

**COMMISSIONERS' MEETING
MINUTES**

02/19/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Christopher Reilly led the Pledge of Allegiance.

County Engineer John Klinedinst gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 12, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATIONS

A. 2014 One Book, One Community Reading Campaign – York County Library System

Karen Hostetter of the York County Library System presented the 2014 One Book, One Community Reading Campaign book of "The Worst, Hard Time", written by Timothy Egan. It tells of the first-hand accounts of the people and families who lived through the dust bowl years of the 1930's in the Midwest.

B. Recognition – York County Facilities Staff

After the lead of Commissioner Reilly, Director of Facilities Management Scott Cassel recognized and commended the staff of the Parks and Facilities departments for their dedicated and hard work in clearing ice and snow from essential areas of the County after several recent and compiling storms.

5. RESOLUTIONS

A. Resolution 2014-03

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2014-03 authorizing the issuance by the York County Industrial Development Authority of up to \$509,000.00 of tax-exempt financing to finance a portion of the purchase price for a farm of approximately seventy-six (76) acres, located at 2906 Dettinger Road, Brogue, Chanceford Township, York, PA, and a portion of the construction of two (2) broiler houses, under and pursuant to the Pennsylvania Department of Community and Economic Development Next Generation Farm Loan Program.

B. York County Weatherization Assistance Program

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the solicitation of bids for qualified contractors to perform professional weatherization services for the York County Weatherization Assistance Program.

6. BID AWARD

A. Flag Zone, Gilbertsville, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Flag Zone, Gilbertsville, PA, the sole bidder, for 32,544 Memorial Day flags to be placed on gravesites, on behalf of the York County Veterans' Affairs Department, in the amount of \$18,875.52.

7. 2014 YORK COUNTY REAL ESTATE TAX EXONERATIONS

A. County of York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2014 York County Real Estate taxes on the following parcels in the face amounts indicated for property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
86-000-01-0103-00	Stewartstown Borough	\$265.32
47-000-EJ-0050-00	Springfield Township	\$696.08

B. Typical Life Corp., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2014 York County Real Estate taxes on the following parcels in the face amounts indicated for property owned by Typical Life Corp., York, PA:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
12-407-14-0015	347 S. Norway St., York City	\$380.99
76-000-01-0051.D0	80 Farm Lane, Manchester Borough	\$596.37

8. PROPOSALS

A. Appraisal Review Specialists, Hurricane, WV

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a proposal, on behalf of York County Engineer John Klinedinst, from Appraisal Review Specialists, Hurricane, WV, as recommended by PennDOT, for appraisal review update services related to the superstructure replacement on Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York) at a cost not to exceed \$1,200.00, with 95% reimbursable through federal and state funding.

B. RealPro Valuation, Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to accept a proposal, on behalf of York County Engineer John Klinedinst, from RealPro Valuation, Lancaster, PA, for appraisal update services for two (2) parcels related to the deck replacement of York County Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York) in the amount of \$1,450.00, with 95% reimbursable through PennDOT funding.

9. PURCHASE

A. BFPE International, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management Department, and BFPE International, York, PA, for the purchase and installation of a fire alarm panel and associated components for the York County Youth Development Center at a cost not to exceed \$13,410.00.

10. EASEMENT AGREEMENTS

A. Bridge No. 80 Replacement Project

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve temporary construction easement agreements between the County of York and the following property owners at the costs indicated, to provide access for the Bridge No. 80 Replacement project (Princess Street over the Codorus Creek in the City of York).

Redevelopment Authority of the City of York, York, PA	\$1.00
York County Food Bank, York, PA	\$500.00

B. Metropolitan Edison Company, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an easement agreement between the County of York, on behalf of the York County Parks Department, and Metropolitan Edison Company, York, PA, to provide access to the Heritage Rail Trail County Park for the purpose of constructing an overhead secondary wire crossing to provide electrical service to a New Freedom Borough park.

11. CONTRACT AGREEMENTS

A. Express Scripts, Inc., a Delaware Corp.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and Express Scripts, Inc., a Delaware Corp., for pharmacy benefit management services, for the period of January 1, 2014 through December 31, 2016.

B. Pelican Insurance, Burlington, VT

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Pelican Insurance, Burlington, VT, to provide general, healthcare professional and employee benefits liability insurance coverage through the Pennsylvania Association of County Affiliated Homes (PACAH), a program of the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA, for a total cost of \$137,564.00, for the period March 1, 2014 through February 28, 2015.

12. PROFESSIONAL SERVICES AGREEMENTS

A. Thomas I. Warman, LLC, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement between the County of York, on behalf of the York County Solicitor, and Thomas I. Warman, LLC, York, PA, to perform a Phase I Environmental Site Assessment of 92 acres of proposed donated property, located in North Codorus Township, to identify the presence of any hazardous substances or petroleum products at a cost of \$2,500.00.

B. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement between the County of York and County Engineer, C.S. Davidson, Inc., York, PA, for the design and construction management of the 2014 Bridge Maintenance Program at a cost not to exceed \$65,000.00 funded through the Liquid Fuels account.

13. LEASE AGREEMENT AMENDMENT

A. Penn Township, Hanover, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a commercial lease agreement amendment between the County of York, on behalf of the York County Solicitor, and Penn Township, Hanover, PA, to reflect an additional 430 square feet of office space for MDJ 19-3-05 at a rate of \$12.00 per square foot, for a total additional cost of \$5,160.00 per year, effective April 1, 2014.

14. GRANTS

A. Pennsylvania Department of Environmental Protection, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Penn State Extension Cooperative, to the Pennsylvania Department of Environmental Protection, Harrisburg, PA, in the amount of 114,240.00 with a County match of \$5,400.00, for a total grant amount of \$119,640.00, for the York County West Nile Virus Program, for the period of January 1, 2014 through December 31, 2014.

B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant project modification request, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County Intelligence Analyst grant reducing the amount by \$530.00 to \$76,995.00, with no County match, for the period of October 1, 2013 through September 30, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Net Change</u>
Personnel	\$43,500.00	\$43,500.00	\$ 0.00
Employee Benefits	\$15,946.00	\$15,946.00	\$ 0.00
Travel	\$ 3,179.00	\$ 3,179.00	\$ 0.00
Equipment	\$ 6,400.00	\$ 0.00	\$ -6,400.00
Supplies & Operating Expenses	<u>\$ 8,500.00</u>	<u>\$14,370.00</u>	<u>\$ 5,870.00</u>
	\$77,525.00	\$76,995.00	\$ -530.00

15. HUMAN SERVICES

A. Contract Agreement Amendments - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to reflect a one percent (1%) rate increase for the following services under the Pennsylvania Department of Aging (PDA) Block Grant in the amounts indicated, increasing the total amount to \$2,040,848.00, for the period of July 1, 2013 through June 30, 2014:

Cross Keys Village, New Oxford, PA	Adult Day Care	\$ 11,344.00
Golden Visions Adult Day Care, Hanover, PA	Adult Day Care	\$ 30,300.00
Messiah Lifeways Adult Day Care, Mechanicsburg, PA	Adult Day Care	\$ 12,999.00
SeniorLIFE York, York, PA	Adult Day Care	\$ 30,300.00
Good News Consulting, Inc., York, PA	Guardianship	\$ 8,944.00
Jewish Family Services, York, PA	Guardianship/Rep. Payee	\$ 30,996.00
Addus Health Care, York, PA	In-Home Care	\$ 110,962.00
Comfort Keepers, Fayetteville, PA	In-Home Care	\$ 12,722.00
Home Keepers and Direct Link, Red Lion, PA	In-Home Care	\$ 247,976.00
Keystone In-Home Care, Inc.	In-Home Care	\$ 98,300.00
Lutheran Home Care & Hospice, Inc., Chambersburg, PA	In-Home Care	\$ 11,827.00
MedStaffers, Carlisle, PA	In-Home Care	\$ 24,579.00
VNA of Hanover and Spring Grove, Hanover, PA	In-Home Care	\$ 59,772.00
Mid-Penn Legal Services, Harrisburg, PA	Legal	\$ 9,938.00
Lifeline Systems Company, Framingham, MA	Personal Emerg. Response	\$ 16,444.00
The Nutrition Group, York, PA	Nutrition	<u>\$1,323,445.00</u>
		\$2,040,848.00

B. Contract Agreement Amendments - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded senior community service providers to reflect a one percent (1%) rate increase for home delivery meal services under the Pennsylvania Department of Aging (PDA) Block Grant in the amounts indicated, increasing the total amount to \$964,033.00, for the period of July 1, 2013 through June 30, 2014:

Delta Area Senior Center, Inc., Delta, PA	\$122,860.00
Heritage Senior Center, Inc., Dover, PA	\$210,939.00
Northeastern Area Social Service Center of York County, Inc., Mount Wolf, PA	\$ 78,213.00
Red Lion Area Senior Center, Inc., Red Lion, PA	\$129,467.00
Susquehanna Area Senior Center, Inc., Wrightsville, PA	\$ 72,893.00
White Rose Senior Center, Inc., York, PA	\$240,629.00
York Community S.E.N.I.O.R.S., York, PA	<u>\$109,032.00</u>
	\$964,033.00

C. Letter of Agreement Amendments - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve letter of agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded consultant service providers to reflect a one percent (1%) rate increase for consulting services under the Pennsylvania Department of Aging (PDA) Block Grant at the hourly rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Martin Miller, Esquire, York, PA</u>		<u>Polly M. Post, PhD, York, PA</u>	
Attorney Consulting	\$80.80	Psychologist Consulting	\$67.36
Paralegal Consulting	\$50.50		
<u>Scott Beaverson, Esquire, York, PA</u>		<u>Jannis VanArsdale, York, PA</u>	
Attorney Consulting	\$80.80	Nurse Consulting	\$36.26
Paralegal Consulting	\$50.50		

16. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 19, 2014 totaling \$3,380,048.71.

<u>Weekly Disbursement Totals for February 19, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,365,245.83
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	255,528.43
03	Unclaimed Money	4,042.00
04	Donations	
05	Controlled Substance	10,949.61
06	Human Services	645.52
07	Children & Youth	459,027.89
08	911	13,915.29
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,732.80
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	1,359.54
25	Aging	10,228.26
28	MH-IDD	
30/31	York/Adams HealthChoices	396.50
30	York Reinvestment	424.00
31	Adams Reinvestment	
35	Domestic Relations	76.25
36	Earn-It	43.83
40	Weatherization Liheap	935.00
45	Block Grant	38,323.27
46	Affordable Housing	3,810.48
47	Revolving Fund	14,758.53
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	206.00
51	Weatherization Doe	
72	Tax Claim	1,193,312.54
75	Retirement	
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	5,087.14
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>3,380,048.71</u></u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

18. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Chronister led a discussion regarding the recent issue of upgrading the County's Emergency Radio Communications network, as mandated by the United States Congress known as "The Middle Class Tax Relief and Jobs Creation Act" passed on February 16, 2012. Executive Director of Emergency Services Eric Bistline reported that he and Michael Browne of SSC Consulting recently met with each commissioner individually to answer any additional questions they may have had regarding the upgrade. Mr. Browne explained the possible ramifications of postponing the upgrade to include not being able to obtain good frequencies. Commissioner Hoke stated that his position is to uphold the recently approved contracts for the migration and upgrade and move forward with the project.

20. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:47 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager