

**COMMISSIONERS' MEETING  
MINUTES**

**02/25/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Chief Clerk Sherry Baer led the Pledge of Allegiance.

Reverend Kevin Shively of St. Matthews Lutheran Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 18, 2015 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RECESS**

Commissioner Chronister recessed the meeting at 10:02 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Ordinance 2015-02.

**5. RECONVENE**

Commissioner Chronister reconvened the meeting at 10:10 a.m.

**6. ORDINANCE**

**A. Ordinance 2015-02**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2015-02 authorizing the issuance of general obligation floating rate notes in the aggregate principal amount of \$75,975,000.00 to refund the County's General Obligation Bonds, Series A, B and C of 2012; to provide debt service savings to the County; and authorizing related actions and documents.

## 7. APPOINTMENTS

### A. York County Agricultural Land Preservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint John S. Eaton, Lower Chanceford Township, to the York County Agricultural Land Preservation Board as “Representing Citizen” for a three-year term, effective March 1, 2015 through February 28, 2018.

### B. Deputy Tax Collector

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Barbara Miller, East Manchester Township, as Deputy Tax Collector to fulfill the duties of the Tax Collector for the following municipalities as may be necessary, effective February 25, 2015 through December 31, 2015:

Municipality

Codorus Township  
Fawn Grove Borough  
Railroad Borough  
Wellsville Borough  
West York Borough

## 8. TAX EXONERATIONS

### A. 2015 York County Real Estate Taxes

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2015 York County Real Estate Taxes on the following parcels in the face amounts indicated for property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
03-040-01-0001-00-00000	1 Marketway West, York City	\$3,084.36
31-000-KK-0134-A0-00000	Horn Farm, Hellam Twp	\$ 295.61
47-000-EJ-0050-00-00000	8831 Mt. Zion Road, Springfield Twp	\$ 696.08
86-000-01-0103-00-00000	72 N. Main Street, Stewartstown Borough	\$ 265.32

## 9. STATEMENT OF WORK

### A. U.S. Geological Survey, Rolla, MO

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a statement of work between the County of York, on behalf of the York County Department of Emergency Services, and the U.S. Geological Survey, Rolla, MO, to conduct a flyover of York County to collect orthoimagery (aerial photography) data to be utilized in a variety of projects that will benefit the public at the county, regional, state and national levels; and supplying “*The National Map*”, a collection of GIS data served on a web-based portal, with high quality data, at a cost of \$88,919.00.

## **10. CONTRACT AGREEMENTS**

### **A. Thomson Reuters, St. Paul, MN**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County District Attorney's office, and Thomson Reuters, St. Paul, MN, to provide legal print pricing subscription services at a cost of \$1,134.90 per month, for a total cost of \$40,856.40, for the period of three (3) years.

### **B. Pelican Insurance, Burlington, VT**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Pelican Insurance, Burlington, VT, to provide general, healthcare professional and employee benefits liability insurance coverage through the Pennsylvania Association of County Affiliated Homes (PACAH), a program of the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA, for a total cost of \$131,257.00, for the period March 1, 2015 through February 29, 2016.

## **11. INTERGOVERNMENTAL AGREEMENT**

### **A. Pennsylvania State Police, Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an intergovernmental agreement between the County of York, on behalf of the York County District Attorney's office, and the Pennsylvania State Police, Harrisburg, PA, to continue funding the salary and miscellaneous expenses for an Automobile Theft County Detective assigned to the Pennsylvania State Police Auto Theft Task Force for municipal automobile theft/motor vehicle insurance fraud in the amount of \$119,440.00 funded through a Pennsylvania Auto Theft Prevention Authority (ATPA) grant, at no cost to the County, for the period of July 1, 2015 through June 30, 2016.

## **12. LEASE AGREEMENT**

### **A. Fraser Advanced Information Systems, Mechanicsburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve lease agreement amendments between the County of York, on behalf of the York County Information Services department, and Fraser Advanced Information Systems, Mechanicsburg, PA, to reflect a correction in the rates as indicated for copiers, including maintenance and supplies, except paper, for the following York County departments, for the period of December 12, 2014 through March 12, 2018:

Adult Probation

(1) new Sharp MX-M564N copier  
12 quarters at \$901.55 per quarter/\$10,818.60 total cost

Juvenile Probation

(1) new Sharp MX-M564N copier  
12 quarters at \$913.80 per quarter/\$10,965.60 total cost

### 13. HUMAN SERVICES

#### A. Contract Agreement Amendment – York/Adams HealthChoices Management Unit

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and TrueNorth Wellness Services, Hanover, PA, for the addition of the Amazing Kids Club program services at a cost not to exceed \$448,448.00 funded through state and federal Medical Assistance programs, for the period of January 1, 2015 through January 31, 2015.

#### B. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

Provider	Location	Program Name	Cost	Opt
Alternative Living Solutions	915-917 Georges Station Greensburg, PA 15601	Transitional Living Supervised Independent Living	\$197.95/diem	01
Alternative Living Solutions	2108 Tartan Court Latrobe, PA 15650	Transitional Living Supervised Independent Living	\$197.95/diem	02
Alternative Living Solutions	1339 Broad Street Greensburg, PA 15650	Transitional Living Supervised Independent Living	\$197.95/diem	03
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Kinship Care Kinship Care	\$46.01/diem	02
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care Foster Care	\$71.82/diem	04
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care (Mother and Infant) Foster Care	\$106.78/diem	09
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Supported Foster Care Foster Care	\$67.97/diem	02
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Supported Foster Care Mother/Non-Dependent Child	\$84.21/diem	03
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Structured Intervention Foster Care	\$73.50/diem	04
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Medically Needy Foster Care Level 1&2 Foster Care	\$55.91/diem	10
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Medically Needy Foster Care Level 3&4 Foster Care	\$60.78/diem	11
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Supported Kinship Foster Care Foster Care	\$67.97/diem	14

Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Traditional Foster & Basic Kinship Care Foster Care	\$57.20/diem	17
Bair Foundation of Pennsylvania	441 Friendship Road Harrisburg, PA 17001	Supported Kinship Foster Mother/Non-Dependent Child Care Mother and Baby Kinship Care	\$84.21/diem	19
Bair Foundation of Pennsylvania	245 High Street New Wilmington, PA 16142	Supported Foster Care Foster Care	\$66.96/diem	20
Alternative Rehab Communities	191 Franklin Farm Lane Chambersburg, PA 17201	Secure Care (male) Secure Care	\$205.38/diem	01
Alternative Rehab Communities	3299 Susquehanna Trail York, PA 17402	Community Residential Latino Community Residential Services	\$197.64/diem	02
Alternative Rehab Communities	1820 Mulberry Street Harrisburg, PA 17106	Specialized Residential for Sex Offenders Community Residential Services	\$212.95/diem	08
Alternative Rehab Communities	225 E. Canal Road York, PA 17404	Specialized Residential for Mental Health	\$212.95/diem	09

**C. Resource Parent Contract Agreement – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Brennan and Michelle Deamer, York Haven, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015.

**D. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families and ME and DE, Hanover, PA, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Minor Child</u>	<u>Rate per day</u>
ERL fka EL	\$27.00
EJL fka EL	\$30.50
JSEL fka JSL	\$30.50
GEL fka GL	\$36.50
FKL fka FL	\$27.00

## 14. BUDGET LINE ITEM ADJUSTMENTS

### A. 2014 & 2015 Budget Line Item Adjustments

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2014 & 2015 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of February 25, 2015.

#### Budget Adjustments 2014

Department Name	Department Number	Account Description	Account Number	Amount Change
MH/IDD	287020	Training	5200211	3,249
MH/IDD	287020	Electricity	5200206	(3,249)
MH/IDD	287020	Training	5200211	1,792
MH/IDD	287020	Equipment Rental	5200315	(1,792)
Public Defender	011257	Professional Services	5200240	2,000
Public Defender	011257	Testimony/Transcripts	5200332	(2,000)
Public Defender	011257	Professional Services	5200240	920
Public Defender	011257	Subscriptions	5600502	(920)
Public Defender	011257	Professional Services	5200370	950
Public Defender	011257	Testimony/Transcripts	5200332	(950)
Public Defender	011257	Professional Services	5200240	1,282
Public Defender	011257	Association Dues	5200214	(1,282)
Penn State Extension	018613	Gas & Oil	5200232	222
Penn State Extension	018613	Mileage	5200221	(222)
Penn State Extension	018613	Travel	5200231	287
Penn State Extension	018613	Mileage	5200221	(287)
Penn State Extension	018613	Printing	5200215	2,644
Penn State Extension	018613	Contract Service Agreements	5200236	(2,644)
Penn State Extension	018613	Office Supplies	5600550	11
Penn State Extension	018613	Subscriptions	5600502	(11)

**Budget Adjustments  
2015**

<b>Department Name</b>	<b>Department Number</b>	<b>Account Description</b>	<b>Account Number</b>	<b>Amount Change</b>
Controller	010112	Professional Services	5200240	3,200
Contingency	016924	Miscellaneous	5200420	(3,200)
Commissioners	010101	Association Dues	5200214	500
Contingency	016924	Miscellaneous	5200420	(500)
MH/IDD	287020	Training	5200211	3,265
MH/IDD	287020	Case Mgmt Health Ins	5200362	(3,265)
Veterans Affairs	010603	Flags for Veterans	5600526	3,000
Veterans Affairs	010603	Burial Expense	5200288	(3,000)
Commissioners	010101	Printing	5200215	20
Commissioners	010101	Office Supplies	5600550	(20)
Financial Management Fees	015635	Investment Management Fees	5200294	30,000
Contingency	016924	Miscellaneous	5200420	(30,000)
Commissioners	010101	Training	5200211	1,250
Contingency	016924	Miscellaneous	5200420	(1,250)
Facilities Management	010129	MS4 Expenses	5200410	10,000
Facilities Management	010129	Maintenance & Repairs	5200241	(10,000)
Sheriff	011251	Office Equipment	5600500	2,268
Sheriff	011251	Gas & Oil	5200232	(2,268)
Sheriff	011251	Advertising	5200201	5
Sheriff	011251	Telephone	5200203	(5)
PAN&RC	020455	Training	5200211	700
PAN&RC	020455	Promotionals	5210253	(700)

## 15. TAX REFUND REGISTER

### A. Tax Refund Register 2015-03

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-03 authorizing payment of York County real estate tax refunds totaling \$1,433.19.

## 16. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 25, 2015 totaling \$5,951,415.58.

### Weekly Disbursement Totals for February 25, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,513,171.03
01	Payroll	18,050.37
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	100,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	259,737.29
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	68,060.13
06	Human Services	141,176.14
07	Children & Youth	743,625.05
08	911	22,913.13
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	218,440.24
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	282,829.74
28	MH-IDD	928,289.03
30/31	York/Adams HealthChoices	7,424.33
30	York Reinvestment	255.88
31	Adams Reinvestment	105.88
35	Domestic Relations	127,662.51
36	Earn-It	
40	Weatherization Liheap	8,475.57
45	Block Grant	301.03
46	Affordable Housing	532.20
47	Revolving Fund	6,580.62
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	2,633.00
51	Weatherization Doe	36,982.54
72	Tax Claim	
75	Retirement	1,313,115.53
82	2013 PLGIT GOB Fund	149,512.00
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,542.34
	Total	<u><u>5,951,415.58</u></u>

## 17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

02/23 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Judge Linebaugh, Judge Adams and Paul Crouse – Divorce Masters Personnel; April Billet-Barclay – Probation Services Personnel; Joe Sassano – Information Services Personnel; and Jessica Mockabee – Human Services Personnel.

## 18. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

## 19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Reilly read the following statement regarding Rosa's Law:

On March 4, 2015, Skills of Central Pennsylvania will join thousands of individuals, countless communities and numerous organizations in the campaign to eliminate the R-word from everyday vocabulary. On October 5, 2010, Rosa's Law was officially signed into federal law. It removes the term "mental retardation" and "mentally retarded" from federal health, education and labor policy and replaces them with person first language "intellectual disability" and "individual with an intellectual disability". Many states, including Pennsylvania, have offered an annual proclamation around the annual day of awareness to help bring attention to the Spread the Word to End the Word campaign.

Please join Skills' staff in promoting the R-word elimination campaign by going to [www.r-word.org](http://www.r-word.org) and signing the pledge: "I pledge and support the elimination of the derogatory use of the r-word from everyday speech and promote the acceptance and inclusion of people with intellectual disabilities". As one of the Skills' staff stated: "We change lives; what is your Skill?"

## **20. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:25 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager