

**COMMISSIONERS' MEETING  
MINUTES**

**01/29/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Controller Robb Green led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain of Memorial Hospital, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 22, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENTS**

**A. York County Planning Commission**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Elizabeth Heathcote, Springfield Township, to the York County Planning Commission to fill the unexpired term of Terry Dunlap for Southcentral Region 1, effective January 29, 2014 through December 31, 2014.

**B. York County Rail Trail Authority**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Frank Kempf, Jr., West Manchester Township, to the York County Rail Trail Authority to fill the unexpired term of G. Robert Gotwols, effective January 29, 2014 through September 30, 2017.

## **5. SOLICITOR AUTHORIZATION**

### **A. Glatfelter, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the County of York Solicitor to enter into discussions with Glatfelter, York, PA, concerning the potential donation of approximately 90 acres of land in North Codorus Township to the County of York.

## **6. PURCHASE**

### **A. Contour Data Solutions, LLC, Trevose, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Contour Data Solutions, LLC, Trevose, PA, for three (3) storage area network (SAN) devices and 3-year maintenance agreements, for a total cost of \$160,510.00 under a PA COSTARS contract.

## **7. CONTRACT AGREEMENT RENEWALS**

### **A. York County School of Technology, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Pleasant Acres Nursing and Rehabilitation Center (PAN&RC), and the York County School of Technology, York, PA, to provide professional services training for practical nursing students utilizing the PAN&RC facility as a training site, at no cost to the County, for the period of January 1, 2014 through June 30, 2016, with an automatic contract renewal for successive two-year terms.

### **B. Compassionate Care Hospice, Inc., Camp Hill, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Pleasant Acres Nursing and Rehabilitation Center (PAN&RC), and Compassionate Care Hospice, Inc., Camp Hill, PA, to provide hospice services to eligible residents of PAN&RC with reimbursement to PAN&RC at a rate of \$350.00 per day for general inpatient care and \$158.19 per day for respite care, for the period of January 1, 2014 through December 31, 2014, with an automatic contract renewal for successive one-year terms.

**8. GRANT APPLICATION**

**A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Emergency Services Department, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant through the Federal Emergency Management Agency (FEMA) under the 2014 Emergency Management Performance Grant, for the period of October 1, 2013 through September 30, 2014.

**9. BUDGET LINE ITEM ADJUSTMENTS**

**A. 2013 & 2014 Budget Line Item Adjustments**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2013 & 2014 Budget Line Item Adjustments, as submitted by the Controller’s Office, for the week of January 29, 2014.

**10. REFUND REGISTER**

**A. Tax Refund Register 2014-02**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-02 authorizing payment of York County real estate tax refunds totaling \$92.38.

**11. APPROVAL OF CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 29, 2014 totaling \$5,171,574.78.

Weekly Disbursement Totals for January 29, 2014

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,107,760.90
01	Payroll	15,411.57
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	321,113.94

03	Unclaimed Money	
04	Donations	
05	Controlled Substance	9,224.10
06	Human Services	511,660.41
07	Children & Youth	1,184,535.61
08	911	56,790.48
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	62,753.72
10	Marcellus Shale Bridge Maintenance	16,064.46
11	Prison Telephone	65.32
25	Aging	187,427.73
28	MH-IDD	404,665.89
30/31	York/Adams HealthChoices	9,075.09
30	York Reinvestment	117.52
31	Adams Reinvestment	
35	Domestic Relations	13,864.19
36	Earn-It	
40	Weatherization Liheap	20,240.58
45	Block Grant	27,048.24
46	Affordable Housing	460.00
47	Revolving Fund	3,356.62
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,643.00
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	1,161,353.93
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	55,941.48
	Total	<u><u>5,171,574.78</u></u>

## 12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/27 – Three Commissioners, Robb Green, Deb Myers, Kristy Bixler and Tiffany Trout – General Personnel; Pam Gay – Coroner's Office Personnel; and Paul Crouse and April Billet-Barclay – Court Administration Personnel.

## 13. SOLICITOR'S REPORT

In lieu of Solicitor Michael Flannelly's absence, he submitted his written report for the Board's review prior to the Board of Commissioners' Meeting.

#### **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

#### **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:12 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager