

**COMMISSIONERS' MEETING
MINUTES**

02/18/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Hilary Kilburn led the Pledge of Allegiance.

Amad Seifullah of the New Africa Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 11, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Darrell Auterson, President of the York County Economic Alliance, extended a thank you to the Board of Commissioners for their critical role in approving the LERTA application for "Project Pegasus", which has been revealed as "Target" being the applicant. Mr. Auterson also gave an update on the project.

4. APPOINTMENTS

A. Deputy Tax Collectors

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals as Deputy Tax Collectors to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective February 18, 2015 through December 31, 2017:

Deputy Tax Collector

Debbi Beitzel, Dillsburg Borough
Debbi Beitzel, Dillsburg Borough
Kathy Emswiler, East Manchester Township

Municipality

Franklin Township
Franklintown Borough
Manchester Borough

5. RESOLUTION

A. Resolution 2015-05

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-05 authorizing the Director of the York County Planning Commission to execute and sign agreements between the County of York and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, related to the York Airport Aviation Grant for the design and rehabilitation of the runway; and further authorizing the Assistant Director of the York County Planning Commission to attest the same.

6. BID AWARD

A. Red The Uniform Tailor, Lakewood, NJ

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Red The Uniform Tailor, Lakewood, NJ, the sole bidder, for uniforms for the York County Sheriff’s department, in the amount of \$40,000.00 per year, for the period of March 1, 2015 through February 29, 2016, with the option to renew for one (1) additional year at the same cost, for the period of March 1, 2016 through February 28, 2017.

7. 2015 SPECIAL ALLOCATION

A. York County Bar Association, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a 2015 Special Allocation of \$50,000.00 to the York County Bar Association, York, PA, for the purpose of funding programs designed to provide legal assistance to low-income individuals.

8. LETTERS OF AGREEMENT

A. Reinsel Kuntz Leshner, Certified Public Accountants and Consultants, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Prison, and Reinsel Kuntz Leshner, Certified Public Accountants and Consultants, York, PA, to perform audits on the following funding accounts for years-ended 2014, at the costs indicated, for a total cost of \$18,600.00:

<u>Funding Account</u>	<u>Audit Fee</u>
Canteen	\$11,500.00
Work Release	\$ 7,100.00

9. LEASE AGREEMENTS

A. John Lanehart, New Freedom, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement termination between the County of York, on behalf of the York County Parks department, and John Lanehart, New Freedom, PA, for rental space located at the New Freedom Railway Café, effective February 20, 2015.

B. Carol A. Childs, New Freedom, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Parks department, and Carol A. Childs, New Freedom, PA, for the operation of a café located at 14 S. Front Street, New Freedom, PA, at a rate of \$663.80 per month, effective March 1, 2015.

10. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SW and KW, Hanover, PA, for adoption assistance at a rate of \$27.00 per day for the adoption of ALW fka AM, a minor child, until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$790.50, according to the schedule attached to the agreement.

B. Resource Parent Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Michelle McGee, Hanover, PA, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

C. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and United Methodist Home for Children, Inc., Mechanicsburg, PA, for the following services at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Community Residential Services	\$199.01/diem	05
Independent Living Preparation Program Counseling	\$30.41/each	06
Independent Living Prep Program for Non-residents of UMH Counseling	\$33.14/each	07

11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 18, 2015 totaling \$5,974,470.49.

Weekly Disbursement Totals for February 18, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,312,800.21
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	100,896.89
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	33,752.51
06	Human Services	79,416.34
07	Children & Youth	499,136.10
08	911	8,573.60
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	175,354.89
28	MH-IDD	673,287.08
30/31	York/Adams HealthChoices	19,438.17
30	York Reinvestment	2,528.60

31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	36,943.14
45	Block Grant	28,667.03
46	Affordable Housing	4,695.75
47	Revolving Fund	271.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	1,327,596.75
75	Retirement	
82	2013 PLGIT GOB Fund	442,586.43
84	911 Capital Projects Fund	3,500.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	225,026.00
	Total	<u>5,974,470.49</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Chronister introduced Mark Shea as the new Director of the York County Area Agency on Aging following the upcoming retirement of current Director Dianna Benaknin.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:25 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager