

**COMMISSIONERS' MEETING  
MINUTES**

**01/22/14**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

County Engineer John Klinedinst gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 15, 2014 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RESOLUTIONS**

**A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2006, 2007, 2009, 2011, 2012, 2013 and 2014 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$ 24,139.53	45501886 (close)	45201373
West York Borough	\$ 24,139.53	45201373	new (increase)
Hanover Borough	\$100,000.00	45511887 (cancel)	45211407
Hanover Borough	\$ 50,000.00	45211407	new (increase)
Wrightsville Borough	\$ 50,000.00	45211407	new (increase)
West York Borough	\$ 2,168.22	45230009	new (increase)
West York Borough	\$ 28,840.21	45250011	45561892 (increase)
Chanceford Township	\$ 5,000.00	45361876 (cancel)	45260012
Hanover Borough	\$100,000.00	45561868 (cancel)	45260012
Hanover Borough	\$ 34,000.00	45561901 (decrease)	45260012
Manchester Borough	\$ 978.13	45561869 (close)	45260012
West York Borough	\$ 40,000.00	45260012	45551902 (increase)
Peach Bottom Township	\$ 45,000.00	45260012	new
Chanceford Township	\$ 5,000.00	45371974 (cancel)	45270013
Hanover Borough	\$100,000.00	45571942 (cancel)	45270013

Hanover Borough	\$100,000.00	45270013	new
Housing Delivery & Ops	\$134,331.00	Program Admin	45671948 (increase)
Chanceford Township	\$ 5,000.00	activity # tbd (cancel)	activity # tbd UP
Hanover Borough	\$100,000.00	activity # tbd (cancel)	activity # tbd UP
Goldsboro Borough	\$ 85,000.00	activity # tbd (cancel)	activity # tbd UP
Hanover Borough	\$150,000.00	activity # tbd UP	new

## **B. Borough of Yoe**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing a contract agreement amendment between the County of York and the Borough of Yoe, extending the Community Development Block Grant program 2013 Zoning Ordinance Update time of performance from December 31, 2013 to June 30, 2014.

## **5. PURCHASE**

### **A. CDW Government, Chicago, IL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Mental Health/Intellectual & Developmental Disabilities (MH/IDD) Department, and CDW Government, Chicago, IL, for fifty-seven (57) personal computer tablets and accessories, for a total cost of \$63,639.00, 100% state funds, under a PA COSTARS contract.

## **6. CERTIFICATION OF COMPLIANCE**

### **A. U. S. Department of Agriculture, York County Farm Service Agency, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Certification of Compliance between the County of York, on behalf of the York County Parks Department, and the U. S. Department of Agriculture, York County Farm Service Agency, York, PA, for 41.3 acres of County parkland under the Conservation Reserve Program (CRP) for calendar year 2014.

## **7. CERTIFICATION OF YORK COUNTY FUNDS**

### **A. York County Agricultural Land Preservation Board**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the certification of York County funds in the amount of \$50,000.00 of Marcellus Shale funds and \$63,776.00 of Clean & Green interest on the roll back tax penalties, for a total amount of \$113,776.00, for easement purchases by the York County Agricultural Land Preservation Board in program year 2014.

## **8. PROPOSAL**

### **A. HM Life Insurance Company, Pittsburgh, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a proposal, on behalf of the York County Human Resources Department, from HM Life Insurance Company, Pittsburgh, PA, for stop loss coverage at a rate of \$15.16 per contract/per month, for the period of January 1, 2014 through December 31, 2014.

## **9. CONTRACT AGREEMENT**

### **A. MCM Consulting Group, Inc., McMurray, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and MCM Consulting Group, Inc., McMurray, PA, to provide wireless consulting services and triennial planning for state mandated applications, for a total cost of \$55,500.00, with the 2014 year to be funded by wireless and wireline funds, for a period of three years effective upon full execution by all parties.

## **10. HUMAN SERVICES**

### **A. Contract Agreement - York/Adams HealthChoices Management Unit**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as contract administrator, and Service Access & Management, Inc., Reading, PA, for the provision of Joint Planning Team activities for children, youth and families at a cost not to exceed \$142,002.00, 100% state and federal funds, for the period of January 1, 2014 through June 30, 2014.

### **B. 2012-2013 Purchase of Service Agreement Addendums - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2012-2013 purchase of service agreement addendums between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers extending the term from December 31, 2013 to June 30, 2014, with no other changes being made to the original agreement:

Y Community Development Corporation  
PA Counseling Services

York, PA  
Lebanon, PA

**C. Foster Parent Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Levi E. Strachan, Jr. and Vida L. Strachan	York, PA
Joyce and Michael Priet	Baltimore, MD

**D. Foster Parent Contract Agreement Renewals - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2014 through December 31, 2014:

Levi E. Strachan, Jr. and Vida L. Strachan	York, PA
John and Sheila Denny	York, PA

**E. Foster Parent Contract Agreement - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Kathy and Luis Urresta, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2014 through January 6, 2014.

**11. REFUND REGISTER**

**A. Tax Refund Register 2014-01**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2014-01 authorizing payment of York County real estate tax refunds totaling \$5,598.75.

## 12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 22, 2014 totaling \$5,699,814.11.

<u>Weekly Disbursement Totals for January 22, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,196,899.86
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	171,944.85
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	15,158.83
06	Human Services	342,611.13
07	Children & Youth	11,531.32
08	911	64,592.30
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	69,350.08
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	4,502.85
25	Aging	34,547.45
28	MH-IDD	420,758.89
30/31	York/Adams HealthChoices	10,129.93
30	York Reinvestment	64,719.23
31	Adams Reinvestment	
35	Domestic Relations	9,295.46
36	Earn-It	
40	Weatherization Liheap	39,785.11
45	Block Grant	59,038.94
46	Affordable Housing	3,699.37
47	Revolving Fund	12,977.89
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	206.00
51	Weatherization Doe	
72	Tax Claim	1,036,723.97
75	Retirement	24,352.46
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	106,988.19
	Total	<u>5,699,814.11</u>

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **14. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's Review.

### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:09 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager