police Interceptor vehicles (AWD) at a cost of \$27,973.00 per vehicle, for a total cost of \$83,919.00 under a PA COSTARS contract.

B. CDW Government, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and CDW Government, Chicago, IL, for twenty-five (25) HP tablet PCs and associated equipment for the Human Services department at a cost of \$1,265.00 per tablet, for a total cost of \$31,625.00 under a PA COSTARS contract.

10. REIMBURSEMENT AGREEMENT

A. County of Cumberland, Carlisle, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a reimbursement agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the County of Cumberland, Carlisle, PA, in the amount of \$22,325.00 to cover 50% of costs related to necessary repairs to Bridge No. 249 (Bishop Road over Yellow Breeches Creek in Monaghan Township, York County and Upper Allen Township, Cumberland County) in accordance to an Inter-County Cost Sharing agreement between York and Cumberland Counties.

11. CONTRACT AGREEMENTS

A. Zelenkofske Axelrod, LLC, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Controller's office, and Zelenkofske Axelrod, LLC, Harrisburg, PA, to reflect an adjustment to the scope of work and additional related fees to perform York County Financial audit services for year ending December 31, 2014, at a cost not to exceed \$18,000.00.

B. Sage Technology Solutions, Mount Joy, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement third amendment between the County of York, on behalf of the York County Facilities Management department, and Sage Technology Solutions, Mount Joy, PA, for changes at the courtroom bench to include: changing the microphone mount, an additional audio speaker, four (4) additional arms for the PC monitors, and additional connectivity for both PC and touch-panel monitors, for the Judicial Center 5th Floor Build-Out project, increasing the contract amount by \$12,321.00, for a new contract amount of \$377,058.00.

C. Sotiris Information Strategies, Mechanicsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service contract agreement renewal between the County of York, on behalf of the York County Information Services department, and Sotiris Information Strategies, Mechanicsburg, PA, to provide Citrix software support and maintenance for a total cost of \$46,302.65, for the period of March 16, 2015 through March 15, 2016.

12. HUMAN SERVICES

A. Service Contract Agreement Amendment – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service contract agreement amendment between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Giselle Joseph, MD, York, PA, an agency-funded service provider, to reflect a two percent (2%) rate increase for Physician Consulting services under the Pennsylvania Department of Aging (PDA) Block Grant, increasing the contract amount to \$5,661.00, for the period of July 1, 2014 through June 30, 2015.

B. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

| <u>Adoptive Parents</u> | <u>Minor Child</u> | <u>Rate per day</u> |
|-------------------------|--------------------|---------------------|
| JV and CV, Stewartstown | FVV fka FVG | \$27.00 |
| IG, York, PA | YGV fka YM-V | \$23.00 |

C. Subsidized Permanent Legal Custodianship Agreement Termination – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement termination between the County of York, on behalf of the York County Office of Children, Youth & Families, and KL and AL, Dover, PA, as they are no longer providing financial support for the minor child, effective November 14, 2014.

D. Letter of Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Joan D. Wright, York, PA, to provide training and group facilitation to resource families, particularly in the areas of Childhood Trauma, Family Regulatory Therapy, Behavior Management and Kinship Care, at a rate not to exceed \$20.00 per hour, for the period of January 1, 2015 through December 31, 2015.

E. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pressley Ridge, York, PA, to provide the following services at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

| <u>Program Name</u> | <u>Cost</u> | <u>Opt</u> |
|--|--------------|------------|
| Intensive Family Services CSL | \$61.36/hour | 01 |
| Intensive Family Services for Young Children | \$61.36/hour | 02 |
| Intensive Family Services (Juvenile Probation) CSL | \$61.36/hour | 03 |
| Intensive Family Services for Bilingual/Bicultural Families | \$61.36/hour | 04 |
| Family Engagement Services- Visitation/Counseling | \$62.84/hour | 05 |
| Family Engagement Services- Counseling/Counseling | \$64.88/hour | 08 |
| Family Engagement Services- Transportation/Counseling | \$33.62/hour | 13 |
| CRR Host Home (MA Approved) Foster Care | \$25.00/diem | 61 |

F. Purchase of Service Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KidsPeace National Centers, Harrisburg, PA, to reflect the addition of Intensive Foster Care services at a rate of \$101.91 per diem, with no other changes being made to the original agreement, for the period of July 1, 2014 through June 30, 2015.

13. TAX REFUND REGISTER

A. Tax Refund Register 2015-04

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-04 authorizing payment of York County real estate tax refunds totaling \$807.65.

14. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 4, 2015 totaling \$6,263,061.34.

Weekly Disbursement Totals for March 4, 2015

| <u>Fund</u> | <u>Name</u> | <u>Amount</u> |
|-------------|--|---------------|
| 01 | General Fund | 4,025,697.71 |
| 01 | Payroll | 675.10 |
| 01 | Ag Land Preservation | 1,791.50 |
| 01 | Escrow | |
| 01 | FEMA Disaster Grant | |
| 01 | Marcellus Shale | |
| 01 | York Co Agriculture Society Sinking Fund | |
| 02 | York County Nursing Home | 60,451.36 |
| 03 | Unclaimed Money | |
| 04 | Donations | |
| 05 | Controlled Substance | 15,640.57 |
| 06 | Human Services | 364.00 |
| 07 | Children & Youth | 690,480.12 |
| 08 | 911 | 15,634.44 |
| 08 | 911 Act 78 | |
| 08 | E-911 Wireless | |
| 10 | Liquid Fuels | 1,310.37 |
| 10 | Marcellus Shale Bridge Maintenance | |

| | | |
|-------|---------------------------|----------------------------|
| 11 | Prison Telephone | |
| 25 | Aging | 100,943.04 |
| 28 | MH-IDD | 134,704.08 |
| 30/31 | York/Adams HealthChoices | 704,529.16 |
| 30 | York Reinvestment | |
| 31 | Adams Reinvestment | |
| 35 | Domestic Relations | 32,080.42 |
| 36 | Earn-It | |
| 40 | Weatherization Liheap | 47,579.00 |
| 45 | Block Grant | 51,347.61 |
| 46 | Affordable Housing | 25,743.65 |
| 47 | Revolving Fund | 11,397.00 |
| 48 | Downtown Hanover | |
| 49 | ARRA Weatherization | |
| 50 | Continuum of Care | 3,190.00 |
| 51 | Weatherization Doe | |
| 72 | Tax Claim | 301,603.82 |
| 75 | Retirement | 2,228.90 |
| 82 | 2013 PLGIT GOB Fund | 3,960.47 |
| 84 | 911 Capital Projects Fund | 3,750.00 |
| 85 | P/A Capital Projects Fund | |
| 90 | Drug & Alcohol | 27,959.02 |
| | Total | <u><u>6,263,061.34</u></u> |

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

16. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

17. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of March 4, 2015.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. West York Area School District

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Treasurer's office, and the West York Area School District, authorizing the York County Treasurer to fulfill the duties of Tax Collector for the collection of 2015 Real Estate taxes, for the period of March 4, 2015 through December 31, 2015; and further authorizing the York County Treasurer to sign all documents related to the agreement.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:39 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager